

University of Florida Effectiveness Documentation Plan Review Rubric

Related resources are found at <http://www.ua.assessment.edu>

Unit:

Year:

Component	Criterion	Comments
Mission Statement	Mission statement is articulated clearly.	
	The program mission clearly supports the University mission, and includes specific statements describing how it supports the mission.	
Non-academic goals	Goals are stated clearly.	
	Goals focus on areas of strategic importance to the unit.	
	Goals are measurable.	
	Measurements are appropriate for the Goals.	
Service Delivery Goals	Goals are stated clearly.	
	Goals are measurable.	
	Measurements are appropriate for the Goals.	
	Services modification process is clear.	
Administrative Support Services	Administrative Support Services are described clearly.	
	Services are monitored regularly.	
	Services are measured appropriately.	
Academic and Student Support Services	Academic and Student Support Services are described clearly.	
	Services are monitored regularly.	
	Services are measured appropriately.	
	The services modification process is clear.	

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Research	Research Support Services are described clearly.	
	Services are monitored regularly.	
	Services are measured appropriately.	
	The services modification process is clear.	
Community and Public Service	Community and Public Service activities are described clearly.	
	Activities are monitored regularly.	
	Activities are measured appropriately.	
	The activities modification process is clear.	
Assessment Oversight	Appropriate personnel (coordinator, committee, etc.) charged with assessment responsibilities are identified	