

# Cover Sheet: Request 13688

## MUN 3XXX Musical Theatre Instrumental Ensemble

### Info

Process	Course New Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Anthony Offerle tofferle@ufl.edu
Created	2/26/2019 2:03:31 PM
Updated	5/16/2019 10:46:38 AM
Description of request	Requesting a permanent number for the course MUN 3XXX Musical Theatre Instrumental Ensemble

### Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CFA - Music 011303000	Kevin Orr		2/26/2019
No document changes					
College	Approved	CFA - College of Fine Arts	Jennifer Setlow		4/5/2019
No document changes					
University Curriculum Committee	Conditionall Approved	PV - University Curriculum Committee (UCC)	Casey Griffith	Pending learning outcomes and other questions from May UCC.	5/14/2019
No document changes					
College	Approved	CFA - College of Fine Arts	Jennifer Setlow	Updated learning objectives included in form and syllabus.	5/16/2019
3000 Level Musical Theatre Instrumental Ensemble Syllabus - 5_16.docx					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			5/16/2019
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

## Course|New for request 13688

### Info

**Request:** MUN 3XXX Musical Theatre Instrumental Ensemble

**Description of request:** Requesting a permanent number for the course MUN 3XXX Musical Theatre Instrumental Ensemble

**Submitter:** Jennifer Setlow jsetlow@ufl.edu

**Created:** 5/16/2019 10:44:20 AM

**Form version:** 3

### Responses

**Recommended Prefix** MUN

**Course Level** 3

**Number** XXX

**Category of Instruction** Intermediate

**Lab Code** None

**Course Title** Musical Theatre Instrumental Ensemble

**Transcript Title** MT Instrumental Ens.

**Degree Type** Baccalaureate

**Delivery Method(s)** On-Campus

**Co-Listing** Yes

**Co-Listing Explanation** Graduate students enrolled in this course will be valuable resources and assist in organizing and conducting sectional rehearsals. They will also contribute by coaching the undergraduate musicians in interpretation, nuance, and style. This course provides graduate students with an understanding of how an advanced musical theatre production is prepared and conducted. The student will engage in individual coaching sessions with undergraduates, vocal preparation rehearsals with the stage performers, and find opportunities to conduct.

**Effective Term** Fall

**Effective Year** 2019

**Rotating Topic?** No

**Repeatable Credit?** Yes

**If repeatable, # total repeatable credit allowed** 4

**Amount of Credit** 1

**S/U Only?** No

**Contact Type** Regularly Scheduled

**Weekly Contact Hours** 2.5

**Course Description** This course provides an intermediate understanding of musical theatre instrumental styles and practices from the 1930s - present. It incorporates one or more of these forms and techniques each semester and is recommended for musicians, who would like to broaden their commercial repertoire and enhance their skills for professional engagements.

**Prerequisites** Audition required or by recommendation of faculty.

**Co-requisites** None

**Rationale and Placement in Curriculum** Musical Theatre Instrumental Ensemble teaches skills vital to participating in the current music industry. This course provides an intermediate understanding of specific musical theatre instrumental styles and performance practices from the 1930s to the present. These styles include all forms of musical theatre genres from the classic musicals of George Gershwin and Cole Porter through Rodgers and Hammerstein and Lerner and Loewe, to the rock and contemporary styles of Andrew Lloyd Webber and Lin Manuel Miranda. Each musical will incorporate a variety of these forms and technical requirements. Additionally, the course delivers knowledge of rehearsal and performance techniques and terminology unique to a musical theatre "pit" orchestra. This course is recommended for all musicians who would like to broaden their commercial music theater repertoire and enhance their skills for engagements with professional companies. The enrollment expected in this course is 10 to 20 musicians.

This course will not have an effect on the current curriculum and will merely give credit to students, who perform in this ensemble.

This course will provide ensemble credits that may be used for the currently available Jazz Minor and

undergraduate music students.

**Course Objectives** Upon completion of this course, students will be able to:

- Perform their individual instrumental part with 95% accuracy,
- Observe and articulate all original cuts and arrangements unique to the production,
- Articulate the particular style and technical requirements unique to the genre,
- Utilize a click-track or other technology required of the particular arrangement,
- Follow the onstage performers and the conductor as needed to allow for individual expression,
- Translate theater industry and genre specific terminology,
- Notate proper ensemble protocol as required of an industry professional.

**Course Textbook(s) and/or Other Assigned Reading** None. Each student will receive music at the beginning of the semester provided by the university.

