

New Graduate Certificate Transmittal Form

Department Name and Number	CIP Code
Certificate Name _____ Certification Name for Transcript (Maximum 35 characters) _____	
Effective Year and Term	Amount of Credit _____
Certificate Description (50 words or less)	
<p>Requirements: <i>For each course indicate prefix, number, title, # credits, and established grading scheme (letter graded, and/or S/U). The title should be identical to the official title of the course as listed in the Graduate Catalog.</i></p>	
Prerequisites	

Rationale 1.) Give a rationale for offering the certificate. 2.) Please include this statement and the appropriate answer (Yes or No): "A Graduate Council approved concentration already exists in this area of study." 3.) If Yes, include a statement of the differences between the concentration and proposed certificate. 4.) If the program has students currently pursuing a non-Graduate Council approved certificate, please provide the transition plan for these students.

Student Learning Outcomes: List each outcome and assessment method.

Department Contact

Name
Phone

Email

College Contact

Name
Phone

Email