Infrastructure Council Minutes
Chair: Mark E. Orazem
November 12, 2010 (CHE @8:30-10:00am)

Attendees:

Elias Eldayrie
Gail Hansen
Shannon Holliday
Andy McCollough
Mark Orazem
Brenda Smith
Mark Tillman
Naomi Young

The meeting was called to order at 8:30am by Chair, Mark Orazem

The chair called for approval of the minutes. Gail Hansen noted that the discussion with Mark Tillman to present the academic point system from his department had been omitted. Mark Orazem said he would have the minutes amended to include the discussion. Shannon Holliday made a motion to approve the minutes with the amendment, Gail Hansen second the motion; all approved the minutes with the amendment.

Agenda Items

Mark Orazem proposed to move on to discussion of IT governance.

Rob Adams and Elias Eldayrie (Administrative Liaison, CIO), presented an overview of the governance for UF IT. Committee members received a draft handout with a flowchart and explanation of the roles of each of the advisory/coordinating committees.

Elias Eldayrie explained that the draft is a modification of ITAP. The structure is organized around the mission of UF and is concerned with managing IT around campus, including structure, IT governance, engagement, and funding. The role of the advisory committees is to decide how to implement IT and what to work on, including recommendations, standards, and policies.

Mark Orazem asked about Health Sciences which currently has their own governance (as does IFAS). Elias Eldayrie replied that chairs of these governance committees will be a part of the IT policy council.

Elias Eldayrie stressed that the IT governance must meet the needs of the staff, faculty, and students. The chairs will take input from anyone and they will have considerable flexibility.

Chairs of the Advisory committees include:

Education & Outreach- Dr. Andy McCollough- Associate Provost for IT, E-Learning, and Distance Education
Research Computing- Dr. Paul Avery, Professor, Physics
Administrative Systems- Dr. Zena Evans- Associate Provost, Student Services
Web Services- Dr. Andy Fletcher- Associate Vice-President for University Relations
IT Security- Rob Adams (Interim)

Shared IT infrastructure- IT staffers
Health Science- Chair being identified
IFAS- will be the current chair

Mark Orazem asked about members being on both the policy council and the president's cabinet. Elias Eldayrie replied that he is the only person on both the cabinet and the council.

Naomi Young commented that when Library IT was centralized, departments within the library lost some of their staff with IT skills.

Mark Orazem commented that centralized IT did not allow for adequate representation of IT needs of the faculty and faculty needs a voice. ITAP was designed to enhance faculty input. Elias Eldayrie replied that it was preferred that the advisory chairs be 80% IT.

Mark Orazem commented on the need for diversity of faculty input and asked about the structure of the committees. Andy McCollough discussed representation from all colleges and the use of technical ad hoc members to keep advisory committees informed about the latest technology and what they can and cannot do.

Mark Orazem asked how the committee was selected, if the members were recommended, and what is the make-up of the committee. Elias Eldayrie replied that there would be 10 to 12 members and the intent was to be small but diverse.

Gail Hansen asked how faculty fit in the structure and how the faculty could access the advisory committees. Andy McCollough explained that there would be a web site to address faculty questions and faculty would have direct access to the chairs of the committees.

A council member (Shannon Holliday?) asked about objective criteria and metrics for success. Elias Eldayrie replied every initiative would have its own set of metrics, but the big metric would be if they meet the needs of the university. Shannon Holliday asked about input systems for metrics and Elias Eldayrie replied that there would be a mechanism to participate.

Mark Orazem asked about what the advisory committee would look like. Elias Eldayrie replied that there would be a hybrid model; some committees would be central and others would not have the need to go university wide. He gave an example of some base-line policies such as encryption that would be university wide.

Shannon Holliday asked about existing IT committees and Elias Eldayrie replied that they would figure out a way to integrate them into the system. Andy McCollough commented on the lack of communication between the current committees and related that they had learned at a recent retreat that many of the committees were working on the same thing without sharing and said they would work on shared synergies.

Naomi Young asked how they would put out information and Elias Eldayrie replied that there would be town hall meetings, a newsletter, and the web site. He also commented that if anyone had recommendations for a committee member to send them to Rob Adams, Elias Eldayrie, or Andy McCollough.

Mark Tillman asked about options and using their own IT person in their department.
Naomi Young asked about the balance between autonomy and security. Rob Adams replied that security could not be 100% transparent, they had to balance risk with data which depended on the

type of work. Shannon Holliday commented that the key for many faculty was that they understood why the security measures (such as time-outs) were needed. Rob Adams mentioned that there was a high cost to the institution for a security incident, which could tarnish the name of the institution.

Elias Eldayrie asked if any of the committee members had any other comments and what they thought the governance structure. All thought it would work as long faculty had input and there were metrics to measure success.

Committee Chairs Report

Mark Orazem asked for a report from the committee chairs that were present.

Bill Millard- LUFP- not present
Tom Caswell- PHBS- not present

Gail Hansen reported that the LVL Committee approved the new location of the proposed building addition to the Chemistry building.

Brenda Smith reported that the University Libraries Committee had discussed clarification of concerns about open access publishing.

Other Topics

Mark Orazem commented on the lack of lighting and difficulty of seeing students at night in unsafe crosswalks. Naomi Young said she would take his comment to the appropriate committees including the Facilities and Planning Committee.

The meeting was adjourned at 10:00 am. The next meeting will be on Friday, December 10, 2010, CHE 231 @ 8:30 am.