

**Minutes of the Meeting of the University Curriculum Committee
October 17th, 2017**

Dr. Lindner convened the UCC at 1:00 p.m. in the Chamber at the Reitz Union.

Members Present: Angela Lindner, Joel Brendemuhl, Rodel Enderez, Stephanie Hanson, Christopher Janelle, Steve Pritz, Kelly Rice, Matthew Ryan, Richard V. Scholtz, III, Jennifer Setlow, Curtis Taylor, Christopher Vallandingham, Hans van Oostrom, Beverly Vidaurreta, and Michael Weigold.

Liaisons: Toby Shorey

Guests: Diane Beck, Anna McDaniel, David Ostroff, Dari Samson, Tara Sabo-Attwood, Marko Suvajdzic, Stacey Wallace, and Karen Whalen.

Dr. Lindner started with a brief talk concerning activities on Thursday and referenced freespeech.ufl.edu. There were no official overarching policies for student excusals so they should be addressed on a case by case basis. UCC members expressed their general concerns and clarified the nature of a declared state of emergency.

1. [Approval of minutes of September 19, 2017 meeting](#). Approved.

2. Update from the Faculty Senate. Dr. van Oostrom relayed that a department change in Vet Med was approved; at the next meeting degree terminations will be reviewed.

3. Undergraduate Catalog Update. Lee Morrison gave notice of a new catalog, and said that the UCC and AAC processes and deadlines were unchanged.

4. Review and Request for Approval of New UCC Responsibilities Description. Dr. Lindner reviewed a handout which is to be presented to the Committee on Committees; UCC member comments will be incorporated into the content and sent out again for review before presentation.

There was a discussion on why the UCC and the UGC need to approve 5XXX level courses. Dr. Linder asked to see historical data on undergraduate students taking 5XXX level courses and plans to consult with Dr. Duncan.

5. [Proposal to update Geomatics major effective spring 2018](#). Dr. Brendemuhl presented. Conditionally approved with a request to do minor cleanup to the submission.

6. [Proposal to modify Production Track major effective fall 2018](#) . Dr. Weigold presented this minor change to replace a required class with an elective. This move should allow greater latitude to students in pursuing their goals. Approved.

7. Notice of programs moving to UF Online (information only)

- None

8. Notice of items from the Academic Assessment Committee (information only)

Dentistry

- [MS, Dental Sciences – Approved](#)

Design, Construction and Planning

- [MS, Construction Management – Approved](#)

Health and Human Performance

- [BS, Tourism, Events, & Recreation Management - Recycled](#)
- [BS, Sport Management – Recycled](#)

Medicine

- [Biomedical Scientist as Educator Certificate – Approved](#)
- [Medical Human Anatomy Certificate – Approved](#)

Public Health and Health Professions

- [MS, Epidemiology – Approved](#)
- [Psychiatric Epidemiology Certificate – Approved](#)

Veterinary Medicine

- [DVM, Doctor of Veterinary Medicine – Approved](#)
- [MS, Veterinary Medical Sciences – Approved](#)

9. Notice of items from the Graduate School (information only)

- None

10. Notice of new graduate certificates (information only)

- None

11. Notice of changes to graduate certificates (information only)

- None

12. Proposed new undergraduate certificates

- None

13. Proposed changes to undergraduate certificates

- None

14. Proposed new professional certificates

- None

15. Proposed changes to professional certificates

- None

16. Proposed new undergraduate courses

Agricultural and Life Sciences

- [ALS 4XXX – Project Team Research](#)—conditionally approved
- [FAS 4XXX – Algae Biology and Ecology](#)—denied

Liberal Arts and Sciences

- [CHM 2095 – Chemistry Lab 1 for Engineers](#)—recycled
- [ECO 2XXX – Economics of Sustainability](#)—conditionally approved
- [GLY 3XXX – Deltas and Humans](#)—recycled

Public Health and Health Professions

- [PHC 4XXX – The Menage a trois of Emerging Infectious Diseases](#)—conditionally approved with name change.

