Cover Sheet: Request 11028

WIS4941 Practical Work Experience in Wildlife Ecology and Conservation

Info

Process	Course|Modify|Ugrad/Pro
Status	Pending
Submitter	Giuliano,William M docg@ufl.edu
Created	7/10/2016 12:30:55 PM
Updated	9/26/2016 2:58:31 PM
Description of request	Practical teaching, research, and extension experience in the field of wildlife ecology and conservation. Can be repeated up to 12 credits. Offered every semester. Instructor permission required.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CALS - Wildlife Ecology and Conservation 514947000	Hellgren, Eric C		7/10/2016
Deleted WIS 4941Syllabus.doc Added WIS 4941Syllabus.doc Deleted ucc-syllabus-checklist.pdf Added WIS4941 ucc-syllabus-checklist.pdf					7/10/2016 7/10/2016 7/10/2016 7/10/2016
College	Approved	CALS - College of Agricultural and Life Sciences	Brendemuhl, Joel H	Approved at the CALS CC 9/16/16.	9/26/2016
No document changes					
University Curriculum Committee	Conditional Approved	PV - University Curriculum Committee (UCC)	Griffith, Casey Todd	1. Please provide/upload a letter of support from UF Online.	9/26/2016
No document changes					
College	Approved	CALS - College of Agricultural and Life Sciences	Brendemuhl, Joel H	This is not a UF Online course. Students will register for this course but their internship experience may be off the main campus.	9/26/2016
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			9/26/2016
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					

Step	Status	Group	User	Comment	Updated
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

Course|Modify for request 11028

Info

Request: WIS4941 Practical Work Experience in Wildlife Ecology and Conservation
Description of request: Practical teaching, research, and extension experience in the field of wildlife ecology and conservation. Can be repeated up to 12 credits. Offered every semester. Instructor permission required.
Submitter: Giuliano,William M docg@ufl.edu
Created: 7/10/2016 12:30:55 PM
Form version: 1

Responses
Current PrefixWIS
Course Level4
Number 941
Lab Code None
Course Title Practical Work Experience in Wildlife Ecology and Conservation
Effective Term Spring
Effective Year 2017
Requested Action Other (selecting this option opens additional form fields below)
Change Course Prefix?No

Change Course Level?No

Change Course Number?No

Change Lab Code?No

Change Course Title?Yes
Current Course Title Practical Work Experience in Wildlife Ecology and Conservation
Proposed Course Title Internship in Wildlife Ecology and Conservation
Change Transcript Title?Yes
Current Transcript TitlePRACTICAL WORK EXPER
Proposed Transcript Title (21 char. max) Internship WEC
Change Credit Hours?No

Change Variable Credit?Yes
Current Min and Max Credits1, 4
Proposed Min and Max Credits1, 12
Change S/U Only?No

Change Contact Type?No

Change Rotating Topic Designation?No

Change Repeatable Credit?No

Change Course Description?Yes

Current Course Description Practical work experience in the field of wildlife ecology and conservation

Proposed Course Description (50 words max) Practical teaching, research, and extension experience in the field of wildlife ecology and conservation. Can be repeated up to 12 credits. Offered every semester. Instructor permission required.

Change Prerequisites?No

Change Co-requisites?No

RationaleThe changes include 1) changing the title "Practical work experience..." to "Internship..." to better describe the course, as the experiences are typically part of internships not regular jobs/work; 2) provide a more detailed Course Description to better inform students, who have often been confused by the original description; and 3) increase the allowable credits that students can receive in the course to meet the needs of our students pursuing semester-long, off campus learning experiences (i.e., remain full time students). Although not required, the Wildlife Ecology and Conservation Program emphasizes and strongly encourages students to gain practical experience while pursuing their degree, and, with approval, can receive credit for such experience that counts towards their degree, including semester-long, off-campus, "full-time" experience with agencies, NGOs, etc.

Internship in Wildlife Ecology and Conservation
WIS 4941 (1-12 Credits; can be repeated up to 12 credits)
Spring 2017

Meeting Dates & Times: Arranged.

Instructor:	Bill Giuliano
Office:	308 Newins-Ziegler Hall
Office Hours:	Tuesday & Thursday, 9:00-10:30 a.m. and by appointment
Phone:	352-846-0575
Email:	docg@ufl.edu

Preferred Methods of Communication & Conflict Resolution: The preferred method of resolving questions, concerns, and issues regarding course content and expectations is to ask questions of the Instructor in class or during office hours. Alternatively, contact the Instructor via their UFL Email (see above). To resolve technical issues contact the UF Computing Help Desk at 352-392-4357 or http://helpdesk.ufl.edu.

Catalog Description: Practical teaching, research, and extension experience in the field of wildlife ecology and conservation. Can be repeated up to 12 credits. Offered every semester. Instructor permission required.

