

Budget Council Minutes

February 15, 2019

Tigert 1

2:00 p.m.

Attendees

Present: Serdar Kirli, George Kolb, Renee Goodrich, Mei-Fang Lan, Andy McCollough, Brian Marchman, Laurie Bialosky and Keith Schneider.

Call to Order

Budget Council Chair, Kirli Serdar, called the meeting to order at 2:01 p.m.

Introduction of Council Members and Liaisons

Introductions were made.

Approval of Minutes

The January 18, 2019 minutes were approved. The [November 16, 2018 minutes](#) which were approved on January 18, 2019 were reviewed at the request of a council member and [approved as amended](#), with amendments noted in red font.

UF Off-book

Dr. Andy McCollough, Associate Provost for Teaching and Technology

Dr. Brian Marchman, Assistant Provost and Director of Distance & Continuing Education (DCE)

-Clarity was provided regarding the vernacular and confusion over the definition of the terms: self-funded; off-book; unfunded; and self-supporting programs, which all refer to courses or degrees which are delivered using online modalities. A [UF online learning and distance learning overview](#) was presented and discussed.

-The largest rise of online students is residential (76 percent).

-Online learners are primarily residents here at UF (as opposed to distance learners.)

-The Fall 2018 distance learning headcount of residential online versus distance online was provided as well as the online learning FTE breakdown. Self-funded program enrollments and practices were also reviewed.

-The financial activity in the Auxiliary Fund associated with self-funded programs was discussed. For FY 2018, the total revenue recorded in this fund was \$62,877,235 and the ending balances in this fund totaled \$44,991,533.

-UFOnline is a 100 percent online program. Is a totally state-funded program which doesn't rely on any offbook courses. On April 19th, Dr. McCollough will join Evangeline (Evie) Cummings, Assistant Provost and Director of UF Online for a council discussion of [UF Online](#).

-Offbook/self-funded courses primarily target students who would not be on campus otherwise because of work obligations, etc. All costs must be covered by tuition. A series of comps by peer institutions and the market rate is used to help determine this tuition rate.

-Dr. Marchman distributed a [sample proposal for a self-funded program](#) which would be 100 percent online. An overview of the approval process for such a request was provided, and includes such considerations as: the nature and size of the market or degree demand; marketing plans; a composition overview of anticipated students and required faculty; website development and deliverables; expected student fees, tuition and budget; and an explanation of the degree's enhancement to the mission or strategic plan of the university and/or college. This sample degree proposal was one in which all courses would be delivered in UF's online learning management system (i.e. Canvas).

-[UF policies and reporting requirements](#) of 'above load' or 'at will' work was briefly discussed, including the requirement of the completion of the [HR-600 form](#) (Request for Approval of Additional University Compensation); this form is required when an employee is paid simultaneously from OPS and salaries (e.g., OPS and USPS) and if an employee is employed in excess of 1.00 FTE.

-Faculty workload and assignments are managed at the local level.

-Discussion was also held regarding the challenges of providing services for UF online students, who can optionally pay fees for UF services such as counseling center.

-[Board of Governors \(BOG\) regulation 8.00.2](#) defines self-supporting and market tuition rate program and course offerings details such as market tuition rates, reporting credit hours and degrees earned, and continuing education college credit courses and programs.

Chair's Report

Steering Committee updates were provided by council chair including:

-Copies of the [University of Buffalo news release](#) of its [Faculty Senate Resolution to Protect non-U.S. Citizen Members of the University of Buffalo Community](#) were distributed for review and discussion. The Steering Committee would like a resolution to be generated in a council and presented to Senate to re-enforce Dr. Fuchs' recent statements of support of international students, including his report at the November Faculty Senate meeting. While avoiding becoming mired in bi-partisan issues, the committee agreed with Steering's intention to generate such a statement of support, particularly in light of the 40 percent drop in College of Engineering international admissions applications. Council's March 15th guest, Norb Dunkel, Associate Vice President for Student Affairs, may be able to address possible impacts from this issue.

-The University Information Technology Committee has forwarded a request regarding the [LEAD Dashboard](#) – Learning Analytics at UF. UF IT developers have deployed a new student grades and activity dashboard, UF LEAD. It is now available to all instructors using Canvas (under Settings > Navigation). All are encouraged to use the dashboard and provide feedback. Please contact Dr. Doug Johnson, wanderer@ufl.edu to connect and engage with this group.

-A Board of Trustees meeting is scheduled for March and June when they will discuss proposed regulations. The University UCRC will meet and will color-code the proposed regulations by using the following 'lights' to relay to Senate the proposed regulation changes that may affect the senators or their colleagues.

-The Faculty Ombuds, Ken Gerhardt, will speak to Faculty Senate next week and will provide an overview of his office, which serves faculty who are not covered under the Collective Bargaining Agreement between the University of Florida Board of Trustees and the United Faculty of Florida (UFF) and who

therefore would not be served by union grievance officers.

-An [article](#) from Faculty Senator Dennis Kramer was shared as a note of interest and for perusal at leisure.

-Many changes are taking place with campus parking. The Infrastructure Council shared information received from its contributing committee, the Parking & Transportation Committee, including the [December 2018 Strategic Parking and Transportation Plans](#) which mention virtual gated parking lots. All are also encouraged to view the 61 recommendations in the [Transportation and Parking Strategic Plan/study results](#) on the [Transportation and Parking Services website](#).

Central Admin Units Update – George Kolb / Old Business

-There was no additional discussion about the [financial transparency portal](#) or [portal page](#). Inquiries about internal audits and external university audits and following best practices were entertained, along with a brief overview of the upcoming council schedule and confirmed presentations/guests.

Adjournment

The meeting was adjourned at 3:21 p.m.