17. Proposed changes to undergraduate courses

Design, Construction and Planning

- [DCP 3210 – Sustainable Solutions for the Built Environment](#)—approved
- [DCP 3220 – Social and Cultural Sustainability and the Built Environment](#)—approved

Engineering

- [ABE 3612C – Heat and Mass Transfer in Biological Systems](#)—approved
- [ABE 4662 – Quantification of Biological Processes](#)—conditionally approved
- [EAS 4101 – Aerodynamics](#)—approved
- [EML 4321 – Manufacturing Engineering](#)—approved

Fine Arts

- [HUM 3940L – Arts in Healthcare Practicum 1](#)—approved
- [HUM 4941L – Arts in Healthcare Practicum 2](#)—approved

Liberal Arts and Sciences

- [LAH 4602 – History of Amazonia](#)—approved
- [SPN 3948 – Spanish Service Learning](#)—approved

Public Health and Health Professions

- [HSC 3057 – Research Methods and Issues in Health Science](#)—approved
- [HSC 3502 – Survey of Diseases and Disabilities 1](#)—approved
- [HSC 3801 – Clinical Observation/ Health Care Volunteer Work](#)—approved
- [HSC 4558 – Survey of Diseases and Disabilities 2](#)—approved
- [PHC 3440 – Global Public Health](#)—approved
- [PHC 4024 – Applied Epidemiology](#)—approved
- [PHC 4117 – Public Health Management Leadership](#)—approved
- [PHC 4943 – Service Learning Practicum 1](#)—approved
- [SPA 4931 – Honors Thesis](#)—approved

18. Proposed new professional courses

Pharmacy

- [PHA 5XXX – Leadership Best Sellers for Pharmacy](#)—approved
- [PHA 5XXX – Personal & Professional Development VII](#)—approved
- [PHA 5XXX – Personal & Professional Development VIII](#)—approved
- [PHA 5XXX – Personal & Professional Development IX](#)—approved

19. Proposed changes to professional courses

Pharmacy

- [PHC 5942 – Hospital Pharmacy Introductory Pharmacy Experience](#)—approved

20. Proposed new joint courses

Agricultural and Life Sciences

- [MCB 4XXX – Prokaryotic Diversity](#)—recycled
- [SWS 4XXX – Nanotechnology in Food, Agriculture, and Environment](#)—approved

21. Proposed changes to joint courses

- None

22. Proposed new 5000 level courses

- None

23. Proposed changes to 5000 level courses

- None

24. Notice of new graduate courses (information only)

Agricultural and Life Sciences

- AOM 6XXX - Principles & Issues in Environmental Hydrology

Fine Arts

- GRA 6973 - Project in Lieu of Thesis

Journalism

- MMC 5XXX - Consumer & Audience Analytics
- MMC 6XXX - Communicating Privacy

Liberal Arts and Sciences

- SWS 6XXX - Nanotechnology in Food, Agriculture, and Environment

Medicine

- PHC 7XXX - Computational Epidemiology in Population Science

25. Notice of changes to graduate courses (information only)

Engineering

- EEL 5406 - Computational Photography
- EML 6154 - Conduction Heat Transfer
- EML 6155 - Convective Heat Transfer 1
- EML 6157 - Radiation Heat Transfer

Liberal Arts and Sciences

- AST 6215 - Stellar Structure and Function
- AST 6336 - Interstellar Matter
- AST 6725C - Observational Techniques

Medicine

- PHC 7902 - Writing for Peer Review Publications for Population Science

Meeting adjourned at 2:11 p.m.

ADDENDUM

Notes Compiled Before the Meeting

University Curriculum Committee Program and Course Recommendations

[October 17th, 2017]

Program Recommendations

4. Proposal to update Geomatics major effective spring 2018. Dr. Brendemuhl.

[CA]

- <http://apps.aa.ufl.edu/Approval/requests/Info/11700>
- **Summary: Updating course numbers and clarifying electives in curriculum plan.**
 - **Added: SUR 4501C Foundations of UAS Mapping**
 - **Deleted: Spatial Measurement systems and Spatial Measurements systems laboratory**
 - **Clarified electives in semester 7.**
- **Comments:**
 - **Request states changes are in semester 7, however there are multiple changes throughout the catalog. Please provide a list of specific changes being requested along with the rationale for each change.**
 - **Catalog copy shows changes of SUR4501c to 4940C? Is this a typo?**
 - **Is this decreasing the overall number of electives for the specialization?**

5. Proposal to modify Production Track major effective fall 2018. Dr. Weigold. **[CA]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11846>
- **Summary:**
 - **Removing RTV3405 and replacing with an in-college elective to meet degree requirements.**
- **Comments:**
 - **Can the rationale for this request change be explained more clearly in the request?**
 - **Why does removing this one required course better serve students? What in college course are students to take in its place?**
 - **Is there a list of electives for this major containing options for students both inside the college and outside? This needs to be included in the request.**