Course Learning Objectives: Learning objectives will vary with the particular experience. However, one or more of the following outcomes are expected. Students will:
- Gain knowledge, and be able to recognize and describe wildlife ecology and conservation principles and practices.
- Comprehend, and explain and discuss wildlife ecology and conservation principles and practices.
- Apply, and be able to demonstrate and develop wildlife ecology and conservation principles and practices.
- Analyze, and be able to characterize and research wildlife ecology and conservation principles and practices.
- Synthesize, and be able to assemble, integrate, and communicate wildlife ecology and conservation principles and practices.
- Evaluate, and be able to compare and contrast, interpret, and recommend wildlife ecology and conservation principles and practices.

Prerequisite Courses: None.

Required & Recommended Textbooks: None.

Method of Evaluation & Grading: Variable based on the internship experience**;** based on the quality and quantity or work performed.

Grades: A ($\geq$900 pts; $\geq$90.0%), B (800-899 pts; 80.0%-89.9%), C (700-799 pts; 70.0%-79.9%), D (600-699 pts; 60.0%-69.9%), & E ($\leq$599 pts; $\leq$59.9%).

Grading Policy: If the student believes there is a grading error, they should contact and discuss it with the immediately Requirements for class attendance and make-up assignments will vary with the internship experience, and are consistent with university policies that can be found at https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx. For information on current UF policies for assigning grade points, see https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx.

Weekly Course Schedule and Critical Dates: Variable based on the internship experience.

Academic Honesty: As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity." You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your

individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code.

Software Use: All faculty, staff, and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Campus Resources: Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

Health and Wellness
• U Matter, We Care: If you or a friend is in distress, please contact umatter@ufl.edu or 352-392-1575 so that a team member can reach out to the student.
• Counseling and Wellness Center: http://www.counseling.ufl.edu/cwc/Default.aspx, 352-392-1575.
• Sexual Assault Recovery Services (SARS): Student Health Care Center, 392-1161.
• University Police Department: 352-392-1111 or 9-1-1 for emergencies. http://www.police.ufl.edu/.

Academic Resources
• E-learning technical support: 352-392-4357 (select option 2) or e-mail to Learningsupport@ufl.edu. https://elearning.edu/help.shtml.
• Career Resource Center: Reitz Union, 352-392-1601. Career assistance and counseling. http://www.crc.ufl.edu/.
• Library Support: http://cms.uflib.ufl.edu/ask. Various ways to receive assistance with respect to using the libraries or finding resources.
• Teaching Center: Broward Hall, 352-392-2010 or 392-6420. General study skills and tutoring. http://teachingcenter.ufl.edu/.
• Writing Studio: 302 Tigert Hall, 352-846-1138. Help brainstorming, formatting, and writing papers. http://writing.ufl.edu/writing-studio/.
• Student Complaints Campus: https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf.

Services for Students with Disabilities: The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services, and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation: 0001 Reid Hall, 352-392-8565, www.dso.ufl.edu/drc/.

Sexual Harassment: It is the policy of The University of Florida to provide an educational and working environment for its students, faculty, and staff that is free from sex discrimination and sexual harassment. In accordance with federal and state law, the University prohibits discrimination on the basis of sex, including sexual harassment. Sex discrimination and sexual harassment will not be tolerated, and individuals who engage in such conduct will be subject to disciplinary action. The University encourages students, faculty, staff, and visitors to promptly report sex discrimination and sexual harassment. Any employee, co-worker, or student who has knowledge of sexual harassment is strongly encouraged to report it promptly: http://hr.ufl.edu/manager-resources/recruitment-staffing/institutional-equity-diversity/sexual-harassment/.

Course Evaluation & Student Complaint Process: Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at https://evaluations.ufl.edu. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at https://evaluations.ufl.edu/results/. To file a complaint about this course, see:
• Residential Course: https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf.

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All UCC1 forms and each UCC2 form that proposes a change in the course description or credit hours must include this checklist in addition to a complete syllabus. Check the box if the attached syllabus includes the indicated information.

Syllabus MUST contain the following information:

Instructor contact information (and TA if applicable)

Course objectives and/or goals

A weekly course schedule of topics and assignments

Required and recommended textbooks

Methods by which students will be evaluated and their grades determined

A statement related to class attendance, make-up exams and other work such as: "Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:

https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx."

A statement related to accommodations for students with disabilities such as: "Students requesting classroom accommodation must first register with the Dean of Student Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation."

Information on current UF grading policies for assigning grade points. This may be achieved by including a link to the appropriate undergraduate catalog web page:

https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx

A statement informing students of the online course evaluation process such as: "Students are expected to provide feedback on the quality of instruction in this course based on 10 criteria. These evaluations are conducted online at https://evaluations.ufl.edu. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at https://evaluations.ufl.edu.

It is recommended that syllabi contain the following information:

1. Critical dates for exams and other work
2. Class demeanor expected by the professor (e.g., tardiness, cell phone usage)
3. UF's honesty policy regarding cheating, plagiarism, etc. Suggested wording: UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor of TAs in this class.
4. Phone number and contact site for university counseling services and mental health services: 392-1575, http://www.counseling.ufl.edu/cwc/Default.aspx
   University Police Department: 392-1111 or 9-1-1 for emergencies.

The University's complete Syllabus Policy can be found at: http://www.aa.ufl.edu/Data/Sites/18/media/policies/syllabi_policy.pdf