

## Cover Sheet: Request 14264

### MUE 4XXX Internship in Music Teaching

#### Info

Process	Course New Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	William Bauer wbauer@ufl.edu
Created	9/21/2019 11:49:08 AM
Updated	10/18/2019 9:50:42 AM
Description of request	We request approval of a new course, Internship in Music Teaching, which will become part of a new Music Education Certificate Program that is also being proposed.

#### Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CFA - Music 011303000	Kevin Orr		9/22/2019
No document changes					
College	Approved	CFA - College of Fine Arts	Jennifer Setlow		10/18/2019
Internship in Music Teaching - 4XXX.pdf					10/18/2019
Internship in Music Teaching - 5XXX.pdf					10/18/2019
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			10/18/2019
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

## Course|New for request 14264

### Info

**Request:** MUE 4XXX Internship in Music Teaching

**Description of request:** We request approval of a new course, Internship in Music Teaching, which will become part of a new Music Education Certificate Program that is also being proposed.

**Submitter:** William Bauer wbauer@ufl.edu

**Created:** 9/21/2019 11:00:39 AM

**Form version:** 1

### Responses

**Recommended Prefix** MUE

**Course Level** 4

**Course Number** XXX

**Category of Instruction** Joint (Ugrad/Grad)

**Lab Code** L

**Course Title** Internship in Music Teaching

**Transcript Title** Music Teach Intern

**Degree Type** Other

**If other degree type, specify** Certificate Program

**Delivery Method(s)** Off-Campus

**Co-Listing** Yes

**Co-Listing Explanation** Students enrolled for graduate credit will write a paper that makes connections between the techniques and procedures utilized in their teaching practice and the extant scholarly literature on pedagogical and assessment practices in music education.

**Effective Term** Earliest Available

**Effective Year** 2020

**Rotating Topic?** No

**Repeatable Credit?** No

**Amount of Credit** 3

**S/U Only?** Yes

**Contact Type** Supervision of Student Interns

**Weekly Contact Hours** 1

**Course Description** Students in this course build on the work done throughout their previous music education coursework to develop competence in applying the principles of learning in K-12 music classrooms.

**Prerequisites** MUE 3311, MUE 3330, TSL 3323, MUE 4421/5XXX OR MUE 4422/5XXX. Three chosen from MUE 2440, MUE 2442, MUE 2470, MUE 2430, MUE 2450, MUE 2452, MUE 2460, MUE 2462

**Co-requisites** MUE 4140

**Rationale and Placement in Curriculum** This is the capstone course of the music education certificate program. It will provide students with full-time teaching experience in K-12 music classrooms, which is required for Florida Department of Education teacher certification.

**Course Objectives** The pre-service music teacher will:

1. plan music instruction for K-12 school music students that includes alignment of (a) music learning outcomes that address curricular goals and standards, (b) materials and resources appropriate to the learning context, (c) varied instructional strategies and learning activities, and (d) assessment of learning outcomes.
2. teach K-12 music students through implementation of varied teacher- and student-directed learning activities that include providing frequent, specific, formative feedback.
3. assess student learning using assessment instruments and techniques appropriate to the

developmental level of students, the specific learning environment, and that align with learning outcomes.

4. reflect on the teaching-learning process to inform future planning and teaching, and to continually improve as a music educator.

5. manage the classroom environment, including classroom procedures, student behavior, and the physical space.

6. exhibit professional dispositions in all interactions with students, K-12 teachers, K-12 administrators, parents, the local community, and university supervisors.

7. meet all Florida Educator Accomplished Practices (FEAPs) at a minimum level of Accomplished.

**Course Textbook(s) and/or Other Assigned Reading** None - this is a course where students will be actively engaged in daily teaching experience in K-12 schools.

**Weekly Schedule of Topics** WEEK(S)

1 - On Campus Meeting/Seminar, First placement begins

2-3 - Teaching in placement 1

4 - Teaching in placement 1, Observation #1 by University Supervisor; Online student teaching seminar via Zoom

5 - Teaching in placement 1

6 - Teaching in placement 1, Observation #2 by University Supervisor

7 - Final week of teaching in placement 1, On Campus Meeting/Seminar

8 - Second placement begins

9-10 - Teaching in placement 2

11 - Teaching in placement 2, Observation #3 by University Supervisor, Online student teaching seminar via Zoom

12 - Teaching in placement 2

13 - Teaching in placement 2, Observation #4 by University Supervisor

14 - Final week of second placement teaching

15- On Campus Meetings

**Grading Scheme** Grading will adhere to the University of Florida Grades and Grading Policies, which can be found at <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Ongoing written and verbal feedback will be provided to the student from his/her University Supervisor and Cooperating Teacher throughout the internship experience.

This course is graded S/U. A grade of "S" will be received when:

- Lesson plan repository is kept up-to-date, contains each lesson plan taught, and is made available to the university supervisor throughout the semester.

- An overall rating of Accomplished is received on the final student teacher Intern Evaluation by the Cooperating Teacher and University Supervisor, during both placements.

- For students enrolled for graduate credit, the scholarly paper is approved by the instructor.

