

**University Libraries Committee Minutes**  
**Smathers Library Conference Room**  
**January 31, 2019**  
**2-4 pm**

**Members Present:** Angelos Barmpoutis, Sandra City, Anthony Coman, Sydney Cottingham, Richard Hill, Preston Jones, Stephanie Leon, Eric Potsdam, Czerne Reid, Mark Ritenour, Mary Edwards, Judith Russell

**Also Present:** Lela Johnson (taking the minutes)

**Members Absent:** Michael Murphy, Mario Poceski

**Library Tour**

- Members toured the Smathers Libraries & the Judaica Suite with Haven Hawley & Rebecca Jefferson prior to the meeting
- Meeting was called into order after tour

**Approval of Minutes**

- Minutes were approved
- Lela will forward to senate office for publication online

**SCORS Updates**

- Open discussion about last meeting SCORS meeting held on Tuesday, December 18, 2019 – [minutes can be found here](#)
- Library asked to look into how they can facilitate the following clearinghouses or databases to help faculty across campus:
  - **Grants**
    - SCORS: is looking into the possibility of a database where faculty can upload successful grants and sections of grants so that others can use them as an example.
    - ULC Discussion: Of the various clearinghouse ideas, this is the one the libraries can most easily and quickly address, as the Institutional Repository at UF (IR@UF) already is a place where faculty can submit their grants to make them widely available. It is currently used by library faculty and some others on campus, but isn't routinely used by most faculty across campus, even though it is already available. The availability would need to be promoted across campus, and faculty encouraged to submit their grants to the database.
    - ULC Conclusion: A libraries representative can present at the next SCORS meeting on the use of IR@UF for this purpose, then things could proceed from there, in collaboration with the Office of Research and other relevant campus bodies.

- **Equipment**
  - SCORS: is looking into the possibility of having a database where all (or most) research equipment on campus is catalogued, to help faculty easily identify resources they can use, and aid in the budgeting process for grant writing by reducing the need to purchase new equipment if it already exists on campus and is available for use.
  - ULC Discussion: To be most useful, rather than just being a survey of what equipment exists on campus, a campus database should also include information about the state of the equipment (functional/nonfunctional/undergoing maintenance, etc.) and availability (Is it available for internal/external users, only for a given lab, etc.). The existing UF surplus database could be a starting point, but much more information would need to be collected. A suggestion is for a similar type of database to be created for the availability of chemicals in different labs and facilities on campus, and a system for finding out where they are. This would need to be a secure system.
  - ULC Conclusion: When an equipment (and chemical?) database is created, the libraries could serve as a gateway for users to get to it.
- **Biological tissue availability**
  - SCORS mentioned the possibility of a database where faculty could learn about how they might be able to procure unused biological tissue from other researchers. This would help optimize the use of tissue and minimize new purchasing. A listserv was suggested as one way researchers could communicate with each other regarding tissues they need or can donate.
  - ULC Discussion: On its face, it is an admirable idea. Any mechanism used to facilitate this would need to be secure. Note, however, that any listserv or communication mechanism would be subject to the Sunshine Laws.
  - ULC Conclusion: More discussion is needed to ensure all issues are addressed to ensure safety of all involved before such a resource could be put in place.

#### **UFOAP January 2019 Update**

- [Click here to review the funding report](#)
- \$120,000 for 4 years was approved, we are on our third year
- Need basis on how to report back to the Provost
- Question raised that if \$120,000 was enough money; changes in the policy that ULC did last year should help the funding last longer this calendar year

#### **Deans/Library Report**

- Strategic Direction – sent out via email to ULC members and will be discussed at a further meeting if members are interested.

## Wrap-Up

- Additional topics
  - February 26<sup>th</sup> – UF Giving Day on the Plaza of the Americas (discussed during SCORS update)
  - ARL Fellows & Event February 25<sup>th</sup> – March 1<sup>st</sup>
    - ARL Reception & Dinner with Provost and Selective Cabinet Members (ULC is invited) – University House
- Topics for February 21, 2019 Meeting – held at the Education Library
  - Campaign to show more about what the library does for UF faculty/students
- Topics for March 20, 2019 Meeting – held in Library West 429
  - Judy to give update on CHORUS