Online Promotion & Tenure (OPT)

Faculty Senate Update
March 2013

Angel Kwolek-Folland,
Associate Provost for Academic Affairs
2012-13 OPT Pilot

Colleges/Units in 2012-13 OPT Pilot:

- Dentistry
- Fine Arts
- Florida Museum of Natural History
- Health and Human Performance
- IFAS
- Journalism
- Nursing
- Pharmacy
- Veterinary Medicine

Thanks to all Piloteers!!!
Participants in OPT Pilots

• ~125 Candidates in pilot
  – ~240 total candidates in 2012-13 cycle
• Over 200 faculty reviewers, chairs, and deans
• ~100 staff (departmental, college, and University level)
Help with Improvements

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<th>OPT Feedback Sessions</th>
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<tr>
<td>IFAS</td>
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<tr>
<td>Fine Arts</td>
<td>3/21</td>
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Additional Information

• OPT 2013-14 open early April
• Staff training starts next week
• Colleges may request site-visit information session for faculty and staff
  – After April 5th, self-paced online training will be available at any time for all participants (candidates, faculty reviewers, chairs, deans, departmental and college staff)
• Updated Toolkit materials (online training, simulations, instructional guides, FAQs and more) available April 5th through http://www.aa.ufl.edu/tenure
• Faculty do not need special role to access system; faculty candidates will have additional access.
UF Online Promotion & Tenure Home

Welcome to UF’s system for promotion, tenure and permanent status. If you have any questions contact Academic Personnel at opt@admin.ufl.edu.

Angel Kwolek-Folland

Promotion & Tenure Packet Actions

- View the Promotion & Tenure template packet. Upload documents and view the status of reviews tracked in Online Promotion & Tenure.
- Promotion & Tenure Packet

Identify Designee Editor

- Identify a designee editor to enter data or upload packet documents on your behalf.
- Designee Editor
  - Janet Malphurs
  - Add/Update a Designee Editor

Track Ongoing Activity - In Development

- Enter and view data on activities and events including honors and awards, presentations, and publications. This data can be extracted for use in your packet.
- Faculty Activity
Publications Module

UF Online Promotion & Tenure Activity

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Track Ongoing Activity

Use these links to view or update your activities. The data will be available to include in your packet, if you choose to do so, for your next Promotion & Tenure Review.

Professional Education
Packet section 5 (read only)

Publications
Packet Section 16

Return to Main Page
Auto-Populate Publications

Non-refereed Publications (Author, Co-author(s), Title, Name of Journal, Bulletin, Circular, or other Publication, Volume, Date, Inclusive Pages)


Faculty Designee Editor

Angel Kwolek-Folland

The Designee Editor will have access to update activity and events such as Presentations, Honors, and Publications on behalf of the faculty member. The Designee will also have access to view and upload documents for a current Promotion and Tenure Review until the packet is certified for review.

Desigee Editor 78360940 Janet Malphurs

Save

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Template Access

UF Online Promotion & Tenure Packet

The P&T packet must be prepared according to University Guidelines.

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Current Review

Upload/View Documents for Current Review

Use this link to upload documents and view the status of a review for the current year in Online Promotion and Tenure. (The link is not active if there is no current review or your college does not participate in the online process.)

Promotion and Tenure Document

Packet Template with Activity

Open the packet template document populated with available data such as your professional education, tenure date, teaching evaluations and graduate committees.

Promotion and Tenure Review History

Use this link to view prior year reviews that were tracked in Online Promotion and Tenure. (The link is not active if no history is available.)

Office of the Provost - Promotion and Tenure Information

Link to the Provost's site. (Opens in a new window.)

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Pre-Populated Template Sections

- Date of tenure at UF, if applicable.
- Education Information
- Graduate committee service (GIMS)
- Course evaluations (from UF online course evaluation system; 10 years)
- Self-service modules
  - Publications; others to come.
Candidate Doorway

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Questions?

• [http://www.aa.ufl.edu/tenure](http://www.aa.ufl.edu/tenure) to link to Toolkit materials.