**Instructor(s)** Dr. William I. Bauer, Dr. Marshall Haning, Dr. Barry Hartz, Dr. Megan Sheridan

**Attendance & Make-up** Yes

**Accommodations** Yes

**UF Grading Policies for assigning Grade Points** Yes

**Course Evaluation Policy** Yes

SYLLABUS  
School of Music  
University of Florida

**Internship in Music Teaching**

**MUE 4XXX (3)**  
**Semester**  
**Meeting Time**

**Professor:**  
**Office:**  
**Office Hours:**  
**Telephone:**  
**Email:**

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**Course Description**

Students in this course build on the work done throughout their previous music education coursework to develop competence in applying the principles of learning in K-12 music classrooms. Prerequisite: MUE 3311, MUE 3330, TSL 3323, MUE 4421/5XXX OR MUE 4422/5XXX. Three chosen from MUE 2440, MUE 2442, MUE 2470, MUE 2430, MUE 2450, MUE 2452, MUE 2460, MUE 2462.  
Co-requisite: MUE 4140.

**Required Texts**

No texts are required for this course.

**Resources**

- Students will be provided with a copy of the music education *Internship Handbook*, which contains additional information about the internship experience.
- A Canvas course site has been established for use in this course. To access it use a World Wide Web browser and open the following URL: <https://ufl.instructure.com>

**Course Goals**

Students will successfully complete a field placement in a K-12 music classroom and will demonstrate beginning competence in teaching music. Successful preservice teachers will be able to draw on readings and experiences from their previous coursework in music education to:

1. **plan** music instruction for K-12 school music students that includes alignment of (a) music learning outcomes that address curricular goals and standards, (b) materials and resources appropriate to the learning context, (c) varied instructional strategies and learning activities, and (d) assessment of learning outcomes.
2. **teach** K-12 music students through implementation of varied teacher- and student-directed learning activities that include providing frequent, specific, formative feedback.
3. **assess** student learning using assessment instruments and techniques appropriate to the developmental level of students, the specific learning environment, and that align with learning outcomes.
4. **reflect** on the teaching-learning process to inform future planning and teaching, and to continually improve as a music educator.
5. **manage** the classroom environment, including classroom procedures, student behavior, and the physical space.

6. **exhibit** professional dispositions in all interactions with students, K-12 teachers, K-12 administrators, parents, the local community, and university supervisors.
7. **meet** all Florida Educator Accomplished Practices (FEAPs) at a minimum level of *Accomplished*.

### **Attendance**

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at <http://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

There is an important way in which you are a teacher: You must show up on time each day for school. If you are ill, you must notify your cooperating teacher, university supervisor, and follow any additional school policies, providing as much advanced notice as possible. Also follow these procedures if your car breaks down or you experience other situations that would cause you to be tardy or absent.

If you want to be absent for other reasons such as a job interview or attending a professional conference, you must get the approval of your cooperating teacher, university supervisor, and the Area Head of Music Education before the planned absence.

Student teachers follow the schedule of the school in which they are teaching. This fact especially affects you if you are student teaching during spring semester when the school's spring break will rarely be the same as UF's spring break.

## **UNIVERSITY OF FLORIDA POLICIES**

### **Students Requesting Accommodations due to Disabilities**

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### **Academic Honor Policy**

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor of this class.

## Health and Wellness Resources

- *U Matter, We Care*  
If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352 392- 1575 so that a team member can reach out to the student.
- *Counseling and Wellness Center*  
<http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.
- *Sexual Assault Recovery Services (SARS)*  
Student Health Care Center, 392-1161.
- *University Police Department*  
392-1111 (or 9-1-1 for emergencies). <http://www.police.ufl.edu/>

## Academic Resources

- E-learning technical support, 352-392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu). <https://lss.at.ufl.edu/help.shtml>.
- Career Resource Center, Reitz Union, 392-1601. Career assistance and counseling. <http://www.crc.ufl.edu/>
- Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

## Course Evaluation Process

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

## ASSIGNMENTS & ACTIVITIES

In addition to full participation each day at the assigned internship location, students will complete the following assignments.

### *Lesson Plan Repository*

Maintain a repository of lesson plans from all lessons you've taught in Dropbox or Google Drive. Provide your university supervisor(s) with access to this repository. You will include selected lesson plans in your Student Teaching Portfolio, submitted at the end of the semester.

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## COURSE CALENDAR

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- 2-3 Teaching in placement 1
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Observation #1 by University Supervisor  
Online Student Teaching Seminar via Zoom – 3:30-5:00pm
- 5 Teaching in placement 1
- 6 Teaching in placement 1  
Observation #2 by University Supervisor
- 7 Final Week of Teaching in Placement 1  
On Campus Meeting/Seminar
- 8 Second Placement Begins
- 9-10 Teaching in placement 2
- 11 Teaching in placement 2  
Observation #3 by University Supervisor  
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- 12 Teaching in placement 2
- 13 Teaching in placement 2  
Observation #4 by University Supervisor
- 14 Final Week of Teaching in Placement 2
- 15 On Campus Meetings



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**Internship in Music Teaching**

**MUE 5XXX (3)**  
**Semester**  
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