

Cover Sheet: Request 10315

EML3005 Mechanical Design

Info

Process	Course Modify Ugrad/Pro
Status	Pending
Submitter	Carroll, Bruce F bfc@ufl.edu
Created	7/10/2015 4:06:36 PM
Updated	11/16/2015 1:30:41 PM
Description	Design process, kinematics, gear trains and standard mechanical components.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	ENG - Mechanical and Aerospace Engineering 011902000	Carroll, Bruce F		7/10/2015
No document changes					
College	Approved	ENG - College of Engineering	Caple, Elizabeth		10/7/2015
Replaced ucc2 EML3005.docx					7/10/2015
Replaced ucc2 EML3005 v2.docx					10/4/2015
University Curriculum Committee	Comment	PV - University Curriculum Committee (UCC)	Baker, Brandi N	Added to November agenda.	10/26/2015
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			10/26/2015
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

UCC2: Change Course Transmittal Form

Current SCNS Course Identification

- | | | | |
|------------------------------------|-------------|----------------|-------------------|
| 1. Prefix: EML | 2. Level: 3 | 3. Number: 005 | 4. Lab Code: None |
| 5. Course Title: Mechanical Design | | | |

Requested Action

- | | |
|--|---|
| 6. Effective Term: Earliest Available | 7. Effective Year: Earliest Available |
| 8. Action: Terminate Course <input type="checkbox"/> | Other <input checked="" type="checkbox"/> |
| (Skip to item 24 on this form.) | (Indicate all changes below.) |

If you select "yes" to change any item below, complete the corresponding "current" and "proposed" fields.

Item	Change?	Current	Proposed
9. Course Prefix:	Yes <input type="checkbox"/>		
10. Course Level:	Yes <input type="checkbox"/>	Select	Select
11. Course Number:	Yes <input type="checkbox"/>		
12. Lab Code*:	Yes <input type="checkbox"/>	Select	Select
13. Course Title:	Yes <input checked="" type="checkbox"/>	Mechanical Design	Mechanical Engineering Design 1
14. Transcript Title: (21 characters max)	Yes <input checked="" type="checkbox"/>	Mechanical Design	ME Design 1
15. Credit Hours*:	Yes <input type="checkbox"/>	Select	Select
16. Variable Credit*:	Yes <input type="checkbox"/>	Min and max credits per semester	Min and max credits per semester
17. S/U Only:	Yes <input type="checkbox"/>	Select	Select
18. Contact Type*:	Yes <input type="checkbox"/>	Select Contact Type	Select Contact Type
19. Rotating Topic:	Yes <input type="checkbox"/>	Select	Select
20. Repeatable Credit*:	Yes <input type="checkbox"/>	Select	Select
21. Course Description*: (50 words or fewer.)	Yes <input type="checkbox"/>		
22. Prerequisites:	Yes <input checked="" type="checkbox"/>	EGM3520 and EML2023	COP2271, EGM3520(C), & EML2322L
23. Co-requisites:	Yes <input type="checkbox"/>		

* If the request is for a change in lab code, credit hours, contact type or course description, a syllabus must be attached and the syllabus checklist on the next page of this form must be completed.

24. Rationale and Placement in Curriculum

This is a required course in the mechanical engineering BS degree. The course is typically taken at the start of the junior year. Title change does not reflect significant content change. Change is intended to reflect sequence of design courses in upper level required curriculum. Prerequisite changes reflect "C" or better requirement in EGM3520, required programming course (COP2271) and required sophomore level design course (EML2322L). Required freshman level design course (EML2023) is a prereq for EML2322L and is no longer needed as explicit prerequisite.

Syllabus Requirements Checklist

The University's complete Syllabus Policy can be found at: http://www.aa.ufl.edu/Data/Sites/18/media/policies/syllabi_policy.pdf

The syllabus of the proposed course **must** include the following:

- Course title
- Instructor contact information (if applicable, TA information may be listed as TBA)
- Office hours during which students may meet with the instructor and TA (if applicable)
- Course objectives and/or goals
- A weekly course schedule of topics and assignments.
- Methods by which students will be evaluated and their grades determined
- Information on current UF grading policies for assigning grade points. This may be achieved by including a link to the appropriate undergraduate catalog web page: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>.
- List of all required and recommended textbooks
- Materials and Supplies Fees, if any
- A statement related to class attendance, make-up exams and other work such as: *"Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>."*
- A statement related to accommodations for students with disabilities such as: *"Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation."*
- A statement informing students of the online course evaluation process such as: *"Students are expected to provide feedback on the quality of instruction in this course based on 10 criteria. These evaluations are conducted online at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results>."*

It is **recommended** that the syllabus contain the following:

- Critical dates for exams or other work
- Class demeanor expected by the professor (e.g. tardiness, cell phone usage)
- The university's honesty policy regarding cheating, plagiarism, etc.

Suggested wording: UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

- Contact information for the Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc/>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies