

**Postdoctoral Affairs Advisory Committee Meeting Minutes
September 24, 2014**

4:00pm, McKnight Brain Institute Conference Room (LG 110 A)

Attending: Carolina Abrahan, Teri Balsler, Dana Bigham, Amy Donate, Kevin Folta, Stefanie Marquez, Wayne McCormack, Gaurav Misra, Shanta Sarfare, Rebecca Wachs, Rachel Walters, and Kim Pace.

The meeting was called to order at 4:05pm.

Review and approval of minutes:

The meeting minutes from the July 21 meeting were reviewed and approved.

Updates and Discussions:

New Members:

The Postdoctoral Advisory Committee welcomes new postdoc members: Carolina Abrahan (Ophthalmology, College of Medicine), Amy Donate (Pediatrics, College of Medicine), Wei-Yang Lo (Materials Science Engineering, College of Engineering), Madhurima Saha (Pediatrics – Neurology, College of Medicine), and Rebecca Ann Wachs (Biomedical Engineering, College of Engineering)

New Postdoc Orientation

The 2014 New Postdoc Orientation took place on Tuesday, September 16 in Emerson Alumni Hall. Gaurav Misra served as program facilitator for the morning sessions. Chris Hass provided the keynote address on “Branding Your Postdoc Before Your Postdoc Brands You,” with an introduction by Rachel Walters. Over 90 postdocs attended. A feedback survey is being administered for attendees to determine areas of improvement.

New Faculty Orientation

Kim noted that the OPA tabled at the New Faculty Orientation on August 18. The OPA will continue to provide more outreach with faculty groups.

Postdoc Development Workshops

Workshop chairs Stefanie and Rachel discussed ways to increase workshop attendance. One idea is to hold the workshops at regular times on set days of the month. Future workshop ideas include a workshop on grantwriting, writing teaching statements, and elevator pitches/communicating research. Teri Balsler suggested sessions on Lightning Talks (1 slide and 5 minutes to present). The group thought this would work well as a preparatory workshop for the spring Research Symposium.

Workshops with Wayne McCormack

Wayne McCormack (Department of Pathology, Immunology, and Laboratory Medicine), who provided a workshop on Team-Based Learning for postdocs on July 30, attended the meeting to provide an update on plans for support of postdoc development in the College of Medicine. Programs developed as part of this initiative would be made available to all postdocs at UF. Dr. McCormack has also offered to do additional workshops for postdocs to enhance their professional development.

Postdoc Association

Amy Donate expressed interest in developing a Postdoc Association at UF. Amy will work on creating a postdoc organization that would bring postdocs together to work with the OPA in supporting postdocs at UF.

The meeting concluded at 5:30 pm.