**Weekly Schedule of Topics** Hairspray 2018

August 18, Online music files available through Dropbox

September 5

Music Theatre International (MTI) individual parts available. Students begin individual rehearsal and guided practice sessions.

October 6, Saturday, Read-Through (orchestra only) 10:00 am – 12:30 pm / MUB 121  
Constans Theatre (McGuire Pavilion)

October 11, Thursday, Read-Through (with singers) / 7:00 pm Go – 10:00 pm Close

October 14, Sunday, Sitzprobe / 7:00 pm Go - 10:00 pm Close  
October 16, Tuesday, 1st Dress / 7:30 pm Go – 10:00 pm Close  
October 17, Wednesday, 2nd Dress / 7:30 pm Go – 10:00 pm Close  
October 18, Thursday, Final Dress / 7:30 pm Go – 10:00 pm Close

9 Performances:

October 19 – October 28 7:30 pm Curtain each night / 2:00 pm Matinee Curtain (Sundays)

Dark, no performance, Monday, October 22

Closing Matinee Sunday, Oct 28 pm / Strike Sunday, Oct 28 4:30 pm

**Links and Policies** Academic Honesty

At the University of Florida every student signed the following statement: "I understand that the University of Florida expects its students to be honest in all their academic work. I agree to adhere to this commitment to academic honesty and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion for the University." The instructor of this course fully endorses this statement and will not tolerate academic dishonesty. Anyone caught cheating or plagiarizing is subject to an automatic E and further disciplinary action. All violations of academic honesty will be referred to the Dean of Students Office for disciplinary action without exception. <http://www.dso.ufl.edu/sccr/honorcodes/conductcode.php>

\*\*If you are repeating this course at UF, please be aware that turning in any part of any written assignment that you submitted for this course in the past also constitutes academic misconduct. See "Scope and Violations" under the Honor Code above.

<https://catalog.ufl.edu/ugrad/current/advising/info/student-honor-code.aspx>.

Policy on Sexual Harassment and Sexual Misconduct

It is the policy of the University of Florida to provide an educational and working environment for its students, faculty, and staff that is free from sexual harassment and sexual misconduct. This includes information sent through e-mail. Sexual harassment and sexual misconduct in any form will not be tolerated, and individuals who engage in such conduct will be subject to disciplinary action. The University encourages students, faculty, staff, and visitors to promptly report sexual harassment or sexual misconduct. For more specific information, please see [www.aa.ufl.edu/aa/affact/harass](http://www.aa.ufl.edu/aa/affact/harass) (Located in the General Information section of the University Catalog.)

University Counseling Services

Contact information:

Counseling Center  
Address:  
3190 Radio Rd.  
P.O. Box 112662, University of Florida  
Gainesville, FL 32611-2662  
Phone: 352-392-1575  
Web: www.counsel.ufl.edu

### Grading Scheme EVALUATION / GRADING POLICY:

Music/Score Preparation  
50%

Definition:

- Student can play their part with no mistakes and clear evidence of practice.
- Has studied their part and demonstrates command of the score.

Participation and Professional Conduct

50%

Definition:

- Student is ready to start rehearsal at the beginning of the class.
- Participates in class discussions and collaborates well with their peers.
- Arranges for a sub in advance of an approved absence.

\_\_\_\_\_

100%

Each rehearsal is worth a maximum of 4 points and 8 points for each performance.

6 rehearsals total 24 possible points toward the final grade.

9 performances total 72 possible points toward the final grade.

Students begin with 6 points to allow for those lost due to unexcused late arrivals or absences.

A student will receive 0 points for a missed rehearsal or performance.

Evaluation Rubric:

4.0 – Student exceeds expectations for preparation and professionalism.

3.0 – Student shows above average preparation and meets professional expectations.

2.0 – Student shows average preparation and meets professional expectations

1.0 – Students is not prepared for rehearsal.

0.0 – Student has an unexcused absence.

Information on current UF grading policies for assigning grade points.

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Final Exam: The Musical Theatre Instrumental Ensemble is a performing group. There are no performances, during finals week. There are nine concerts and they each receive eight points toward the final grade.

### ATTENDANCE POLICY:

Professionalism, collegiality, and participation in each class period are important to the curriculum requirements of this course. Therefore, attendance and active engagement are required.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

An excused absence will be not count in the final point total. No points will be earned for a missed rehearsal or performance. There are two scenarios for an excused absence:

Excused for sudden illness or other unforeseen situation approved by the UF Attendance Policy:

- Those points (4 or 8) would not be counted in the final total. Therefore, the number of total possible points will be less those numbers and the points accrued will count as a higher percentage. For example: A student, who misses a rehearsal due to a sudden bout of the flu, would have a total possible point total of 96. If she/he earns 88 total points, the percentage would be 91.6.