Course Recommendations

15. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle	Deny
	ALS 4XXX – Project Team Research	EMS 1XXX – Emergency Medical Responder	FAS 4XXX – Algae Biology and Ecology
	ECO 2XXX – Economics of Sustainability	EMS 1XXXL – Lab for Emergency Medical Responder	
	PHC 4XXX – The Menage a trois of Emerging Infectious Diseases	CHM 2095 – Chemistry Lab 1 for Engineers	
		GLY 3XXX – Deltas and Humans	

Agricultural and Life Sciences

A. ALS 4XXX – Project Team Research **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11787>
- Comments:
 - Title is too generic, please consider including “agriculture” in the title or a more program specific title.
 - Please describe how the participation grade is specifically assessed within the syllabus.
 - The syllabus says co-requisite of Junior, the request form says pre-requisite of Junior, please clarify.
 - This does not appear to be a 3 credit hour class, the request states there is only 1 hour of contact with instructors, the rest is optional/independent work.
 - Please provide detail on how industry partners will be involved with this class.

B. FAS 4XXX – Algae Biology and Ecology: **[D]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/9510>
- Comments:
 - Request is from 2014
 - College level comments say the concerns of the UCC have been addressed, however a significant amount of time has passed. A new request may be required, considering updates top policies and forms. Precedent has allowed for dated requests to be denied and resubmitted.

Design Construction and Planning

C. EMS 1XXX – Emergency Medical Responder: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11821>
- Comments:

- What is the “log form” included in the request?
- How is this course hybrid? Lists only online lecture in syllabus. Submission form says UF online. This needs to be clarified. IS this course being created for PACE students (form/syllabus implies students in first two years of UF online)?
- Assignment policy mentioned in syllabus, yet there are none listed in grading scheme. Are the only class grades tests/exams?
- Is this course supposed to be taken in conjunction with the “Lab” course?
- Please provide a letter of support from UF online acknowledging their awareness of this request and support of it being offered.
- Please provide a rationale for how this course is a 3 credit hour course.
- Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 1. You may also copy and paste the following statement into the syllabus, as long as the syllabus wording does not contradict UF policy;
 2. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
- The course syllabus lists the exam as cumulative and in the 15th week. This is a violation of UF exam policy and needs to be addressed.

D. EMS 1XXXL – Lab for Emergency Medical Responder: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11823>
- Comments:
 - Exams are practical exams, but a computer is required. Is that correct?
 - Form lists course as off campus, UF Online, this needs to be clarified. Is this course (and the other EMS course) a part of UF online? Course description says the course will only be offered on campus.
 - Syllabus does not list contact hours, but form lists 1 hour/week, which is not typical for a lab course. What are they doing outside of the lab?
 1. How will this lab course be offered?
 2. Is lab only offered to students able to come to campus while main course is online?
 3. Who is grading the students on campus?

- Syllabus states “Session: LAB OPTIONAL”. Is lab optional for all students
- Can students take this course without being enrolled in the other EMS course?

Liberal Arts and Sciences

E. CHM 2095 – Chemistry Lab 1 for Engineers: ~~[CA]~~[R]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11599>
- Comments:

[Please make changes within the approval system request 10/13/17]

- Please obtain a consult from Engineering regarding this course.
- Will lectures be flipped in CHM2095?
- 1 credit even though it's 3 contact hours per week? How were the credit hours and contact hours determined? [It is typical for labs in the chemistry department to be 1 credit for 3 contact hours because most of the work is done during lab, so there is limited out-of-class work like a typical lecture course. This is consistent with the credits for CHM2045L and CHM2046L which both meet for 3 hours and are 1 credit. Email response 10/9/17]
- 3 weeks of the course aren't substantive (1, 12, 13), is this comparable with other lab offerings? [This is also typical for labs in chemistry due to logistics that we have to accommodate with 300+ students. The comparable course, CHM2045L, has a similar course schedule (<https://www.chem.ufl.edu/wp-content/uploads/sites/38/2017/08/CHM2045L-Fall2017-Lopez.pdf?x44186>). CHM2046L also has a similar course schedule (<https://www.chem.ufl.edu/wp-content/uploads/sites/38/2017/08/CHM2046L-Fall2017-Veige.pdf?x44186>). Email response 10/9/17]
- Grading scheme - Is there a pre and post lab quiz each week?

