

Report on the Activities of the 2010-2011 Infrastructure Council

Chair: Mark E. Orazem

Infrastructure Council Mission Statement: To establish policies and procedures for academic infrastructure and support in cooperation with the President of the University and the Faculty Senate. This includes coordinating the work of operation committees that contribute to the physical framework of the campus community. Our goal is to achieve standards of excellence for the interdependent network of facilities and services essential to a top-tier public research university.

Responsibilities of the Infrastructure Council: This council's area encompasses the University's infrastructure supporting the University's academic mission, including the provision of physical facilities and other physical resources; libraries; information technology; the campus master plan; and the availability of adequate computer, classroom, laboratory and other resources.

Members

Tom Caswell	Chair, Preservation of Historic Buildings & Sites Committee
Betsy Creveling	Education
Elias Eldayrie	CIO
Gail Hansen de Chapman	Chair, Lakes, Vegetation & Landscaping Committee
Shannon Holliday	Dentistry
Doug Jones	Florida Museum of Natural History
Andy McCollough	Provost's Office
Bill Millard	Chair, Land Use & Facilities Planning Committee
Mark E. Orazem	Chair
Ed Poppell	Business Affairs
Brenda Smith	Chair, University Libraries Committee
Mark Tillman	Health and Human Performance
Carol Walker	Facilities Planning and Construction
Naomi Young	University Libraries

Topics Discussed

- Status of distance education vendor search including a vision for the University of Florida as a Distance Learning Provider (Andy McCollough, September 2010): No formal action taken. The Council expressed concern that the emphasis on distance learning should not reduce the quality of a University of Florida education.
- Required on-line training at the University of Florida (Barbara C. Wingo, Associate Vice President and First Deputy General Counsel, and Jodi Gentry, Director UF Training and Organizational Development, December 2010; Jodi Gentry and Susan Blair, March 2011; Jodi Gentry, April 2011). Recommendations (attached) delivered to Jodi Gentry and accepted. The IC agreed to provide names of faculty members who are willing to beta-test new training programs.
- Open access publications. (Judith Russell, Dean of University Libraries and Isabel Silver, Director Academic & Scholarly Outreach, December 2010). Information only. No formal action taken.

- Status of IT governance. (Rob Adams and Elias Eldayrie, November 2010; Elias Eldayrie, March 2011; Elias Eldayrie, April 2011). The Council endorsed the actions of the CIO to engage faculty, staff, and students in IT governance.
- Parking permit policies (Scott Fox, March 2011). Problems were identified with implementation of parking policies for couples working at the University of Florida and sharing a car. Scott Fox agreed to correct situations in which couples were incorrectly charged for two parking passes when only one was required.
- Infrastructure for textbook purchasing (representatives from Campus Bookstore and Florida Bookstore, Ashton Charles, student body president, April 2011). No formal action taken. The Council recommends that a method be established to inform faculty of the price of a textbook before it is selected to be a requirement in a course.
- On-line T&P (Angel Kwolek-Folland, Associate Provost for Academic Affairs, Kris Kirmse, IT advisor, April 2011): No formal action taken. The Council recommended that Angel and Kris explore the possibility of developing software capable of extracting entries from uploaded lists.

Changes in Council Membership for 2011-2012

- Mark Tillman and Naomi Young were elected co-chairs for 2011-2012.
- Manuel Arreola (Chief & Clin Asst Prof, Radiology) and Neta Pulvermacher (Asst Prof, Theatre) were elected to be members of the Council, replacing Mark Orazem and Betsy Creveling, whose terms expire.

Respectfully Submitted



Mark E. Orazem
Chair, Infrastructure Council

RECOMMENDATION OF THE UNIVERSITY OF FLORIDA INFRASTRUCTURE COUNCIL
FOR REQUIRED TRAINING PROGRAMS

To

Jodi Gentry, Director, Human Resource Services

March 22, 2011

A significant amount of on-line training is mandated by state and/or federal statutes. Some training modules are developed in-house, and some are purchased from outside vendors. The Infrastructure Council endorses and supports the actions of the Office of Human Resources to coordinate and optimize the required training. The Infrastructure Council recognizes that the University may have little opportunity to modify some training programs mandated by state and federal agencies. Some courses, however, are being developed at the university. To ensure appropriate faculty input into the content of these courses, the Infrastructure Council makes the following recommendations:

1. The training modules should meet simultaneously the goals of a) satisfying the relevant federal or state statutes, b) limiting liability to the University of Florida for noncompliance, c) educating faculty and staff as to how they should perform their duties in a manner that will satisfy the relevant federal or state statutes, and d) maximizing efficiency so as to avoid unnecessary loss of time.
2. Training modules should be appropriately targeted. Both faculty and staff, for example, should be treated as professionals. Unnecessary repetition of training or redundancy in content across multiple trainings or within trainings should be avoided.
3. A repository for training certification should be established to avoid forcing faculty and staff to repeat training unnecessarily.
4. The frequency of training should be reduced to the minimum. Persons seeking certification renewal should not be compelled to view the entire training sequence. To the extent possible, the required content for repeated certification should be limited to the information that is new since the previous certification. The Infrastructure Council recognizes that, in some cases, both training frequency and content may be mandated by federal statute, and that these statutes must be satisfied.
5. The university should monitor the impact of training modules on compliance with the associated statutes. Training that does not demonstrate evidence that it has improved compliance should be discontinued or modified.
6. The training modules must be designed and tested for compliance with Section 508 usability requirements for people with vision impairments.
7. Whether developed in-house or purchased from outside vendors, courses must be presented before implementation to a subset of the target population. The feedback from this group should be used to improve the course content and pedagogy. The Infrastructure Council will be pleased to coordinate identification of appropriate members of the faculty.
8. The university should consolidate, as much as possible, all the training to a specific location which can be accessed through the MyUFL system.
9. The university should provide in MyUFL simplified access to training and other sites. This will also serve to remind faculty/staff of trainings that need to be completed.

Respectfully submitted,

The University of Florida Infrastructure Council