Cover Sheet: Request 11778

OTH 6909 Doctoral Mentorship 4

Info

Process	Course|Modify|Ugrad/Pro
Status	Pending
Submitter	Myers,Christine T ctmyers@phhp.ufl.edu
Created	8/22/2017 11:07:07 AM
Updated	8/24/2017 12:13:09 PM
Description of request	This course builds on the work in OTH 6XXX Doctoral Mentorship 3 for completion of a Capstone Project proposal promoting scholarly endeavors that will serve to describe and interpret the scope of the profession, establish new knowledge, and interpret and apply this knowledge to practice.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	PHHP - Occupational Therapy 313303000	Pugh, Emily Strayer		8/22/2017
Added OTH 6909 Doctoral Mentorship 4.docx					8/22/2017
College	Approved	PHHP - College of Public Health and Health Professions	HANSON, STEPHANIE L.		8/24/2017
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			8/24/2017
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

Course|Modify for request 11778

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Submitter: Myers,Christine T ctmyers@phhp.ufl.edu
Created: 8/22/2017 11:07:07 AM
Form version: 1

Responses

Current PrefixOTH
Course Level6
Number 909
Lab Code None
Course Title Doctoral Mentorship 4
Effective Term Summer
Effective Year 2018
Requested Action Other (selecting this option opens additional form fields below)
Change Course Prefix?No

Change Course Level?No

Change Course Number?No

Change Lab Code?No

Change Course Title?No

Change Transcript Title?No

Change Credit Hours?Yes
Current Credit Hours3
Proposed Credit Hours2
Change Variable Credit?No

Change S/U Only?No

Change Contact Type?No

Change Rotating Topic Designation?No

Change Repeatable Credit?No

Change Course Description?No

Change Prerequisites?No

Change Co-requisites?No

RationaleThe original request for 3 credit hours was an entry error.

University of Florida
College of Public Health & Health Professions Syllabus
OTH 6909 Doctoral Mentorship 4 (2 cr.)
Summer: 2018
Delivery Format: On-campus
http://elearning.ufl.edu

Instructor Name: Christine Myers, PhD, OTR/L
Room Number: 2111
Email Address: ctmyers@phhp.ufl.edu
Office hours: Thursday; 1:00 -3:00

Prerequisites: OTH 6XXX Doctoral Mentorship 3

PURPOSE AND OUTCOME

This course builds on the work in OTH 6XXX Doctoral Mentorship 3 for completion of a Capstone Project proposal promoting scholarly endeavors that will serve to describe and interpret the scope of the profession, establish new knowledge, and interpret and apply this knowledge to practice.

Student Learning Objectives: ACOTE Standards

Upon the conclusion of this course, the student will:

1. Design a scholarly proposal that includes the research question, relevant literature, sample, design, measurement, and data analysis. (B.8.6.)
2. Collaborate with faculty mentor and site mentor to finalize the Capstone Project proposal.
3. Prepare and submit an Institutional Review Board application to perform human subjects research for the Capstone Project.

COURSE MATERIALS AND TECHNOLOGY

Required text:

Bonnel, W. & Smith, K.V. (2014). *Proposal writing for nursing capstones and clinical projects.* New York: Springer.

Additional course materials will be provided on the Canvas e-learning course site.

For technical support for this class, please contact the UF Help Desk at:
- Learning-support@ufl.edu
- (352) 392-HELP - select option 2
- https://lss.at.ufl.edu/help.shtml

DESCRIPTION OF COURSE CONTENT

Topical Outline/Course Schedule

Week	Date(s)	Topic(s)	Readings/Assignments
1	5/10	Course Introduction Writing the Method Section, Strategies for Data Collection, Sampling	Bonnel & Smith Ch. 10 Work on Section 3 (method) Sign-up for Individual Meetings
2	5/17	Developing a Protocol Individual Meetings with Faculty Mentor and Site Mentor	Bonnel & Smith Ch. 11 Work on Section 3 (method) Develop research protocol for IRB Begin IRB application
3	5/24	Writing a Data Analysis Plan Individual Meetings with Faculty Mentor and Site Mentor (cont.)	Bonnel & Smith Ch. 12 Work on Section 3 (method) Work on IRB research protocol and application
4	5/31	Ethical Issues Individual Meetings with Faculty Mentor and Site Mentor (cont.)	Bonnel & Smith Ch. 13 IRB research protocol due Work on Section 3 (method) Work on IRB application
5	6/7	Finalizing the Proposal	Bonnel & Smith Ch. 14 Work on Section 3 (method) Work on IRB application Work on revising IRB research protocol
6	6/14	Individual Work	Draft Section 3 (method) due Revised IRB research protocol due
7	6/28	Individual Work	Submit IRB application with protocol after Faculty Mentor approval Revised Section 3 (method) due
8	7/5	Individual Work	Prepare presentation
9	7/12	Individual Work	Prepare presentation
10	7/19	Capstone Project Proposal Presentations	
11	7/26	Capstone Project Proposal Presentations (cont.)	Final Capstone Project Proposal (Sections 1-3) due
12	8/2	Preparing to Implement your Proposal	Bonnel & Smith Ch. 15

ACADEMIC REQUIREMENTS AND GRADING

Assignments

Individual assignments are described under *Assignments* on the course website. Each assignment will be discussed in class and students will be given the opportunity to ask questions about the assignment requirements.