[I would like to amend my original grading scheme to add more detail and to be commensurate with other lab offerings. Email response, Changes need to be made in system]:
5% safety quiz, 20% pre-lab quizzes (10 quizzes, 2% each), 75% lab assignments (10 assignments, 7.5% each)

Is there a pre and post lab quiz each week? Yes, there will be a pre-lab quiz each week.

1. How much is each lab assignment worth? **Each one is worth 7.5% of the overall grade.**
 2. When is the lab practical (and is there only 1)? **I have amended the scheme, and will not include a practical.**
 3. Is this commensurate with other lab offerings? **Now it is commensurate with CHM2045L and CHM2046L**
- [Please make changes within the approval system request 10/13/17]**

F. ECO 2XXX – Economics of Sustainability: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11686>
- Comments:
 - **[No changes have been made in approval system as of 10/13/17]**
 - **What is the rationale for 4 credit hours and 4 contact hours? [I have discussed the issues that arise with this with Les Theile and Roger Blair (our Department Chair). We have agreed that the course could be offered at the three-credit level. This would entail some slight revisions to the proposed course schedule, as we would need to reduce the number of weekly class meeting periods to three. Email response, 10/5/17]**
 - **Is this appropriate for a 2xxx lvl course? [This course would be an introductory-level course, and it would not require any prerequisites. The course would, however, likely be among the more rigorous introductory courses. As such, the Department of Economics believes that the 2,000 level would be reasonable. Email, 10/5/17]**
 - **Please provide breakdown of grading for the course. (Either percentage or point system). The current description of “weighted average of two tests” and a research paper is unclear.**
 - **How will this serve students in the Sustainability major?**
 1. **Rationale: “This course will provide an introduction to the economics of sustainability. It will be the first applied economics course in the UF Catalog that does not have prerequisites. Currently, only ECO 2013 (Principles of Macroeconomics) and ECO 2023 (Principles of Microeconomics) do not have prerequisites. This course is primarily intended to serve students in the Sustainability Studies major, but it will also be of general interest.”**
 2. **What is the purpose of having this course at 2xxx level then when considering the rationale? Will this course become a prerequisite course for the major in the future? [The proposed course would be a Core Course in the Sustainability Studies major.]**

G. GLY 3XXX – Deltas and Humans: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11511>
- Comments:
 - **Please update description of the request to reflect what this request is requesting and a BRIEF description of the course and its place in curriculum.**

- Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
- 1. You may also copy and paste the following statement into the syllabus, as long as the syllabus wording does not contradict UF policy;
 1. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
- Cell phone policy must make allowances for emergency situations for students.
- Grading scheme adds up to 120.
- Please provide more detail on “in class activities” assignments are not the same as participation points.

Public Health and Health Professions

H. PHC 4XXX – The Menage a trois of Emerging Infectious Diseases: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11797>
- Comments:
 - Is course title appropriate and professional? [Yes. The course is part of the internationalization of the undergraduate curriculum and, as such, a multilingual title is appropriate. The title refers to the overlap of the triad of influences on disease emergence and transmission, i.e. animal health, human health and the environment. The title will also catch students' attention and generate interest. Email, 10/10/17]
 - ~~Are any consults needed for this course?~~ [As far as I can determine, this course is unique in the undergraduate curriculum. We looked at the undergraduate curriculum in CLAS and around the college. Email 10/10/17]
 - ~~Please clarify the nature of the weekly quizzes, are they random or on a set day? Please clarify whether there are pop quizzes or assigned quizzes.~~ [Assigned. Date of quiz will be announced in advance. Email, 10/10/17]
 - ~~What technical difficulties may occur in the course? The course is listed as on campus.~~
 - Please clarify when/why graduate students would be enrolled in this course?

16. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
DCP 3210 – Sustainable Solutions for the Built Environment	ABE 4662 – Quantification of Biological Processes	
DCP 3220 – Social and Cultural Sustainability and the Built Environment	PHC 4943 – Service Learning Practicum 1	
ABE 3612C – Heat and Mass Transfer in Biological Systems		
EAS 4101 – Aerodynamics		
EML 4321 – Manufacturing Engineering		
HUM 3940 – Arts in Healthcare Practicum 1		
HUM 4941 – Arts in Healthcare Practicum 2		
LAH 4602 – History of Amazonia		
SPN 3948 – Spanish Service Learning		
HSC 3057 – Research Methods and Issues in Health Science		
HSC 3502 – Survey of Diseases and Disabilities 1		
HSC 3801 – Clinical Observation/ Health Care Volunteer Work		
HSC 4558 – Survey of Diseases and Disabilities 2		
PHC 3440 – Global Public Health		
PHC 4024 – Applied Epidemiology		
PHC 4117 – Public Health Management Leadership		
SPA 4931 – Honors Thesis		

Design Construction and Planning

A. DCP 3210 – Sustainable Solutions for the Built Environment: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11788>
- Comments:
 - ~~Please provide a better rationale for co-requisite of junior standing.~~ [Students will gain much more from this course if it is taken in their junior year rather than earlier because they will have taken more basic coursework that will make the lessons learned in this course more comprehensible. An ancillary rationale is it will help with enrollment management. 10/5/17]

B. DCP 3220 – Social and Cultural Sustainability and the Built Environment: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11789>
- Comments:
 - ~~Please provide a better rationale for co-requisite of junior standing.~~ [Students will gain much more from this course if it is taken in their junior year rather than earlier because they will have taken more basic coursework that will make the lessons

learned in this course more comprehensible. An ancillary rationale is it will help with enrollment management. 10/5/17]

Engineering

- C. ABE 3612C – Heat and Mass Transfer in Biological Systems: ~~[CA]~~[A]
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11750>
 - Comments:
 - ~~Is Mechanical and Aerospace aware of the removal of EML3007 as a pre-req? This is still a required class for our students, just not prereq for this class now. Email 10/5/17]~~
 - ~~Can you please provide more detail regarding this statement, “EML3007 was dropped as a prerequisite since the instructor indicated he covers topics taught in EML3007 with sufficient depth that allow students to successfully pass the class.” i. e. a description of the topics which overlap and the manner in which they are covered. [EML3007, Elements of Thermodynamics and Heat Transfer. It is the *Heat Transfer* component of this class that the instructor is well prepared to cover. The *Elements of Thermodynamics* is useful for our Biological Engineering students to know. BTW, this course is taught through the Engineering-General program and is no longer taught by MAE. Email, 10/5/17]~~
 - ~~Please provide more detail for the rationale regarding why the COP courses have been added as co-requisites? [COP2271 & COP2271L were added to the list of programming courses that are co-requisite courses. The addition of this course and lab allows flexibility to students’ schedules as there have been class conflicts with the other programming courses. In addition, COP2271 &L offer a preferred *Matlab* programming language. Email, 10/5/17]~~
- D. ABE 4662 – Quantification of Biological Processes: [CA]
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11751>
 - Comments:
 - Please provide more detail (in rationale) regarding why ABE 3612C was initially a pre-requisite course and why it should now be a co-requisite? What impacts does this have on students?
 1. Do students that take ABE 3612C in the same semester as ABE4662 display any difference in performance and achievement as those who take it prior to ABE 4662?
 2. Will this change the semester plan for students? If so a modify curriculum request must be submitted.
- E. EAS 4101 – Aerodynamics: ~~[CA]~~[A]
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11785>
 - Comments:
 - ~~Please revise the request description to be a summary of what this particular request is asking to be approved. [Updated 10/6/17]~~
 - ~~Please provide more detail (in rationale) regarding the old/new prerequisite change. Why the change from a 3000 level prereq to a 2000 level prerequisite?~~

[Rationale: The course EAS3020C is being replaced by the course EAS2011. The course EAS3020C is being discontinued and will no longer be offered. The course level was reduced from 3000 to 2000 to more accurately reflect the level of the content in this prereq. We wish to list both as options on prereqs to accommodate students who have already completed the course under the older number. Updated in system 10/6/17]

F. EML 4321 – Manufacturing Engineering: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11752>
- Comments:
 - ~~Please revise the request description to be a summary of what this particular request is asking to be approved.~~ [Modify prerequisites for the course. Remove EGM3520 and add EML3005. Note that EML3005 has EGM3520 as prerequisite. Catalog Description: Traditional and nontraditional manufacturing processes and equipment. Application of engineering analysis tools to manufacturing. Updated in system 10/6/17]

