Dr. Lindner convened the UCC at 1:30 in Marston Science Library L136.

Members Present: Angela Lindner, Joel Brendemuhl, Linda Haddad, Stephanie Hanson, Christopher Janelle, Dana Meyers, David Pharies, Brian Ray, Mark Rush, Matthew Ryan, Edward Schaefer, Lauren Solberg, Joseph Spillane, Catherine Striley, Marko Suvajdzic, Christopher Vallandingham, Hans van Oostrom, Nancy Waldron, and Andrew Wehle.

Liaisons: Brittany Adams and Tobin Shorey

Guests: Tom Dana, David Julian, Thomas Rush, Ted Spiker, and John Wright.

1. Approval of minutes of September 15, 2015 meeting

2. Update from the Faculty Senate. No curriculum updates.

3. Review of new features in Approval. Thomas Rush presented the new electronic forms and gave a demonstration on how best to use the improved search features. Dr. Lindner encouraged UCC members to email her with any Approval feedback or requests for improvements.

4. Proposed Sports and Media specialization in the journalism major. Effective spring 2016.
    Dr. Weigold, assisted by Ted Spiker and John Wright, presented the request to create a cross-departmental specialization that focuses on sports and media. Approved.

5. Proposed modification of Telecommunication Media and Society specialization in Journalism. Effective spring 2016.
    Dr. Weigold presented the request to add more specific tracking courses. Approved.

6. Proposed addition of Mass Communication Studies minor in UFO. Effective spring 2016.
    Dr. Weigold presented; agreed to integrate MMC 3420 into the on campus offering at a future date to ensure the two offerings are equivalent. Approved.

7. Proposed addition of Public Relations major in UFO. Effective fall 2016.
    Dr. Weigold presented. Approved.

8. Proposed modification of Construction Management major. Effective fall 2016.
    Dr. Wehle presented. Approved.

9. Proposed termination of B.S. in Packaging Science.
    Dr. Brendemuhl presented; not in the catalog since 2010-11 and no students admitted since 2011. Approved.

10. Proposed modification of Food Science major. Effective spring 2016.

Dr. Brendemuhl presented the request to make FOS 3042 a required course instead of an elective. Approved.

11. [Proposed modification of Sport Management Combined Degree program. Effective spring 2016.](#)
    Dr. Janelle presented the request to update the combined degree courses based on a previous curriculum change. Approved.

12. [Proposed modification of Digital Arts & Sciences platform. Effective spring 2017.](#)
    Dr. Schaefer presented the request to offer an equivalent major on UF Online. Approved.

13. Notice of items from the Academic Assessment Committee (information only)
    - None

14. Notice of items from the Graduate School (information only)
    - Close the concentration in Health Care Risk Management, Warrington College of Business Administration
    - Petition from Edward Schaefer to participate in the Master of Arts in Latin at the University of Florida
    - College of Liberal Arts and Sciences, Master of Sustainable Development Practice requested the addition of one class (AGR 5277C) to major credit
    - College of Liberal Arts and Sciences, Master of Sustainable Development Practice requested to reduce the number of major credit hours required from 33 to 24 credits
    - College of Public Health and Health Professions, Masters of Arts, Health Administration Program decreases overall credits from 63 to 57
    - CIP code change from 14.0101 to 30.999 for the graduate certificate in Entrepreneurship

15. Notice of new graduate certificates (information only)
    - None

16. Notice of changes to graduate certificates (information only)

Fine Arts
    - Arts Administration

17. Proposed new undergraduate certificates

Design, Construction and Planning
    - [Emergency Management](#)—approved.
    - [Senior Fire Officer](#)—approved.
Liberal Arts and Sciences
    - [Geographic Information Technologies](#)—voluntarily withdrawn and tabled for the November meeting.

18. Proposed changes to undergraduate certificates

The Arts
- [Arts in Healthcare](#)—approved.
- [Dance in Healthcare](#)—approved.

Design, Construction and Planning
- [Emergency Medical Services Management](#)—approved.

19. Proposed new professional certificates
- None

20. Proposed changes to professional certificates

Veterinary Medicine
- [Shelter Medicine](#)—approved.

21. Proposed new undergraduate courses

Agricultural and Life Sciences
- [AEC4941 – Agricultural Education Internship](#)—conditionally approved.

