

## **Infrastructure Council Minutes**

December 10, 2010 (CHE 231, 8:30-10:00AM)

Chair: Mark E. Orazem

### Council members present

Mark Orazem

Betsy Creveling

Gail Hansen de Chapman

Andy McCullough

Bill Millard

Brenda Smith

Naomi Young

### Others in attendance

Barbara Wingo

Jodi Gentry

Judith Russell

Isabel Silver

Before the meeting started there was an informal discussion of block tuition. Mark called the meeting to order and the November minutes were distributed, amended and approved as amended. Mark then reported on the Senate Steering Committee meeting and IT governance.

### Agenda items

The first agenda item was information about required on-line training at the University.

Barbara Wingo, Associate VP and Jodi Gentry, Director UF Training and Organizational Development made a presentation on required on-line training. The need to have a centralized data base was discussed and the different types of training required were detailed. The need for specific types of training were explained: for example, if you have a NIH grant, you must go through IRB training. The need for on-line training modules in the health field, especially related to billing and HIPPA were mentioned. Barbara and Jodi then answered questions from the council and agreed there is a need to have a centralized repository of training data. The goal is to have a complete catalog of training being required and completed by the end of this school year. A compliance training administrator has been hired to help coordinate.

A significant amount of on-line training is mandated and UF has to comply with state and national requirements. Many of the on-line modules are purchased from outside vendors. The sexual harassment prevention training is required for all new hires and is required to be repeated every two years. The need for a defined policy regarding the frequency of training and a need for a University-wide perspective of the hours being required of faculty and staff was stressed. Often staff members are allowed to complete their training "on the clock" while faculty training comes out of their personal time.

Security and IT issues, especially in regard to confidentiality concerns, were discussed. There are needs for training and there is pressure to have it available. It was suggested that a test group of faculty members be identified as a target audience to get feedback from faculty and staff. Barbara commented that the expectation of training is there and the administration is cognizant of the time factor. The institutional risk of not complying with training requirements was mentioned, with different risks a

factor with things like FIRPA or IRB. Barbara concluded the discussion by saying that “efficiency is what we want”.

The second agenda item was information about open access publications and a presentation was made by Judith Russell, Dean of Libraries and Isabel Silver, Director Academic and Scholarly Outreach. The changing face of journals and publications was discussed. They explained the Institutional Repository @UF and the library’s role in providing a digital archive for the intellectual output of our faculty and students. The cost of journals and access to scholarly research was detailed, and the open access publishing fee was explained. Many grants include a line item, especially federal grants, to cover the publishing fee. The open access movement is a global, faculty-driven initiative.

The last part of the meeting was devoted to committee reports. Bill Millard reported from Land Use and Facility Planning. The next new building will be the institute on aging center planned for ground breaking this spring. Gail Hansen de Chapman, from LVL, reported on an IFAS Botanical Garden and solar house. Brenda Smith, from Libraries, discussed open access.

Naomi said she would have a survey sent to us to fill out concerning our availability for Infrastructure Council meetings Spring semester.

The meeting was adjourned at 10:22.