Excused in advanced:

- It is the responsibility of a musician, who has a UF approved performance or exam, to find a substitute to cover their part for that rehearsal or performance. Those musicians that fulfill this

obligation will receive the total points available for that class.

Note:

1. Students with exams that conflict with evening performances should ask Dr. Offerle to contact their professor about the possibility of changing their exam time as soon as they know the testing schedule. This has been a very successful policy and most students are offered an alternative exam time.

2. Students with an illness should also attempt to find a substitute for performances.

Students arriving late for rehearsal will lose 1 point for each 15 minute increment,

i.e. 1-15 mins (-1), 15-30 mins (-2).

Students arriving late for a performance will lose 2 point for each 15 minute increment,

i.e. 1-15 (-2), 15-30 mins (-4)

**Instructor(s)** Dr. Anthony Offerle

# MUN 3XXX Musical Theatre Instrumental Ensemble

† (offered Fall only)

Fall 2019

## Course Meeting Time and Location:

The course begins the first week of classes. Parts are disseminated within a few days. Students are required to begin practicing their scores and individual coaching is available. The full ensemble meets 16 times from approximately October 1 through October 31, 2019. The class time is 7:30 to 10:30 PM or 2.5 – 3 hours per rehearsal or performance depending of the running time of the musical. (See Fall 2018 schedule below.)

†**Credit Hours:** 1 credit

**Instructor:** Dr. Anthony Offerle

**Instructor Office Location:** School of Music: Room 343

†**Office Hours:** M/W/F 8:30 AM – 12:50 PM and by appointment

## Instructor Contact Information:

University of Florida - School of Music

PO Box 117900 Gainesville, FL 32611

(352) 273-3189 Office / Email: tofferle@ufl.edu

## Course Description

This course provides an intermediate understanding of specific musical theatre instrumental styles and performance practices from the 1930s to the present. These styles include all forms of musical theatre genres from the classic musicals of George Gershwin and Cole Porter through Rodgers and Hammerstein and Lerner and Loewe, to the rock and contemporary styles of Andrew Lloyd Webber and Lin Manuel Miranda. Each musical will incorporate a variety of these styles and technical requirements. Additionally, the class delivers knowledge of rehearsal and performance techniques and terminology unique to a musical theatre “pit” orchestra. This course is recommended for all musicians who would like to broaden their commercial music theater repertoire and enhance their skills for engagements with professional companies.

## Prerequisites:

Audition required or by recommendation of faculty.

## Course Objectives/Goals

Upon completion of this course, students will be able to:

- Perform their individual instrumental part with 95% accuracy,
- Observe and articulate all original cuts and arrangements unique to the production,
- Articulate the particular style and technical requirements unique to the genre,
- Utilize a click-track or other technology required of the particular arrangement,
- Follow the onstage performers and the conductor as needed to allow for individual expression,
- Translate theater industry and genre specific terminology,
- Notate proper ensemble protocol as required of an industry professional.

## Textbooks:

The School of Theatre and Dance rents the copyright and musical parts for each musical. These are provided to each musician in the ensemble. Students are required to sign a SoTD form agreeing to return the music provided in the same condition it was sent by the publisher. Scores not returned or damaged will require a replacement fee set by the publisher, normally between \$40 and \$75. A hold will be put on all student accounts until rectified.

## Student Fees:

This course assesses no student fees.

## EVALUATION / GRADING POLICY:

Music/Score Preparation

50%

Definition:

- Student can play their part with no mistakes and clear evidence of practice.
- Has studied their part and demonstrates command of the score.

Participation and Professional Conduct

50%

Definition:

- Student is ready to start rehearsal at the beginning of the class.
- Participates in class discussions and collaborates well with their peers.
- Arranges for a sub in advance of an approved absence.

100%

Each rehearsal is worth a maximum of 4 points and 8 points for each performance.

6 rehearsals total 24 possible points toward the final grade.

9 performances total 72 possible points toward the final grade.

Students begin with 6 points to allow for those lost due to unexcused late arrivals or absences.

A student will receive 0 points for a missed rehearsal or performance.

Evaluation Rubric:

4.0 – Student exceeds expectations for preparation and professionalism.

3.0 – Student shows above average preparation and meets professional expectations.

2.0 – Student shows average preparation and meets professional expectations

Original file: 3000 Level Musical Theatre Instrumental Ensemble Syllabus - 5\_16.docx

1.0 – Students is not prepared for rehearsal.

