

Cover Sheet: Request 10655

VEM 5061 Introduction to Veterinary Disaster Response

Info

Process	Course Modify Ugrad/Pro
Status	Pending
Submitter	Spencer, Terry G tspencer@ufl.edu
Created	12/25/2015 1:53:10 PM
Updated	9/12/2016 4:39:58 PM
Description	Request to change grading scheme for this course from S/U to a letter grade for the eight assignments required to complete the course.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	VM - Small Animal Clinical Sciences 312809000	MILNER, ROWAN JAMES		5/13/2016
Deleted IntroductiontoVeterinaryDisasterResponseSyllabus.pdf					12/25/2015
College	Approved	VM - College of Veterinary Medicine	Thomas Vickroy		7/28/2016
No document changes					
University Curriculum Committee	Comment	PV - University Curriculum Committee (UCC)	Case, Brandon	Added to the September agenda.	8/19/2016
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			8/19/2016
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

Course|Modify for request 10655

Info

Request: VEM 5061 Introduction to Veterinary Disaster Response

Request description: Request to change grading scheme for this course from S/U to a letter grade for the eight assignments required to complete the course.

Submitter: Spencer, Terry G tspencer@ufl.edu

Created: 9/12/2016 4:27:33 PM

Form version: 2

Responses

Current PrefixVEM

Course Level5

Number 061

Lab Code None

Course Title Introduction to Veterinary Disaster Response

Effective Term Earliest Available

Effective Year Earliest Available

Requested Action Other (selecting this option opens additional form fields below)

Change Course Prefix?No

Change Course Level?No

Change Course Number?No

Change Lab Code?No

Change Course Title?No

Change Transcript Title?No

Change Credit Hours?No

Change Variable Credit?No

Change S/U Only?Yes

S/U Only StatusChange from S/U Only

Change Contact Type?No

Change Rotating Topic Designation?No

Change Repeatable Credit?No

Change Course Description?No

Change Prerequisites?No

Change Co-requisites?No

RationaleThis course has been previously offered as a pass/fail grading scheme. However, the course has nine assignments that can easily be graded and converted to a letter grade, and should be graded so students have more feedback about their learning. See the proposed Pace Chart and Grading Scale here:

<https://docs.google.com/document/d/1DH2Zo5zXQARsjHNY74rOCVJjIqEIuIU8d3aFw85gtos/edit?usp=sh>

Grading rubrics will be attached to each assignment within Canvas.

Introduction to Veterinary Disaster Response

Table of Contents

[Introduction to Veterinary Disaster Response](#)

[Course information:](#)

[Course Numbers:](#)

[Course Title:](#)

[Course credit:](#)

[II. General information](#)

[Course Delivery:](#)

[Course Contacts:](#)

[Online Course Coordinator:](#)

[Instructor\(s\):](#)

[Student Support Services:](#)

[Online Graduate Student Support Services](#)

[On-campus Student Support Services](#)

[On-campus Technology Help](#)

[E-library/ Course Reserves Help](#)

[III. Course description](#)

[Course goal:](#)

[Course objectives:](#)

[IV. Course Materials](#)

[Required Texts and Resources:](#)

[Technology Requirements:](#)

[Prerequisites](#)

[VI. Course Outline & Schedule](#)

[To pass this course with an A, you must complete all assignments listed here on the PACE CHART.](#)

[VII. Administrative Policies:](#)

I. Course information:

Course Numbers:

VEM 5061 & VME 6934

Course Title:

Introduction to Veterinary Disaster Response

Course credit:

1 credit hour

To pass this course with an A, you must complete all assignments before the last day of the term and earn a passing score of 93% or higher. [See the attached Pace Chart for details and grading scale.](#)

Course Website:

<http://sheltermedicine.vetmed.ufl.edu/education/courses/maddies-introduction-to-veterinary-disaster-response/>

II. General information

Course Delivery:

This course is taught entirely online within the UF academic calendar for each semester. The course is delivered using the UF centrally supported learning management system, CANVAS. Students must have a Gator Link ID to access e-learning at:

<https://lss.at.ufl.edu/>

Course Contacts:

Always contact instructors and TAs by email within the CANVAS course. Please allow 48 hours for a response.

Online Course Coordinator:

Terry Spencer, DVM, MEd

Office = VS-4

Phone = 352-294-4510

Email = tspencer@ufl.edu

Instructor(s):

Mr. John Haven, Director of UF College of Veterinary Medicine, Director of UF VETS
Team

Student Support Services:

Online Graduate Student Support Services

Email: dess@ahc.ufl.edu for all course technology issues and registration for graduate students.

phone = 352-273-8691

On-campus Student Support Services

Office = VS-3, for registration issues or borrowing textbooks

phone = 352-294-4757

email = sheltermedicine@vetmed.ufl.edu

On-campus Technology Help

Web: [UF Computing Help Desk](#)

Walk-in: HUB 132

Phone: (352) 392-HELP (4357)

Email: helpdesk@ufl.edu

E-library/ Course Reserves Help

Contact Paul McDonough at the UF Library West

Email = paulmcd@uflib.ufl.edu

III. Course description

Course goal:

Be prepared to respond to veterinary disaster events.

Course objectives:

By the end of this course, students will:

1. Complete six online Federal Emergency management Agency (FEMA) courses to obtain credentials as a basic-volunteer responder (if not previously completed).
2. Know the Incident Command System (ICS) structure and why it is important for disaster management.
3. Know the potential roles served by volunteers and veterinarians within a disaster response.
4. Compare the response structure for animal disasters in Florida to the structures used in other locations.
5. Develop a personal disaster readiness plan.
6. Be ready to respond to a disaster is activated.

