

University Libraries Committee
Minutes
January 20, 2011

Members Present: Judy Russell, Isabel Silver, Brenda Smith, Vern Kisling, Mario Poceski, Stacy Galloway, Terry Harpold, Leda Kobizar, Tiffany Smith

Members Absent: Guenther Hochhaus, David Leavitt, Kevin Eccdes, Mary Thigpen, Reggie Frye

I Minutes Approval - Brenda

November 2010 minutes will be addressed at the next meeting.

II Election of next Year's Committee Chair

At the beginning of the next meeting, the committee will have nominations for the committee chair. This is a one year term position. The position involves running the meetings; go over meetings with Judy; attend infrastructure council; and will be a member of the LLB (Library leadership Board).

III Deans Report – Judy Russell

RCM (Responsibility Center Management)

The RCM is not a new funding mechanism. Other universities have been using it. Bernie Machen wanted to try it here and his initial goals for it are:

- Transparency on where the money comes from and where it goes.
- Put as much revenue back in the units that earn the revenue and then have them allocate the money to cost centers.

This is the first full year the university is operating under the RCM. After talking to other universities who operate under the RCM, Judy found one thing that UF does differently is that it has a Budget Review Committee. Each college can have a representative on this committee. Some of the members might be from the fiscal services or business officer for the college and Dean Riffie from the Pharmacy. The role of this review committee is to look at the budgets proposed by those who are cost centers and therefore get their revenue by taxing the colleges and make recommendations to the senior vice-presidents and president about those budgets. Last year was the first year that the committee existed. The library asked to give a presentation. The committee gave no recommendations. This year the library volunteered and the committee will only review about 4-5 units a year. The library was asked to do an in-depth budget. The library is underfunded and wanted the opportunity to make its case.

Judy showed the 2010 RCM Comprehensive Budget Review for the library on the projector.

Page 1 - They asked for strategic value since the library is a little different from the other units, they wanted the library to stand out. The HSCL (Health Science Center Library) has its own section, but the numbers are combined in the end. When the RCM mentions the Smathers library it represents all the libraries except for the college of law library. The Law library is separate from the rest of the libraries because it is budgeted through the College of Law. The other libraries report to Judy, but they have their own budgets.

In this budget, the library was asked to define its mission and objectives. It is defined in general and specifically.

Page 5: The organization chart defines the number of faculty and staff in each unit.

Page 6: Criteria for Tenure

Page 7 – 21: Explains each of the units.

Page 21: Library Advisory Groups

Page 22: Faculty Senate Support Groups

Page 26: Showed the budget by the branches. This was a way of presenting the budget data to them in terms of the big numbers they see and how they could understand those numbers with the functions of the library.

Page 27: Library Budget Pie Chart

The vast number of money that comes to the library is through appropriation. The next largest is research. It includes endowments and gifts which have been used to buy materials. This is the money being taxed through the university. DSR money comes out of the IDC. This money is part of the Division of Sponsored Research withholds from the grants.

The grant money looks small, but there is about 10 million in endowments. Most of the endowments are specific. Some could be used for other things, but Judy is being conservative in case there is a year where the library does not get enough funding. The number of endowments will grow, but not fast enough. Recently the HSCL got their first endowment.

Page 29: The library has gone more electronic over the past three years than print materials. Most of the electronic purchases are for long term and if there are any more cuts, then the library would have trouble pulling out of the contracts. It would not only affect the library, but it would also affect others.

Page 30: Liberal Arts and Science is a little misleading because other areas like AG use it. The primary use is Journalism and Communications.

Page 31: Health Science is also misleading because other areas use each other's materials. They created waiting's which is broken down in the following way:

- Freshman and Sophomores: Worth 2
- Juniors and Seniors: Worth 3
- Masters: Worth 4
- Grad 1 or 2: Worth

If the cost of the library is this much and we have this many, then we add up the shares, then divided by the number of shares.

Page 32: A peer analysis was done last year comparing UF to other peer institutes. This talks about the analysis.

Page 33: US News Rankings shows UF in the middle. This was used to help the budget committee understand what our budget situation is against external institutes.

Page 36: Library expenditures are seen as percentage of the total university expenditure. Michigan is lower than the University of Florida, but Michigan's budget is bigger. Only 1.6 of the universities budget goes to the library which is the lowest compared to the others.

