

**Postdoctoral Affairs Advisory Committee Meeting Minutes
February 17, 2014**

4:00pm, 239 Tigert Hall (Provost's Conference Room)

Attending: Dana Bigam, Kevin Folta, Chris Hass (by phone), Allison Kinney, Stefanie Marquez, William Puszyk, Rachel Walters, Kim Pace

The meeting was called to order at 4:03pm.

Review and approval of minutes:

The meeting minutes from the November 22, 2013 meeting were reviewed and approved.

Updates and Discussions:

Celebration of Research Tabling Event: The College of Medicine's Celebration of Research will take place on March 31, 5:30pm at the O'Connell Center. The OPA will table the event as we did last year. Will and Allison have agreed to join Kim for tabling. Anyone on the advisory committee is welcome to help table.

Postdoc Research Symposium 2014 : A tentative outline for the 2nd Annual Postdoc Research Symposium on April 21 was circulated. The Symposium will feature Kevin Folta for the keynote workshop. The Symposium budget has been approved by the provost. Will has been recruiting judges for the event. Deadline for submitting abstracts for oral and poster judging consideration will be March 17. Information about registration will be made available shortly.

Postdoc Workshops: Postdoc Workshops Chairs Rachel Walters and Stefanie Marquez provided a summary of the January postdoc development workshop which featured Alexandra Martinez from the UF Counseling and Wellness Center and covered crisis intervention and mental health and well-being. Rachel and Stefanie are working on the next workshop, which will be scheduled in March.

Keck Information Session: Representatives from Keck Graduate Institute contacted Kim about a meeting and also providing a postdoc information session during their visit to Gainesville in late February. They will provide a session for postdocs on February 27 at 5:30pm in the MBI's DeWeese Auditorium to discuss careers in the Life Sciences/Biotechnology.

Postdoc Mentoring Award 2014: The 2014 Postdoc Mentoring Award review committee has reviewed the applications for the 2014 award and made their recommendations to Kim. Kim will provide a report to the provost, and notifications for the award will go out shortly. Award winners will be recognized at the Postdoc Research Symposium in April.

Postdoc Maternity Leave: Rachel brought up the topic of postdoc maternity leave. The group will look into the issue and do more research on the matter and have another discussion on maternity leave at the next committee meeting.

Insurance for International Scholars: Kim will follow up with the issue of insurance for international scholars, tryin to clarify and streamline the process for new international scholars/postdocs needing insurance when they start their positions at UF.

The issue of Postdoc Recruiting will remain on the agenda for the next meeting.

The meeting concluded at 4:50pm.