The Arts
- [DIG3XXX – Design & Production Colloquium](#)—recycled.
- [DIG3XXX – Media & Storytelling Colloquium](#)—recycled.
- [DIG3XXX – Systems Design Colloquium](#)—recycled.

Design, Construction and Planning
- [BCN4XXX – Building Energy Modeling](#)—conditionally approved.
- [FES3XXX – Strategic Planning for FES](#)—conditionally approved.

Liberal Arts and Sciences
- [BSC4XXXC - Analogous Thinking in the Arts and Sciences](#)—recycled.
- [REL2XXX – Introduction to Christianity](#)—approved.

Nursing
- [NUR2500 – Transcultural Communications in Health Care Today](#)

22. Proposed changes to undergraduate courses

Agricultural and Life Sciences
- [AEC4942 – Agricultural Education Internship](#)—approved.
- [SUR3331L – Photogrammetry Lab](#)—approved.
- [SUR3393L – Geographic Information Systems Lab](#)—approved.
- [SUR3501L – Spatial Measurement Systems Lab](#)—approved.

The Arts
- [DIG4154 – Advanced Writing for Interactive Media](#)—approved.
- [HUM2592 - Introduction to Arts in Healthcare](#)—conditionally approved.

Business
- [ACG2021 – Introduction to Financial Accounting](#)—approved.

Journalism
- [JOU4201 - Editing](#)—conditionally approved.

Liberal Arts and Sciences

- AMH4561 - American Women in Public—conditionally approved.
- MAP4305 - Differential Equations for Engineers and Physical Scientists —approved.
- PHH4644 - Continental Philosophy—approved.

23. Proposed new professional courses

Business
- ENT7XXX - Entrepreneurship—approved.
- FIN7XXX - Corporate Finance —approved.
- FIN7XXX - International Business and Finance —approved.
- MAN7XXX - Leading Change —approved.
- MAN7XXX - Organizational Behavior - DBA—approved.
- MAN7XXX - Organizational Research Methods Seminar—approved.
- MAN7XXX - Strategic Management—approved.
- MAN7768 - Supply Chain Strategy—approved.
- MAR7XXX - Marketing Strategy Research Seminar —approved.
- MAR7637 - Quantitative Research Methods and Data Analysis —approved.
- QMB7565 - Statistical Research Methods—recycled.

Veterinary Medicine
- VEM3XXX – Small Animal Dermatology Elective—recycled.

24. Proposed changes to professional courses
Dentistry
- DEN7017 – Professionalism in Patient Care and Practice Management III—approved.

25. Proposed new joint courses

Agriculture and Life Sciences
- ENY4XXX - Ecology of Vector-Borne Disease —conditionally approved.

26. Proposed changes to joint courses
- None

27. Proposed new 5000 level courses
The Arts
- HUM5XXX - Research and Evaluation for Arts in Medicine Professionals—conditionally approved.

28. Proposed changes to 5000 level courses
- None

29. Notice of new graduate courses (information only)

Design, Construction and Planning
- DCP6218 – Developing Sustainable Projects
Journalism

- MMC5435 – Messaging and Effective Offer-Response Methodologies
- MMC5436 - Strategy and the Centrality of the Value Proposition

Liberal Arts and Sciences
- RLG6185 – Religion, Nature, and Society

Pharmacy
- PHA6254 – Structure, Process and Outcomes of Regulation II

Public Health and Health Professions
- PHC6521 – Fundamentals of Public Health Nutrition

30. Notice of changes to graduate courses (information only)

Medicine
- GMS6804 – Medical Informatics

Public Health and Health Professions
- SPA5254 – Neurocognitive Language Disorders

The meeting adjourned at 2:55 p.m.

Addendum: University Curriculum Committee
Course Recommendations
October 20, 2015

The recommended actions on course requests for this meeting are as follows:

A = Approved

CA = Conditionally Approved - sent back to College. After UCC comments have been addressed, the college may again approve the request. Such requests will typically be handled by UCC staff and not return to the full UCC.

R = Recycle – sent back to College. After UCC comments have been addressed, the requests will return to the full UCC.

D = Denied – sent back to College. Item will need to be submitted as new request.

NR = No recommendation at this time (request will be discussed at the UCC meeting).

