

## Academic Policy Council Minutes

October 14, 2014  
McCarty D, Room 1031B  
3:00 p.m.

### Attendees

Craig Tapley, Paul Duncan, Hans van Oostrom, Bernard Mair, Jessica Aaron, Renée Goodrich, Sue Alvers, Beverly Sanders, Paul Mueller and Henry Frierson.

### Call to Order

Renée Goodrich, Chair, called the meeting to order at 3:04 p.m. and the September minutes were approved with revisions.

### Old Business

- Faculty Review of Administrators – Next Steps
  - The committee has worked on this for three years and it does not have any new information to discuss. It decided to drop this from future agendas.
- Online course/faculty evaluations – Next Steps
  - Renée noted that the office that handles the online course evaluations has been reorganized since last year, so she does not know the status of current data. Is 40% response rate the same as 80%?
  - Bernard mentioned that the IT team is requesting short statements to encourage students to respond. He asked UCC members to ask faculty in their college for suggestions.
  - Suggestion: Encourage students by adding an explanation on the home page of Canvas or Sakai as students log in.
  - Suggestion: Add a button on all course web pages that link to evaluations.

### New Business

- Role of faculty governance in UF Online
  - UF Online recently created a faculty advisory committee for its online courses. One half will be appointed by Andy McCollough and one half will be represented by the senate.
  - Even though all UF Online's courses are online, they go through the same procedural process as residential courses. If content changes for any online course, it will have to be approved by the UCC.
  - Best outcomes for online courses are the same as residential courses.
  - Suggestion: Ask the UF Online Advisory Committee to have someone from that committee attend APC meetings.
- Streamline Approval for Graduate Faculty Status
  - Concern was raised at the last meeting about a university requirement that in order for new faculty to have graduate faculty status, their department must vote to approve. Paul Duncan pointed out that this process was in the constitution. It was suggested that maybe the vote can be initiated during the hiring process instead of after.
- Approval process for new courses

- Questions were raised as to why the university does not have a streamlined approach to approving new courses. It was noted that these requests must go through many committees that seem to nitpick the proposals. Are all these steps necessary?
  - Hans van Oostrom, co-chair of the UCC, noted that the UCC has already streamlined the process. The approval software has also been revised to help move the project through the system. The university has to make sure that all new courses comply with state regulations and bylaws.

The November 12<sup>th</sup> meeting will be located in Building 120. The same place that the council had its September meeting.

The council adjourned the meeting at 4:45 p.m.