IV. Course Materials

Required Texts and Resources:

No texts are required for this course. All readings and resources are contained within the online course management system

Technology Requirements:

1. A desktop or laptop with high-speed internet access and at multiple browsers other than Internet Explorer (Firefox, Google Chrome, or Safari). Apple iOS and tablets might not be completely compatible with e-learning at this time. Mobile apps do exist for accessing distance learning technologies however, these mobile applications may have some limitations compared to the desktop versions.

2. Students must have Microsoft Office Software installed and have basic skills for using Word and Excel. Students with a Gator Link ID have free access to Lynda.com for training and are able to download discounted/free software from the GatorCloud by visiting <http://www.it.ufl.edu/gatorcloud/>.
3. This term we will be using Piazza, rather than the Canvas email to communicate about course related issues. The Piazza system is highly catered to getting you help fast and efficiently from classmates, the TA, and instructors. Rather than emailing questions to the teaching staff, I encourage you to post your questions on Piazza.

Prerequisites

You must be enrolled as a UF Professional DVM student to take VEM 5061 and as a UF Graduate student to take VME 6934.

VI. Course Outline & Schedule

To pass this course with an A, you must earn a score of 93% or higher on the assignments listed here on the [PACE CHART](#).

VII. Administrative Policies:

For more information on UF Graduate School policies related to grades, attendance, student conduct, and academic honesty please visit the [Graduate School](#).

Honesty Policy

All students registered at the University of Florida have agreed to comply with the following statement: "I understand that the University of Florida expects its students to be honest in all their academic work. I agree to adhere to this commitment to academic honesty and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion from the University." In addition, on all work submitted for credit the following pledge is either required or implied: "On my honor I have neither given nor received unauthorized aid in doing this assignment."

Review the [Student Conduct and Honor Code](#). **Plagiarism** includes any attempt to take credit for another person's work. This includes quoting directly from a paper, book, or website, without crediting the source. Sources should be noted, a link to the website added, or quotation marks placed around the material and attributed, even during online discussions. However, the instructor expects more than simply cutting and pasting in this graduate-level course. Students are expected to review, evaluate and comment on material they research, rather than simply copying relevant material. Work

will be graded accordingly.

We allow limited collaboration on assignments. This means that collaboration is allowed, but the final product must be individual. You are allowed to discuss the assignments with other members of your class, and to discuss approaches for completing the assignments. What you turn in, however, must be your own product, written in a computer file of which you are the sole author. Copying another's work or electronic file is not acceptable, and you may not put your own name on an assignment without understanding each aspect of it yourself.

Student Evaluation of Instruction

Evaluations are performed electronically at the end of the course. To evaluate the instructor, visit the [GatorRater Online Faculty Evaluation](#) site.

Accommodations for Students with Disabilities

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodations. Students with disabilities should follow this procedure as early as possible in the semester.

Software Use

All faculty, staff and students of the University are required to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate.

UF Counseling and Wellness Center

Many resources are available for students who need help with stress-related problems or emergencies. Assistance is available both by appointment and after hours by calling 352-392-1575 or visiting the [UF Counseling and Wellness Center](#).

Grade Changes

Grades will be changed only when a grading error has been made.

Communication with Instructors

The preferred method for communication between students and the course instructors and teaching assistants is by using Piazza within e-learning. Please allow 48 hours for a response. Do NOT use the e-learning Discussions board or comments left on announcements to communicate about grades or other personal matters.

Attendance

Lessons within this course can include a combination of asynchronous self-paced activities and synchronous activities that require attendance and participation at specific

times as detailed on the Course Calendar. Students are expected to visit the eLearning course daily to check for important announcements. Instructors monitor participation in discussion boards and other activities within the eLearning management system.

View the official UF attendance/makeup policy here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Class Participation

Students are expected to constructively and professionally participate in online discussions and while completing both individual and group projects. Students are also expected to contribute interesting and relevant information during the discussions, chats, and group projects. All interactions between classmates and/or faculty must be polite and professionally conducted. Shouting (using all capital letters), use of profanity or insulting language, or plagiarism will not be permitted. However, avoid clogging the discussion boards with short responses such as, “Good Job” or “Thanks” or “Me Too” as such postings contribute little to the discussion.

Performance Expectations

Successful students report they spend between approximately 10 hours working on course activities each week. Students are expected to produce quality work of a standard comparable to any graduate-level didactic course. Postings, assignment submissions, and discussions must be legible, constructive and appropriate. Students are required to think for themselves and will be expected to complete assignments that require the application of logic and reasoning skills when the answer may not be found in a book or the course notes. Factual information should be documented and referenced during discussions and within assignments.

Make-Up Work, Late Assignments, and Due Dates

Students are expected to complete assignments according to the due dates posted on the [PACE Chart](#). On occasion, students might request an extension of a due date.

Unexcused late work will be graded at 50% of point value. If a student experiences a technical problem they should immediately notify dess@ahc.ufl.edu or the [UF Computing Help Desk](#) for assistance. If such an issue prevents a student from submitting an assignment by the due date, the student will be expected to produce a help desk ticket to document efforts were made to correct the problem in a timely manner prior to the due date.

Important Dates/Deadlines to Withdraw

Consult the [UF Academic Calendar](#) for details on key dates for dropping or withdrawing from this course and any tuition penalties that apply. Consult the Course Calendar within e-learning for important dates and deadlines that pertain to this course.