Fine Arts

G. HUM 3940 – Arts in Healthcare Practicum 1: [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11827>
- Comments:
 - Note: change has already been made on website, <http://arts.ufl.edu/academics/center-for-arts-in-medicine/programs/arts-in-medicine-undergraduate/>

H. HUM 4941 – Arts in Healthcare Practicum 2: [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11828>
- Comments:
 - Note: change has already been made on website, <http://arts.ufl.edu/academics/center-for-arts-in-medicine/programs/arts-in-medicine-undergraduate/>

Liberal Arts and Science

I. LAH 4602 – History of Amazonia: [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11745>
- Comments:
 - Title change to “Conquest of Amazonia”

J. SPN 3948 – Spanish Service Learning : [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11743>
- Comments:

- Excellent rationale, changing name and prereqs to be in line with other similar offerings.

Public Health and Health Professions

- K. HSC 3057 – Research Methods and Issues in Health Science: **[A]**
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11804>
 - Comments:
 - Adding Public Health majors/minors to prereqs.
- L. HSC 3502 – Survey of Diseases and Disabilities 1: **[A]**
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11805>
 - Comments:
 - Adding Public Health majors/minors to prereqs.
- M. HSC 3801 – Clinical Observation/ Health Care Volunteer Work: **[A]**
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11806>
 - Comments:
 - Adding Public Health majors/minors to prereqs.
- N. HSC 4558 – Survey of Diseases and Disabilities 2: **[A]**
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11807>
 - Comments:
 - <http://apps.aa.ufl.edu/Approval/Requests/Info/11807>
- O. PHC 3440 – Global Public Health: **[A]**
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11808>
 - Comments:
 - Change pre-reqs
- P. PHC 4024 – Applied Epidemiology: **[A]**
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11809>
 - Comments:
 - Change pre-reqs
- Q. PHC 4117 – Public Health Management Leadership: **[A]**
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11811>

- Comments:
 - Change pre-reqs

R. PHC 4943 – Service Learning Practicum 1: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11813>
- Comments:
 - Please update the Rationale in the form to explain the change to co-requisite, title change, and prerequisite change.

S. SPA 4931 – Honors Thesis : **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11796>
- Comments:
 - ~~Bring course in line with other BHS honors requirements.~~ **[Added missing requirement of research project, which will be presented at PHHP Research Day. 10/11/17]**
 - ~~Will the semester contract still be used for this course? If so, please upload a copy to the approval system.~~ **[Semester contract uploaded within syllabus. 10/11/17]**

17. Proposed New Professional Courses

Approved	Conditionally Approved	Recycle
PHA 5XXX – Leadership Best Sellers for Pharmacy		
PHA 5XXX – Personal & Professional Development VII		
PHA 5XXX – Personal & Professional Development VIII		
PHA 5XXX – Personal & Professional Development IX		

Pharmacy

A. PHA 5XXX – Leadership Best Sellers for Pharmacy : ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11143>
- Comments:
 - “Materials” is misspelled under book completion.
 - ~~Need to review in conjunction with emails from Registrar’s office.~~ [Background:

In April 2017, we submitted the Best seller’s leadership in pharmacy course and it was originally slated to be a year-long course. UCC asked the registrar’s office to meet with us. We met with the Registrar’s office on Friday. In the process, the faculty elected to make this course a single course rather than a year-long course. So, I have updated the syllabus and UCC form so it is consistent with the recommended changes. If possible, the first course offering would be Spring 2018. Also, based on the meeting with the Registrar’s office, we have submitted the 4th year personal and Professional Development courses as 1 per semester rather than a single year-long course. (Personal and Professional Development VII is 0 cr hr in SU 2018, Personal and professional Development VIII is 0 cr hr in Fall 2018, and Personal and professional Development IX is 1 cr hr in Spring 2019.) All of these syllabi have been submitted so we can move forward with the first set of 3 courses that were originally slated to be a single year-long course. Also – in October, I will submit modifications for the other Personal and Professional Development courses so that these are no longer year-long courses. (Current plan is to attempt to gain approval for these to be 0.5 cr hr in Fall and 0.5 cr hr in Spring). Email from D. Beck, 9/26/17]

B. PHA 5XXX – Personal & Professional Development VII: [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11866>
- Comments:
 - None

C. PHA 5XXX – Personal & Professional Development VIII: [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11867>
- Comments:

