

University Libraries Committee Minutes
October 10, 2017

Members Present: Angela Bacsik, Sandra Citty, Chad Grodi, Maria Mamalui, Czerne Reid, Mark Ritenour, Melody Royster (for Carol McAuliffe), Judith Russell

Also Present: Lela Johnson (taking the minutes), Terry Selfe

Members Absent: Salvador Gezan, Jordan Key, Mario Poceski, Kellie Roberts, Biagio Santorelli, Dylan Santalo, Christine Swanson

I Approval of September Minutes

Members present approved minutes for posting.

II Open Access Publishing Fund Update – Open Discussion

Open discussion about the OA Publishing Fund document, real time changes were made and approved by the members. Document was voted and approved by members present unanimously. Judy will email the document after the meeting of final changes.

III Flooding on Campus – Open Discussion

The most significant issue was water intrusion in 5 offices on the 4th floor of Library West. This was caused by water on the adjacent flat roof coming up over the soffit. Preventive measures will be taken to prevent recurrence. As a result of the intrusion, the carpet and 12 inches or so of drywall will be replaced. The staff are temporarily relocated, due to mold, in spare offices on 5th floor of LW, group study rooms on 4th floor of LW and in a staff training and meeting room. We are awaiting a schedule for completion of the project.

Other storm-related issues:

1. A small window leak on the 4th floor of Marston Science Library between two sashes resulted in a small spot which will have to be repainted. The leak has been reported to Facilities Management but not yet repaired.
2. Several sections of copper sheet veneer were blown off of Marston Science Library. This has been reported but not yet repaired.

Non-storm-related issues of possible interest:

1. A clean water supply pipe burst in the men's restroom on the main floor of the Education Library, which is the second floor of that building. The carpet was soaked but dried out by Facilities Management personnel. (There was more significant damage to the first floor.) The Library was closed on the Thursday and Friday following the storm and reopened on Saturday. The burst pipe

was repaired. This seems unrelated to the storm, though the timing so soon after the event resulted in speculation about whether the storm had contributed to it in some way.

IV Additional Topics

It was announced that Richard Spencer would be on campus October 19th. The libraries has hired security officers to do ID checks at the two main doors coming into the libraries. The revolving door, as well as the inside door leading into Starbucks will be closed down on Wednesday-Friday. There will be signage around the libraries and the students will receive notification of what all the departments are doing on campus. Non-UF and Santa Fe students will not be able to enter the libraries during this time. If anyone is parking in a no-parking area, or parking illegally they will be towed to a central location at no charge and no tickets will be given during this time.

Questions: Is there a number that people are able to text information and/or photos to the University Police Department? Judy said she wasn't sure, but would check and get back to the group about that.

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V Wrap up & Next Meeting

Agenda Items for November 14th Meeting – None Noted

UNIVERSITY OF FLORIDA OPEN ACCESS PUBLISHING FUND
POLICIES AND PROCEDURES
Effective January 1, 2018

The University of Florida Open Access Publishing (UFOAP) Fund supports the goal of making UF research findings available immediately without charge to all readers. When funds are not available from other sources, the Fund will assist UF authors by paying reasonable Article Processing Charges (APCs) assessed by publishers of open access journals, including hybrid open access journals. The Fund does not cover the assessment of page charges, color illustration fees, reprints, etc. Articles that comply with the Application Guidelines set forth below will be funded on a first-come, first-served basis, subject to the availability of funds. No endorsement of any journal or of the research merit of any article is implied by this funding.

UFOAP funds are only available to cover publication costs of research articles where funds are not available through grants, departmental funds, discretionary funds, endowments or other sources.

Application Guidelines:

Eligible Authors: Eligibility status is determined as of the date the article is accepted for publication. Any UF faculty, post-doctoral researcher, staff member, or student author who is the first named or corresponding author on an eligible article may apply. Eligible authors will be funded up to a maximum of \$3,000 per year to pay for APCs.

Eligible Publications: To be eligible, the article must be an original peer-reviewed research article or a systematic review (this excludes case reports, book reviews, notes, and other types of articles that are not full scholarly research manuscripts published in a peer-reviewed scholarly journal). The article must not have been previously published and must be accepted for publication in an open access or hybrid open access journal that meets the quality criteria set forth below.

Articles Published in Open Access Journals

Up to \$2,000 per article, subject to the available annual cap per author, will be provided to pay APCs in open access journals, which provide free, immediate, online access to the full text of research articles without restrictions on reading, downloading, or sharing.

To be eligible, the open access journal must meet **at least one** of the following quality criteria:

- Journal is listed in the Directory of Open Access Journals (<http://www.doaj.org>)
- Publisher is a member of the Open Access Scholarly Publisher's Association (<http://www.oaspa.org>)
- Journal and publisher's policies adhere to the quality standards set forth in OASPA's membership criteria (<http://oaspa.org/membership/membership-criteria/>)

For more information on assessing journal quality, see UF's Guide to Evaluating Journal Quality at <http://cms.uflib.ufl.edu/ScholComm/OpenAccess/EvaluatingPublishingVenues>. We also recommend the resource Think, Check, Submit (<http://thinkchecksubmit.org>). If you need

assistance with evaluating a publication for quality, please contact the Fund Administrator at ufoapf@uflib.ufl.edu.

Articles Published in Hybrid (Paid Access) Journals

Hybrid articles will be eligible for 50% of the APC assessed, not to exceed \$1,000, subject to the available annual cap per author. To be eligible, the hybrid journal must meet **at least one** of the following quality criteria:

- Publisher is a member of the Open Access Scholarly Publisher's Association (<http://www.oaspa.org>)
- Journal and publisher's policies adhere to the quality standards set forth in OASPA's membership criteria (<http://oaspa.org/membership/membership-criteria/>)

Application Process:

Application Form: The online application form must be completed and submitted (<http://apps.uflib.ufl.edu/ufoapf/>) by the eligible author. A copy of the letter of acceptance for publication and the official publisher's invoice in US dollars **must** be uploaded with the completed application. Only completed applications with required documentation will be considered.

Applications must be made within 60 days of receipt of the letter of acceptance of publication and are subject to availability of funds.

One application per article should be submitted and will only be considered if submitted by the eligible author as defined above. **Unpaid invoices showing an amount due in US dollars are preferred and will be paid directly to the publisher as soon as practicable by the Libraries if submitted in a timely manner. If your invoice has already been paid, please provide a copy of the paid invoice and we will contact you regarding reimbursement.**

Post-Award Procedures

IR@UF Submittal Requirement: Applicants who receive funding from the UFOAP are required to submit the published version of the funded article, subject to embargo or other publisher restrictions, to UF's institutional repository IR@UF (<http://ufdc.ufl.edu/ir>).

Attribution: Authors should include, whenever feasible, the following statement in the final published version of the article: *Publication of this article was funded in part by the University of Florida Open Access Publishing Fund.*

Program Review: An annual report will be prepared and submitted to the UF Faculty Senate's University Libraries Committee and Research and Scholarship Council. Program continuation will be based upon availability of funds. Questions relating to the administration of the Fund should be addressed to Terry Selfe, tselfe1@ufl.edu or 352-273-8420.