Grading

Requirement	Due date	Points and % of final grade
Draft Section 3 (method)	6/14	10
IRB Research Protocol	6/14	25
IRB Application	6/28	20
Proposal Presentation	7/26	20
Capstone Project Proposal	7/26	25

Points earned	93-100	90-92.99	87-89.99	83-86.99	80-82.99	77-79.99	73-76.99	70-72.99	67-69.99	63-66.99	60-62.99	0-59.99
Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E

Please be aware that a C- is not an acceptable grade for graduate students. In addition, a grade of C counts toward a graduate degree only if an equal number of credits in courses numbered 5000 or higher have been earned with an A.

Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	WF	I	NG	S-U
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	0.67	0.0	0.0	0.0	0.0	0.0

For greater detail on the meaning of letter grades and university policies related to them, see the Registrar's Grade Policy regulations at:http://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx

Policy Related to attendance, make up assignments and exams: Attendance to program and course activities is required of OTD students. For a review of the OTD Attendance policies and documentation requirements see the *OTD Student Handbook*. Emergency issues will be handled on an individual basis.

All faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspxte

STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT

Expectations Regarding Course Behavior: Professional Behavior is expected of health professional students at all times.

Personal responsibility for prompt arrival, and regular participation and attendance all course activities; with appropriate and judicious use of class and lab time is expected.

Health professional students are expected to treat peers, professors, teaching assistants, guest lecturers, clinical personnel, children and their families with consideration, confidentiality (HIPPA compliant), and respect.

Preparation for class: To maximize the use of class time, students are expected to read and study assigned readings in text and course syllabus prior to coming to class.

Participation: Students are expected to actively participate in discussions and class activities. Attendance assists student to develop knowledge and skill in interpersonal relationships and communication by relating to others of different backgrounds and performance deficits.

Professional work habits also include: being on time for class and staying until class is dismissed; being courteous in lecture by refraining from chatter or other distracting behaviors; turning off your cellular phone; not reading other material during class (such as the newspaper, crossword puzzles, internet, etc.); getting your work in on time; arranging with another students to get handouts or announcements if you cannot attend class.

Laptop policy: Course instructor reserves the right to prohibit laptop use privileges during class times. Students shall lose laptop privileges if content becomes disruptive to classmates or if it is used for unrelated course objectives. Acceptable uses include taking notes, accessing course-related documents (on or off line), following along with power point documents or class demonstrations, course-related internet searches, and performing class projects. The definition of "use unrelated to course objectives" includes, but is not limited to use of instant messaging, Face Book, chat rooms, games, surfing the net, etc.

Academic Integrity
Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

 "**We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity**."

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

 "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details: https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/http://gradschool.ufl.edu/students/introduction.html

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

Online Faculty Course Evaluation Process
Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at https://evaluations.ufl.edu. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at https://evaluations.ufl.edu/results/.

SUPPORT SERVICES

Accommodations for Students with Disabilities
Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodations. Students with disabilities should follow this procedure as early as possible in the semester.

Counseling and Student Health

Your well-being is important to the University of Florida. The U Matter, We Care initiative is committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if a member of our community is in need. If you or a friend is in distress, please contact umatter@ufl.edu so that the U Matter, We Care Team can reach out to the student in distress. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. The U Matter, We Care Team can help connect students to the many other helping resources available including, but not limited to, Victim Advocates, Housing staff, and the Counseling and Wellness Center. Please remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.
- The Counseling and Wellness Center 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: http://www.counseling.ufl.edu. On line and in person assistance is available.
- You Matter We Care website: http://www.umatter.ufl.edu/. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The Student Health Care Center at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: https://shcc.ufl.edu/
- Crisis intervention is always available 24/7 from:
Alachua County Crisis Center
(352) 264-6789
http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx

Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

INCLUSIVE LEARNING ENVIRONMENT

Public health and health professions are based on the belief in human dignity and on respect for the individual. As we share our personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels valued. We believe in, and promote, openness and tolerance of differences in ethnicity and culture, and we respect differing personal, spiritual, religious and political values. We further believe that celebrating such diversity enriches the quality of the educational experiences we provide our students and enhances our own personal and professional relationships. We embrace The University of Florida's Non-Discrimination Policy, which reads, "The University shall actively promote equal opportunity policies and practices conforming to laws against discrimination. The University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act." If you have questions or concerns

about your rights and responsibilities for inclusive learning environment, please see your instructor or refer to the Office of Multicultural & Diversity Affairs website: www.multicultural.ufl.edu.