- None

D. PHA 5XXX – Personal & Professional Development IX: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11868>
- Comments:
 - None

18. Proposed Changes to Professional Courses

Approved	Conditionally Approved	Recycle
	PHA 5XXX – Hospital Pharmacy Introductory Pharmacy Experience	

Pharmacy

A. PHA 5XXX – Hospital Pharmacy Introductory Pharmacy Experience: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11847>
- Comments:
 - What “Opportunity Unavailable” (Not applicable or no opportunity to evaluate during this rotation.) means is somewhat ambiguous. In essence, does this simply mean that the student has the responsibility to ensure that the student has ample opportunities to be evaluated? What if circumstances beyond the control of the student prevent such opportunities?

19. Proposed New Joint Courses

Approved	Conditionally Approved	Recycle
SWS 4XXX – Nanotechnology in Food, Agriculture, and Environment		MCB 4XXX – Prokaryotic Diversity

A. MCB 4XXX – Prokaryotic Diversity: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11447>
- Comments:
 - Please update makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 1. You may also copy and paste the following statement into the syllabus, as long as the syllabus wording does not contradict UF policy;
 2. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be

found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

- Please upload graduate student syllabus
- Please upload document specifically detailing differences between graduate and undergraduate work in the course.
 1. “Explanation Additional requirements for graduate credit: Graduate student exams will consist of more essay questions and be graded on different standards from those designed for undergraduate students. Graduate students are also required to submit a research paper of at least 5 pages in length. The paper should focus on a specific topic rather than a single research article. Submit your research paper topic through Canvas by 23 May 2017. The paper is due on 7 June 2017 and should be submitted through Canvas. To obtain a passing grade (i.e., C or higher), graduate students must accrue at least 73% of the possible points in the course.”

B. SWS 4XXX – Nanotechnology in Food, Agriculture, and Environment: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11727>
- Comments:

- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

- ~~1. You may also copy and paste the following statement into the syllabus, as long as the syllabus wording does not contradict UF policy;~~
- ~~2. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

[Updated]

- ~~Course schedule refers to chapters, however there is no ‘required text’ listed. Please clarify. [Although no textbook is available (i.e. required, recommended, or optional), all the course materials (lecture note presentation, reading materials and assignments) are organized as chapters under each module. If we need to remove the listings of "chapter" from the syllabi for both the undergraduate request and graduate request, as we all as the request in the approval system, please advise, the instructor advises it is fine to remove. Email, 10/10/17]~~
- ~~How are chat session times decided? Do these times fall on scheduled course times?~~ [The faculty member sets the chat session for his or her course. The chat session for this course is scheduled for Tuesday evenings from 5pm – 7pm. We notify students of the chat session when we advertise the course, post the chat day/time to our DE chat schedule SWSD dept webpage, as well as the welcome message that goes out to

registered students at the start of the semester. We also have the ability to work with the Registrar's Office to add comments to the course that there will be a chat session for this course, and believe we can indicate when scheduling the course as well. We are cognizant of the fact that UF does offer courses on campus on Tuesday evenings during this time period and that some students do have to work and can't make chat session(s). This professor does work with the student to ensure they won't be penalized the 5% for not making the chat session live. They are required to view/study the recorded chat sessions; and secondly she/he will be assigned with 10% of the questions discussed in the chat sessions (randomly selected). The 5% attendance will be calculated based on his/her score (%) of answering these questions. The goal of the chat session is to give the students and faculty member the opportunity to interact and ask questions on the lecture, if we notice a lot of students are going to have conflicts with the chat schedule for the course, we do look at sending out a doodle poll to possibly move the chat session to another day/time in the evening. We think these chat sessions with our de/web-based courses are highly beneficial to the student's and their successful completing the course.]

- ~~Are consults appropriate?~~ [We feel the external consultation from ABE is appropriate, of course, if the UCC subcommittee and/or UCC committee feel the need for additional external consultations from other academic units, please advise and we will be more than happy to oblige with the request.]
- ~~Please upload a rubric for the graduate student's final project.~~ [The rubric for the graduate student's final project has been uploaded into the approval system for both the undergraduate request for real course number and graduate request for real course number. In addition, we added the rubric for the graduate student's final project into the updated graduate syllabus that was also uploaded into the approval system for both the undergraduate request for real course number and graduate request for real course number]