

# Cover Sheet: Request 13398

## MUE 4940 Student Teaching

### Info

Process	Course Modify Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	William Bauer wbauer@ufl.edu
Created	12/11/2018 5:18:20 PM
Updated	2/13/2019 1:09:23 PM
Description of request	Music education students take two classes while student teaching, MUE 4940 (this class, currently at 10-credits) and MUE 4140 (currently a 2-credit hour class), for a total of 12 credit hours. We are reducing the credit in this class (MUE 4940) from 10 to 9. The hour reduction will be used to add one credit hour to MUE 4140 (an additional proposal for this action is part of this curriculum revision package), with the total credit hours for both classes remaining at 12.

### Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CFA - Music 011303000	Kevin Orr		12/13/2018
No document changes					
College	Approved	CFA - College of Fine Arts	Jennifer Setlow		1/18/2019
MUE 4940 - Student Teaching .pdf					
University Curriculum Committee	Commented	PV - University Curriculum Committee (UCC)	Lee Morrison	Added to February agenda.	2/13/2019
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			2/13/2019
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

## Course|Modify for request 13398

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**Submitter:** William Bauer wbauer@ufl.edu

**Created:** 3/11/2019 1:29:47 PM

**Form version:** 2

### Responses

**Current Prefix** MUE

**Course Level** 4

**Number** 940

**Lab Code** None

**Course Title** Student Teaching

**Effective Term** Fall

**Effective Year** 2019

**Requested Action** Other (selecting this option opens additional form fields below)

**Change Course Prefix?** No

**Change Course Level?** No

**Change Course Number?** No

**Change Lab Code?** No

**Change Course Title?** No

**Change Transcript Title?** No

**Change Credit Hours?** Yes

**Current Credit Hours** 10

**Proposed Credit Hours** 9

**Change Variable Credit?** No

**Change S/U Only?** No

**Change Contact Type?** No

**Change Rotating Topic Designation?** No

**Change Repeatable Credit?** No

**Maximum Repeatable Credits** 9

**Change Course Description?** No

**Change Prerequisites?** No

**Change Co-requisites?** No

**Rationale** Music education students take two classes while student teaching, MUE 4940 (this class) and MUE 4140, which total 12 credit hours. We are reducing the credit in this class (MUE 4940) from 10 to 9 credit hours. The hour reduction will be used to add one credit hour to MUE 4140 (an additional proposal for this action is part of this curriculum revision package), with the total credit hours for both classes remaining at 12. This adjustment in credit more accurately reflects the distribution of work that student teaching interns complete as part of this set of coursework.

SYLLABUS  
School of Music  
University of Florida

**MUE 4940: Student Teaching (9 credits)**

**Professor: To be determined**

**Office:**

**Phone:**

**Email:**

**Office hours:**

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**Course Description**

*MUE 4940* is student teaching in selected classrooms of public schools. Prerequisite: To enroll in MUE 4940, all coursework must be completed except MUE 4140. Co-requisite: MUE 4140.

**Required Texts**

No texts are required for this course.

**Resources**

- Students will be provided with a copy of the music education *Student Teaching Handbook*, which contains additional information about student teaching.
- A Canvas course site has been established for use in this course. To access it use a World Wide Web browser and open the following URL: <https://ufl.instructure.com>

**Course Goals**

Through full participation in this course, the pre-service music teacher will:

1. **plan** music instruction for K-12 school music students that includes alignment of (a) music learning outcomes that address curricular goals and standards, (b) materials and resources appropriate to the learning context, (c) varied instructional strategies and learning activities, and (d) assessment of learning outcomes.
2. **teach** K-12 music students through implementation of varied teacher- and student-directed learning activities that include providing frequent, specific, formative feedback.
3. **assess** student learning using assessment instruments and techniques appropriate to the developmental level of students, the specific learning environment, and that align with learning outcomes.
4. **reflect** on the teaching-learning process to inform future planning and teaching, and to continually improve as a music educator.
5. **manage** the classroom environment, including classroom procedures, student behavior, and the physical space.
6. **exhibit** professional dispositions in all interactions with students, K-12 teachers, K-12 administrators, parents, the local community, and university supervisors.

7. **meet** all Florida Educator Accomplished Practices (FEAPs) at a minimum level of *Accomplished*.

## UNIVERSITY OF FLORIDA POLICIES

### Attendance

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

### Students Requesting Accommodations due to Disabilities

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### Academic Honor Policy

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor of this class.

### Health and Wellness Resources

- *U Matter, We Care*  
If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352 392- 1575 so that a team member can reach out to the student.
- *Counseling and Wellness Center*  
<http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.
- *Sexual Assault Recovery Services (SARS)*  
Student Health Care Center, 392-1161.
- *University Police Department*  
392-1111 (or 9-1-1 for emergencies). <http://www.police.ufl.edu/>

### Academic Resources

- E-learning technical support, 352-392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu). <https://lss.at.ufl.edu/help.shtml>.
- Career Resource Center, Reitz Union, 392-1601. Career assistance and counseling. <http://www.crc.ufl.edu/>
- Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

## **Course Evaluation Process**

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

## **ASSIGNMENTS & ACTIVITIES**

In addition to full participation each day at the assigned student teaching location, students will complete the following assignments.

### *Lesson Plan Binder*

Maintain a binder of lesson plans from all lessons you've taught. This binder should be made available to your university supervisor when you are observed. You will turn the binder of these lesson plans in at the end of the semester.

### *Student Teaching Impact Project*

As part of University of Florida College of Education, Florida Department of Education, and accreditation (CAEP - <http://caepnet.org>) requirements, the impact that UF pre-service music educators have on the learning of the K-12 students they teach must be documented. During one of your student teaching placements (typically the second one), you will complete a project designed to develop your understanding and skill in designing instruction where assessment practices and principles of data management and analysis are essential components. Further details of this project will be provided.

## **ASSESSMENT & GRADING**

Grading will adhere to the University of Florida *Grades and Grading Policies*, which can be found at <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Written and verbal feedback will be provided to the student from his/her University Supervisor and Cooperating Teacher

MUE 4940 is graded S/U. A grade of "S" will be received when:

- Lesson plan binder is available to the university supervisor during each observation.
- An overall rating of Accomplished is received on the final student teacher Intern Evaluation by the Cooperating Teacher and University Supervisor, during both placements.
- The student teaching Impact Project is completed at an Accomplished level.

## **COURSE CALENDAR**

### **Weeks**

1-7                      Student Teaching Placement #1

8-15                     Student Teaching Placement #2