T = Tabled

20. Proposed new undergraduate courses
Agricultural and Life Sciences
· AEC4941 Agricultural Education Internship **[CA]**
UCC: **1.** Please change field 3 to 941. **2.** We recommend adding "Senior standing" to pre-requisites (field 20).
Syllabus: **1.** There are other "legitimate absences" besides college-approved field trips and competitive or leadership development events, such as military or legal obligations. However, as an internship course, there are no formal classes. Please revise language to align with type of course and the UF absence policy (link provided below). **2.** Please provide more information on the standards by which students are evaluated by the Internship and University Supervisors.

The Arts
· DIG3XXX Design & Production Colloquium **[R]**
UCC: **1.** Please revise course description to specify which "track of choice" for which the course is intended. **2.** Please provide examples of reading materials. **3.** The schedule of topics does not have sufficient detail to evaluate curricular rigor. Please provide more detail. You may wish to refer to the Sample Syllabus web site below for an example.

· DIG3XXX Media & Storytelling Colloquium **[R]**
· UCC: **1.** Please revise course description to specify which "track of choice" for which the course is intended. **2.** Please provide examples of reading materials. **3.** The schedule of topics does not have sufficient detail to evaluate curricular rigor. Please provide more detail. You may wish to refer to the Sample Syllabus web site below for an example.

· DIG3XXX Systems Design Colloquium **[R]**
· UCC: **1.** Please revise course description to specify which "track of choice" for which the course is intended. **2.** Please provide examples of reading materials. **3.** The schedule of topics does not have sufficient detail to evaluate curricular rigor. Please provide more detail. You may wish to refer to the Sample Syllabus web site below for an example.

Design, Construction and Planning
· BCN4XXX Building Energy Modeling **[CA]**
UCC: **1.** Please clarify how 10% Innovation is measured.

· FES3XXX Strategic Planning for FES **[CA]**
UCC: **1.** A 3000-level course must have at least one prerequisite or junior-level standing; please revise. **2.** Please clarify how discussion participation is earned; why and how are only 7 opportunities provided to earn discussion points (105 points total/15 points each = 7)? **3.** Please provide more detail on homework assignments and the final project.

Liberal Arts and Sciences
· BSC4XXXC Analogous Thinking in the Arts and Sciences **[A]**
UCC: Note: Field 3 should be "XXX".

· REL2XXX Introduction to Christianity **[A]**
UCC: No objections

Nursing
· NUR2500 Transcultural Communications in Health Care Today **[A]**
UCC: Note: Only 14 weeks are listed in weekly schedule. The instructor should be providing 15 weeks of content. Please adjust the schedule accordingly or explain the coverage of only 14 weeks.

21. Proposed changes to undergraduate courses
Agricultural and Life Sciences
· AEC4942 Agricultural Education Internship **[A]**
Request: Please change course name to *Agricultural Education Student Teaching Internship*. Please revise course description.
UCC: Note: Field 3 should be 942.
Syllabus: **1.** There are other "legitimate absences" besides college-approved field trips and competitive or leadership development events, such as military or legal obligations. However, as an internship course, there are no formal classes. Please revise language to align with type of course and UF absence policy (link provided below).

· SUR3331L Photogrammetry Lab **[A]**
Request: Terminate Lab
UCC: No objections

· SUR3393L Geographic Information Systems Lab **[A]**
Request: Terminate Lab
UCC: No objections

· SUR3501L Spatial Measurement Systems Lab **[A]**
Request: Terminate Lab
UCC: No objections

The Arts
· DIG4154 Advanced Writing for Interactive Media **[A]**

Request: Remove *Advanced* from course title; revise transcript title; remove RTV3101 as prerequisite; add DAR major as prerequisite
UCC: No objections

· HUM2592 Introduction to Arts in Healthcare **[CA]**
Request: Revise course title to *Introduction to Arts in Medicine in a Global Context*; revise transcript title; revise course description
UCC: No objections
Syllabus: **1.** Please revise make-up/late work policy to allow for excused absences (including emergencies). **2.** Please revise attendance language to allow for excused absences (see UF attendance policy below). **3.** Add a statement informing students of the online course evaluation process. (See wording and web site link below.) **4.** Please provide a weekly course schedule of topics. (See sample syllabus for an example.)