¶0.0 – Student has an unexcused absence.

Information on current UF grading policies for assigning grade points.

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

**Final Exam:** The Musical Theatre Instrumental Ensemble is a performing group. There are no performances, during finals week. There are nine concerts and they each receive eight points toward the final grade.

### **ATTENDANCE POLICY:**

Professionalism, collegiality, and participation in each class period are important to the curriculum requirements of this course. Therefore, attendance and active engagement are required. Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

- An excused absence will be not count in the final point total. No points will be earned for a missed rehearsal or performance. There are two scenarios for an excused absence:

Excused for sudden illness or other unforeseen situation approved by the UF Attendance Policy:

- Those points (4 or 8) would not be counted in the final total. Therefore, the number of total possible points will be less those numbers and the points accrued will count as a higher percentage. For example: A student, who misses a rehearsal due to a sudden bout of the flu, would have a total possible point total of 96. If she/he earns 88 total points, the percentage would be 91.6.

Excused in advanced:

- It is the responsibility of a musician, who has a UF approved performance or exam, to find a substitute to cover their part for that rehearsal or performance. Those musicians that fulfill this obligation will receive the total points available for that class.

¶Note:

¶1. Students with exams that conflict with evening performances should ask Dr. Offerle to contact their professor about the possibility of changing their exam time as soon as they know the testing schedule . This has been a very successful policy and most students are offered an alternative exam time.

¶2. Students with an illness should also attempt to find a substitute for performances.

Students arriving late for rehearsal will lose 1 point for each 15 minute increment,

i.e. 1-15 mins (-1), 15-30 mins (-2).

Students arriving late for a performance will lose 2 point for each 15 minute increment,

i.e. 1-15 (-2), 15-30 mins (-4)

### **NOTICE:**

Rehearsals and performances are copyright protected and may not be recorded by any means. Lectures and notes given in this class are the property of the university/faculty member and may not be taped without prior permission from the lecturer and may not be used for commercial purpose. Students found to be in violation may be subject to discipline under the university's student conduct code. The above procedures and schedule in this course are subject to change in the event of extenuating circumstances.

Class Schedule:

**Hairspray 2018**

- August 18, Online music files available through Dropbox

¶  
September 5

- Music Theatre International (MTI) individual parts available.
- Students begin individual rehearsal and guided practice sessions.

October 6, Saturday, Read-Through (orchestra only) 10:00 am – 12:30 pm / MUB 121

### **Constans Theatre (McGuire Pavilion)**

October 11, Thursday, Read-Through (with singers) / 7:00 pm Go – 10:00 pm Close

October 14, Sunday, Sitzprobe / 7:00 pm Go - 10:00 pm Close

**Original file: 3000 Level Musical Theatre Instrumental Ensemble Syllabus - 5\_16.docx**



October 16, Tuesday, 1<sup>st</sup> Dress / 7:30 pm Go – 10:00 pm Close  
October 17, Wednesday, 2<sup>nd</sup> Dress / 7:30 pm Go – 10:00 pm Close  
October 18, Thursday, Final Dress / 7:30 pm Go – 10:00 pm Close

### **Performances**

9 Performances

October 19 – October 28 7:30 pm Curtain each night / 2:00 pm Matinee Curtain (Sundays)

Dark, no performance, Monday, October 22

Closing Matinee Sunday, Oct 28 pm / Strike Sunday, Oct 28 4:30 pm

### **Academic Honesty**

<https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>

### **Students with disabilities**

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.”

### **Policy on Sexual Harassment and Sexual Misconduct**

It is the policy of the University of Florida to provide an educational and working environment for its students, faculty, and staff that is free from sexual harassment and sexual misconduct. This includes information sent through e-mail. Sexual harassment and sexual misconduct in any form will not be tolerated, and individuals who engage in such conduct will be subject to disciplinary action. The University encourages students, faculty, staff, and visitors to promptly report sexual harassment or sexual misconduct. For more specific information, please see [www.aa.ufl.edu/aa/affact/harass](http://www.aa.ufl.edu/aa/affact/harass) (Located in the General Information section of the University Catalog.)

### **University Counseling Services**

Contact information:

#### **Counseling Center**

↑ 3190 Radio Rd.

↑ P.O. Box 112662, University of Florida

↑ Gainesville, FL 32611-2662

↑Phone : 352-392-1575

↑Web : [www.counsel.ufl.edu](http://www.counsel.ufl.edu)

### **Course Evaluations**

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results>