

Academic Policy Council Minutes

January 31, 2013
Tigert 226, 3:00 p.m.

Attendees

Carol Murphy, Ken Gerhardt, Jessica Aaron, Maria Rogal, Seth Mahl, Craig Tapley, Nina Caputo, John Leavey, Nicole Stedman, Creed Greer, Renée Goodrich, Bernard Mair, and Angel Kwolek-Folland

Call to Order

Maria Rogal, Chair, called the meeting to order at 3:00 p.m. The December minutes were approved.

Update: Posthumous Degree Policy Recommendations

Maria gave a short report about presenting the posthumous degree policy recommendations to the Steering Committee. The Committee received the recommendation well and agreed it was a good solution. Steering asked Maria to follow up with the registrar to help with the design of the degree and make a decision on who should sign – President? One of the Board of Trustees?

Update: DPIIP Survey

The APC Survey of the DPIIP process was distributed to the dean and vice president's as the council recommended.

General Education Courses Faculty Input

Today is the deadline for faculty to give input on the general education statute. Bernard pointed out that the legislature already had a Gen Ed statute on the books. This was to revise or modify that statute. There are 25 comments on the Faculty Senate blog that Bernard plans to take to Tallahassee when the task force meets again. He emphasized that there will not be a common syllabus that all the same numbered courses must use and there is no change in the AP option. The council asked that Bernard deliver the following APC recommendations to the state Gen Ed committee.

- Nina made a motion and Carol seconded that the recommendation (below) regarding the requirements for math and science core courses be applied to all courses in the general education categories.
 - *If a student completes a course in a subject area for which one of the general education core course options in the same subject area is a prerequisite, that student should be considered to have completed the portion of the core in that subject area. In some instances there may be courses similar in content in the general education program that are at a more advanced level, but do not include a core course as a prerequisite, in these instances the more advanced, similar course will be considered to have completed the portion of the core in that subject area.*
(December 2012 report, p. 6)
- John made a motion and Nina seconded that the APC strongly supports the new statute requiring 30 credits of General Education courses. We do not support increasing this requirement to 36 credits.

Term (Block) Exams Policy Review Request

Maria presented the block exam recommendation to the Steering Committee. See below:

The following language change on the UF Block Exam Policy was adopted by the Council. The sentence “If other classes are scheduled during an exam time, instructors must provide make-up class work for students who miss class because of an assembly exam” will be removed and replaced by “Any student whose scheduled class conflicts with a block exam shall be given the option of a make-up exam. The student with such a conflict must notify the instructor to schedule a make-up exam, per course policy.”

Maria received some opposition to the above recommendation. The Steering Committee suggested that the APC investigate further as to how many students a change in policy will impact. After a long discussion, Craig Tapley will contact the registrar’s office to request more data for the next APC meeting.

Faculty Review of Administrators

Five colleges have responded. It was noted that CLAS used to have evaluation of the dean back in the 80s. It was stopped because the college did not have the staff to handle the responses. Angel will find out if SACS requires evaluation of administrators.

New Business

- **Student Concerns** - After researching, Seth found out that many years ago, professors used to get kickbacks from textbook companies when students purchased textbooks that the professors authored. The Council mentioned that these were royalties and that it happened a long time ago, but there is now a policy where faculty must get approval to accept the royalties by filling out a disclosure form.
- **Drop/Add** – Creed stated that he has received complaints that the drop/add period is too long and causes serious disruptions in the classroom. At the moment, drop/add is 5 to 7 days long. It was pointed out that the reason for this is that some students classes meet only once a week. Some students are registering for a class as a placeholder for other students – a “save a spot” system.
- **Textbook policy** – Another complaint is that some students aren’t coming to class with books because the bookstores in town do not have enough in stock.

Meeting adjourned at 5:00 p.m.