Page 34-62: The Future of the Libraries Committee did an assessment like the one on page 36. It helps show where we are and where we should be.

Question: How much catching up do we need to do?

Answer: Some of the other schools have started funding before the UF libraries did. Because of this, they have a head start and are continually growing.

It was pointed out that the university should allocate some of the money coming in to the University to the libraries. The library should be seen as a vital link and the foundation of the university. The university is watching the legislation to see what the new budget will be. There was a discussion on new ways to raise more money. Student fees are an idea.

Page 63: This is the format that the library was asked to send in. It is a projected annual use of funds with the purpose of the funds regardless of where the money came from.

Page 64: Gave three scenarios: 5% Reduction, Flat Budget, and Increase Funding. The 5% reduction is very detailed with a list of items that the library would have trouble cutting. Very little could be eliminated.

Page 72: The Flat Funding. Because the library would lose purchasing power, it would have to cut resources.

Observation: The journal prices are going higher than the inflation.

Response: Some journals are very valuable and even though the prices are high the library cannot cut them and the publishers know that. The lower journals are usually the ones that end up getting cut.

The University of Florida has been trying to help the libraries by not cutting the library budget as bad as other units.

Question: Is there a band between the head librarians to go against them?

Answer: Tape

Need a transition plan.

The library and IFAS is supporting the open access. Open access needs to grow more before the library can cancel journal subscriptions. There needs to be a slow cultural change within the tenures'.

Comment: The Publishers know they are going out of business and are trying to get as much money as they can. This explains why the prices keep going up.

Page 74: The FCLA technology fund will be getting cut.

The library will be hiring a University Archives.

Question: What is his/her role?

Answer: Maintaining historical records.

The records manager will be moving to the library.

Increase funding will help the library catch up, add resources, add additional positions, build a maintenance budget, and fund technology. The library has more public stations, but does not get public funding.

Page 86: Opportunity Section

Hired CRS

Active in OLE

Data curation has to be on grant now.

24/7 online access for students

Page 89: Alternative Funding

DSR is tagged with research so when one goes up the other one goes up.

Establish student fee

Library fees have been delegated to the Board of Governors. The UF president is waiting to apply to see what happens to the other universities who are applying for it this year.

Question: Are fees from outside sources counted?

Answer: It is not counted on this because it is not predictable. The library has been doubling its grant money over the years.

Page 90-91: Barriers

When a position becomes vacant the library thinks hard about back filling it.

Page 102: RSR Chart

50% is for Health Science research. This affects the DSR money.

In 4-6 weeks Judy will be giving a presentation on the libraries RCM to the Budget Review Council. Then they will give their recommendations to the vice-president and the president.

If anyone has any feedback on the RCM please let Judy know.

Question: How is the library doing with distance learning?

Answer: The electronic resources are being used the most. If a print book is needed, then the book can be mailed at the libraries expense. The library will even send the book overseas if it is faculty. For students it would have to depend on the circumstances.

Looking at models of the innovation hub and one in Orlando. There are going to be licensing challenges.

Question: Are there any avenues for subscriptions for student?

Answer: Because of the publishers' contracts, the library cannot sell access to databases. There are just a few databases for alumni.

Vendors are use to thinking one way. Judy has been approaching them to see if they would consider going in another direction.

Cost is based on FTE in the use.

The legislators' have made it where the databases are open to the advance high school students. The vendors are not thrilled with this since they are also trying to sell their products to the high schools. The library is collecting data on the use of the databases by high school students.

Distant education explains the number of students for the university.

IV Additional Agenda Topic

Report from the Infrastructure Council

Judy and Brenda attended the meeting. Judy gave a presentation and answered questions. The way the tier works is it starts with the Faculty Senate, then goes down to the councils, and then a group of committees that reports to the councils. This committee reports to the academic infrastructure council, then to the senate.

A money saving idea that came up in the meeting is instead of the faculty senate paying to rent a room in the Reitz Union; Judy mentioned that they could meet here at the library.

There seems to be a problem getting people to volunteer for committees.

Dr Mote

He is a retired university president. Bernie Machen asked him to come to UF as a consultant. He is trying to make UF more global.

With a new governor, the libraries do not know what their budgets are going to be.

V Wrap-up/Future Agenda Topics

- Election of Next Year's Committee Chair