

**University Libraries Committee Minutes  
November 14, 2017**

**Members Present:** Angela Bacsik, Chad Grodi, Jordan Key, Czerne Reid, Mark Ritenour, Carol McAuliffe, Kellie Roberts, Judith Russell

**Also Present:** Lela Johnson (taking the minutes), Jason Johnson

**Members Absent:** Sandra Citty, Salvador Gezan, Mario Poceski, Biagio Santorelli, Dylan Santalo, Christine Swanson

**I Approval of October Minutes**

Members present approved minutes for posting.

**II Deans Report**

- No news on the final budget for the libraries, Judy will inform ULC when she has more information
- Should hear back from candidate for the Fackler position at the HSCL today, or tomorrow
- Study being done to see which students prefer, Newell Hall or Library West for 24 hour access, per Student Government, for funding. At our next meeting in Spring Judy should have information from the survey to report

**III SCORS Library Presentation Discussion**

Angela reported that at the SCORS meeting there was still issues from the group regarding the wording on the OA funding in hybrid journals since the documents would eventually be an Open Access after a short embargo. Group revised the OA funding document and voted that they all were in favor of presenting the document to Dr. Glover for consideration.

**IV Additional Topics**

- Lela will send out a doodle poll with available dates/times the dean and the chair are available for Spring 2018 meetings
- Judy invited ULC members to her Holiday Party, formal invitations will be sent via email soon
- ILL concern was brought up by Jordan Key regarding international ILL borrowing and things not being able to ship to the United States. Judy will address this issue with the head of ILL and report back to Jordan and the group when she has more information

**V Wrap up & Next Meeting**

- Agenda Items for Spring:
  - Newell Hall Update

UNIVERSITY OF FLORIDA OPEN ACCESS PUBLISHING FUND  
POLICIES AND PROCEDURES  
Effective January 1, 2018

The University of Florida Open Access Publishing (UFOAP) Fund supports the goal of making UF research findings available immediately without charge to all readers. When funds are not available from other sources, the Fund will assist UF authors by paying reasonable Article Processing Charges (APCs) assessed by publishers of open access journals, including hybrid open access journals. The Fund does not cover the assessment of page charges, color illustration fees, reprints, etc. Articles that comply with the Application Guidelines set forth below will be funded on a first-come, first-served basis, subject to the availability of funds. No endorsement of any journal or of the research merit of any article is implied by this funding.

**UFOAP funds are only available to cover publication costs of research articles where funds are not available through grants, departmental funds, discretionary funds, endowments or other sources.**

**Application Guidelines:**

*Eligible Authors:* Eligibility status is determined as of the date the article is accepted for publication. Any UF faculty, post-doctoral researcher, staff member, or student author who is the first named or corresponding author on an eligible article may apply. Eligible authors will be funded up to a maximum of \$3,000 per year to pay for APCs.

*Eligible Publications:* To be eligible, the article must be an original peer-reviewed research article or a systematic review (this excludes case reports, book reviews, notes, and other types of articles that are not full scholarly research manuscripts published in a peer-reviewed scholarly journal). The article must not have been previously published and must be accepted for publication in an open access or hybrid open access journal that meets the quality criteria set forth below.

Articles Published in Open Access Journals

Up to \$2,000 per article, subject to the available annual cap per author, will be provided to pay APCs in open access journals, which provide free, immediate, online access to the full text of research articles without restrictions on reading, downloading, or sharing.

To be eligible, the open access journal must meet **at least one** of the following quality criteria:

- Journal is listed in the Directory of Open Access Journals (<http://www.doaj.org>)
- Publisher is a member of the Open Access Scholarly Publisher's Association (<http://www.oaspa.org>)
- Journal and publisher's policies adhere to the quality standards set forth in OASPA's membership criteria (<http://oaspa.org/membership/membership-criteria/>)

For more information on assessing journal quality, see UF's Guide to Evaluating Journal Quality at <http://cms.uflib.ufl.edu/ScholComm/OpenAccess/EvaluatingPublishingVenues>. We also recommend the resource Think, Check, Submit (<http://thinkchecksubmit.org>). If you need

assistance with evaluating a publication for quality, please contact the Fund Administrator at [ufoapf@uflib.ufl.edu](mailto:ufoapf@uflib.ufl.edu).

### Articles Published in Hybrid (Paid Access) Journals

Hybrid articles will be eligible for 50% of the APC assessed, not to exceed \$1,000, subject to the available annual cap per author. To be eligible, the hybrid journal must meet **at least one** of the following quality criteria:

- Publisher is a member of the Open Access Scholarly Publisher's Association (<http://www.oaspa.org>)
- Journal and publisher's policies adhere to the quality standards set forth in OASPA's membership criteria (<http://oaspa.org/membership/membership-criteria/>)

### **Application Process:**

*Application Form:* The online application form must be completed and submitted (<http://apps.uflib.ufl.edu/ufoapf/>) by the eligible author. A copy of the letter of acceptance for publication and the official publisher's invoice in US dollars **must** be uploaded with the completed application. Only completed applications with required documentation will be considered.

Applications must be made within 60 days of receipt of the letter of acceptance of publication and are subject to availability of funds.

One application per article should be submitted and will only be considered if submitted by the eligible author as defined above. **Unpaid invoices showing an amount due in US dollars are preferred and will be paid directly to the publisher as soon as practicable by the Libraries if submitted in a timely manner. If your invoice has already been paid, please provide a copy of the paid invoice and we will contact you regarding reimbursement.**

### **Post-Award Procedures**

*IR@UF Submittal Requirement:* Applicants who receive funding from the UFOAP are required to submit the published version of the funded article, subject to embargo or other publisher restrictions, to UF's institutional repository IR@UF (<http://ufdc.ufl.edu/ir>).

*Attribution:* Authors should include, whenever feasible, the following statement in the final published version of the article: *Publication of this article was funded in part by the University of Florida Open Access Publishing Fund.*

**Program Review:** An annual report will be prepared and submitted to the UF Faculty Senate's University Libraries Committee and Research and Scholarship Council. Program continuation will be based upon availability of funds. Questions relating to the administration of the Fund should be addressed to Terry Selfe, [tselfe1@ufl.edu](mailto:tselfe1@ufl.edu) or 352-273-8420.