Cover Sheet: Request 10263

VEM5891ShelterAnimalMed

Info

Process	Course|Modify|Ugrad/Pro
Status	Pending
Submitter	Hubner,Kristy Lynn khubner@ufl.edu
Created	5/20/2015 8:55:58 AM
Updated	5/20/2015 10:56:59 AM
Description	This elective clinical rotation is designed to introduce students to the challenges of veterinary practice in both community and shelter environments, and to give experience in spay and neuter techniques of dogs, puppies, cats and kittens. Gone is the day where veterinarians are only utilized for their surgical abilities in a shelter; more and more shelters across the country are realizing the value of a highly skilled veterinarian in keeping the shelter population healthy. We will emphasize the importance of disease control in the shelter situation, review vaccination strategies for shelters, and discuss preventive medicine programs. Other topics to be discussed include the pet overpopulation crisis facing our community, treatment of heartworm disease, recognizing animal abuse and neglect, and the importance of community involvement in reducing the number of unwanted animals in our local shelters.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	VM - Small Animal Clinical Sciences 312809000	MILNER, ROWAN JAMES		5/20/2015
Added Isaza UCC2 form for course name change.docx					5/20/2015
College	Approved	VM - College of Veterinary Medicine	Thomas Vickroy		5/20/2015
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			5/20/2015
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					

Step	Status	Group	User	Comment	Updated
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

UCC2: Change Course Transmittal Form

Current SCNS Course Identification

1. Prefix: VEM   2. Level: Select   3. Number: 5891   4. Lab Code: Select

5. Course Title: Shelter Animal Med

Requested Action

6. Effective Term: Summer   7. Effective Year: 2015

8. Action: Terminate Course ☐   Other ☒
   (Skip to item 24 on this form.)   (Indicate all changes below.)

If you select "yes" to change any item below, complete the corresponding "current" and "proposed" fields.

	Item	Change?	Current	Proposed
9.	Course Prefix:	Yes ☐	XXX	XXX
10.	Course Level:	Yes ☐	Select	Select
11.	Course Number:	Yes ☐	XXX	XXX
12.	Lab Code*:	Yes ☐	Select	Select
13.	Course Title:	Yes ☒	Shelter Animal Med	Veterinary Community Outreach Program
14.	Transcript Title: (21 characters max)	Yes ☐	Click here to enter transcript title.	Click here to enter transcript title.
15.	Credit Hours*:	Yes ☐	Select	Select
16.	Variable Credit*:	Yes ☐	Min # and max # credits per semester	Min # and max # credits per semester
17.	S/U Only:	Yes ☐	Select	Select
18.	Contact Type*:	Yes ☐	Select Contact Type	Select Contact Type
19.	Rotating Topic:	Yes ☐	Select	Select
20.	Repeatable Credit*:	Yes ☐	Select	Select
21.	Course Description*: (50 words or fewer.)	Yes ☐	Click here to enter text.	Click here to enter text.
22.	Prerequisites:	Yes ☐	Click here to enter text.	Click here to enter text.
23.	Co-requisites:	Yes ☐	Click here to enter text.	Click here to enter text.

* If the request is for a change in lab code, credit hours, contact type or course description, a syllabus must be attached and the syllabus checklist on the next page of this form must be completed.

24. Rationale and Placement in Curriculum

Changing the name of the clinical clerkship to avoid confusion with other clerkships that have similar names.

Syllabus Requirements Checklist
The University's complete Syllabus Policy can be found at:
http://www.aa.ufl.edu/Data/Sites/18/media/policies/syllabi_policy.pdf

The syllabus of the proposed course **must** include the following:

☐ Course title

☐ Instructor contact information (if applicable, TA information may be listed as TBA)

☐ Office hours during which students may meet with the instructor and TA (if applicable)

☐ Course objectives and/or goals

☐ A weekly course schedule of topics and assignments.

☐ Methods by which students will be evaluated and their grades determined

☐ Information on current UF grading policies for assigning grade points. This may be achieved by including a link to the appropriate undergraduate catalog web page: https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx.

☐ List of all required and recommended textbooks

☐ Materials and Supplies Fees, if any

☐ A statement related to class attendance, make-up exams and other work such as: *"Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx."*

☐ A statement related to accommodations for students with disabilities such as: *"Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation."*

☐ A statement informing students of the online course evaluation process such as: *"Students are expected to provide feedback on the quality of instruction in this course based on 10 criteria. These evaluations are conducted online at https://evaluations.ufl.edu. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at https://evaluations.ufl.edu/results."*

It is **recommended** that the syllabus contain the following:

☐ Critical dates for exams or other work

☐ Class demeanor expected by the professor (e.g. tardiness, cell phone usage)

☐ The university's honesty policy regarding cheating, plagiarism, etc.

Suggested wording: UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

☐ Contact information for the Counseling and Wellness Center: http://www.counseling.ufl.edu/cwc/, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies