

ACADEMIC POLICY COUNCIL (APC)

MEETING MINUTES

JANUARY 30, 2019

Minutes taken by Patricia Sohn, APC Chair

Present: Patricia Sohn, Chris Hass, Deborah Mayhew, Angela Lindner, Laurie Bialosky, Hans van Oostrom and Jack Mecholsky.

1. The meeting was called to order by council chair Patricia Sohn at 9:30 a.m.
2. The minutes from the November 30, 2018 meeting were approved by vote.
3. The agenda for the February APC meeting was discussed briefly.
4. Associate Provost Angela Lindner presented regarding [Exposure to Animal Tissues](#). An on-going discussion has been in place for 3.5-4 years. It began with a task force created by Bernard Mayer that involved a number of Councils, bodies, and members from Environmental Safety, and the General Council. [Steps proposed by the Task Force](#) were discussed. The question of whether a hazard statement can be put in course websites and/or in the UF course catalogue was raised. The option of allowing the curriculum approvals system to vet the level of risk was also discussed. The option of adding a new question be added to the approvals system as part of the new course proposal form was discussed. Provost Lindner stated that some courses require students to upload health certificates on-line and/or to take a quiz or exam regarding exposure to animal tissues and its risks as part of their graded assignments, which make up a small part of their grade in the course. A new policy is being drafted and will be circulated to the APC for the next meeting.
5. Associate Provost Lindner presented on Assignments with Due Dates on Holidays and Weekends. Regarding residential and on-line courses, some faculty are making due-dates on holidays and especially on weekends. It was agreed that due dates on holidays would not be appropriate. Discussion regarding due dates on weekends reflected more varied opinions. In the end, there seemed to be a consensus that assignments should be due Monday through Fridays, but that extensions could be offered to dates that fall on weekends. It was suggested that we discuss this question with Associate Provost Evangeline Cummings at the February APC meeting, where she is presenting on a different topic.
6. The Council / Committee nomination form was discussed, encouraging faculty to nominate and to self-nominate for committees of the Faculty Senate.
7. The meeting was adjourned at 10:24 a.m.