Business Administration
· ACG2021 Introduction to Financial Accounting **[A]**
Request: Correct base contact hours from 3 to 4 (course is 4 credits)
UCC: No objections

Journalism and Communications
· JOU4201 Editing **[CA]**
Request: Change title to *News Center Practicum*
UCC: No objections
Syllabus: **1.** Please provide information on UF grading policies for assigning grade points (see below for an example). **2.** Section (b) of the attendance policy does not account for emergencies in which a student may not be able to contact the professor prior to class. Please revise to "unless you have an unexpected emergency, you call me at least 30 minutes before class begins".

Liberal Arts and Sciences
· AMH4561 American Women in Public **[CA]**
Request: Reduce course level to 3; revise course title to *American Women in the 19th Century*; revise transcript title; revise course description
UCC: **1.** Per the syllabus, the course title appears to be *American Women in the 19th Century*. Please remove abbreviations from the proposed course title on the UCC form.
Syllabus: No objections.

· MAP4305 Differential Equations for Engineers and Physical Scientists **[A]**
Request: Add EGM3344 as optional prerequisite.
UCC: No objections

· PHH4644 Continental Philosophy **[A]**
Request: Revise prerequisite to just one 3000-level course with PHI, PHH, PHM, or PHP prefix.
UCC: Note: Field 3 should be 644.
22. Proposed new professional courses

Business Administration
· ENT7XXX Entrepreneurship **[A]**
UCC: No concerns

· FIN7XXX Corporate Finance **[CA]**
UCC: **1.** The rationale refers to the course, "Supply Chain Strategy"; please remove this language. **2.** The course description does not cover course material or subject matter; please revise. **3.** The course objectives do not seem to relate to Corporate Finance. Please revise so that objectives are clearly related to the course and topic.

· FIN7XXX International Business and Finance **[A]**
UCC: No objections

· MAN7XXX Leading Change **[A]**
UCC: No objections

· MAN7XXX Organizational Behavior **[CA]**
UCC: **1.** Please consult with the School of Human Development and Organizational Studies in Education and show documented support for this class.

· MAN7XXX Organization Research Methods Seminar **[A]**
UCC: No objections

· MAN7XXX Strategic Management **[A]**
UCC: No objections

· MAN7768 Supply Chain Strategy **[A]**
UCC: No objections

· MAR7XXX Marketing Strategy Research Seminar **[A]**
UCC: No objections

· MAR7637 Quantitative Research Methods and Data Analysis **[A]**
UCC: Note: Quiz and exercise make-ups must be allowed in accordance with UF attendance policies (see below).

· QMB7565 Statistical Research Methods **[R]**
UCC: **1.** Please consult with Statistics and receive written support for this class. **2.** Please revise the course title to include a reference to Business or the DBA program.

Veterinary Medicine
· VEM3XXX Small Animal Dermatology Elective **[R]**

UCC: **1.** Field 1 should be VEM. **2.** Transcript title missing (field 6). **3.** It seems that this course is not intended to be a 3000-level course (lists a 5000-level prerequisite). Please revise course level (field 2).
Syllabus: Please provide a syllabus for the course.

23. Proposed changes to professional courses
Dentistry
· DEN7017 Professionalism in Patient Care and Practice Management III **[A]**
Request: Convert grading to S/U

UCC: No objections.

24. Proposed new joint courses
Agricultural and Life Sciences
· ENY4XXX Ecology of Vector-Borne Disease **[CA]**
UCC: **1.** The category of instruction for a 4000-level course must be advanced (field 18). **2.** The course description exceeds 50 words (field 19); please revise. **3.** The "General Biology or equivalent" cannot be coded; please provide prefixes of acceptable courses (field 20).
Syllabus: No objections

25. Proposed changes to joint courses
None

26. Proposed new 5000 level courses
The Arts
· HUM5XXX Research and Evaluation for Arts in Medicine Professionals **[CA]**
UCC: **1.** Please clarify the length of course and number of weekly contact hours.

27. Proposed changes to 5000 level courses
None

UF Policy Example Statements:
Absences and Make up Work:
"Requirements for class attendance and make-up exams, assignments, and other work are consistent with university policies that can be found at:
https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx."
Students Requiring Accommodations:
"Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester."
Online Course Evaluation:
"Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at https://evaluations.ufl.edu. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at https://evaluations.ufl.edu/results/."
Grading Policy:
"More information on grades and grading policies is here:
https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx."
Sample Syllabus:
http://www.aa.ufl.edu/syllabus-policy