

Academic Policy Council Minutes

December 11, 2013

McCarty Hall D Room 1031-B

Attendees

Carol Murphy, Nicole Stedman, Craig Tapley, Maria Rogal, Hans van Oostrom, Jessi Aaron, Renée Goodrich, Angel Kwolek-Folland, Henry Frierson, Sue Alvers and Bernard Mair.

Call to Order

Renée Goodrich, Chair, called the meeting to order at 3:05 p.m. The November minutes were approved with corrections.

Committee Reports

- Student Petitions – Craig Tapley
 - Things are going well for the committee. Student Petitions does not plan to meet on December 24
- University Curriculum Committee – Hans van Oostrom
 - HHP degree name change was approved by the Senate.
 - Three program terminations on the Senate agenda for tomorrow.
- Steering Committee – Renée Goodrich
 - Internationalization for promotion and tenure was discussed
 - The UF Online conference last week had a great turnout with about 200 people attending.
 - Bernard Mair mentioned that about 400-500 students (all transfer students) will start UF Online January 2014

Faculty Review of Administrators

- At the Steering Committee meeting, Marc Heft asked that the APC continue to review and compare this issue to our peer institutions. Renée found a list of peer institutions in shared governance on the Faculty Senate website.
- It was suggested that the council can research and write a report on how faculty review administrators at our different peer institutions. Members are to research different type of peers: shared governance peers , AAU peers and also land-grant university peers.

Internationalization of programs across UF

- The council discussed how to incorporate Dean Sammons proposal. Carol Murphy pointed out that after UF went through its last accreditation process CLAS incorporated internationalization into promotion and tenure.
- Angel Kwolek-Folland noted that up until four years ago, international efforts were not included in the promotion and tenure packet. She suggested that it not be a criteria for P & T, but that the APC could come up with best practices or a report.
- Maria Rogal mentioned that using the college councils as a resource was helpful last year. Using them again this year would be useful.
- Henry Frierson informed the council that the Graduate School recently hired Emilia Hodge as Graduate Education Outreach Director and Matthew Mitterko as International Student Enrollment Coordinator.

Student Online Course Evaluations

- There is concern that the return rate for student online course evaluations is not improving.
- The council will invite Andy McCollough or TJ Summerford to a future meeting to give an update on recent return rates and suggestions.
- Faculty have tried different techniques including allowing time in class for students get online to evaluate. Bernard mentioned that his office plans to craft a message for faculty to use with their students. He will report back to the council in February
- Suggestions to increase response rate for student online evaluations
 - Send out a message to students from the President how important it is to respond to online course evaluations
 - Mention it at Preview
 - Include as part of the Good Life Course
 - Have mid-term evaluations
 - Advise faculty on what to say to students
- Bernard offered to provide student online evaluation data that is broken down by college and department .

Meeting adjourned at 4:40 p.m.