

**Minutes of the Meeting of the University Curriculum Committee
October 18th, 2016**

Dr. Lindner convened the UCC at 1:00 p.m. in Marston Science Library L136.

Members Present: Angela Lindner, Eleni Bozia, Stephanie Hanson, Christopher Janelle, David Pharies, TJ Pyche, Matthew Ryan, Edward Schaefer, Alexander Sevilla, Lauren Solberg, Joseph Spillane, Venita J. Sposetti, Marko Suvajdzic, Christopher Vallandingham, Hans van Oostrom, Nancy Waldron, and Andrew Wehle.

Liaisons: Toby Shorey

Guests: Diane Beck, Casey Griffith, Dan Hodges, Brian Marchman, Christine Richmond, Erica Studer-Byrnes, and Michael Weigold

1. [Approval of minutes of September 20, 2016 meeting.](#) Approved.
2. Update from the Faculty Senate. There were a number of items on the agenda and all were approved. A noteworthy approval was the B.S. in Anthropology.
3. [Final discussion on Proposed External Consultation Process.](#) Dr. Angela Lindner presented and reviewed the proposed process which would enable colleges who don't offer an undergraduate course to offer courses after consultations with potentially affected colleges. Those acting on the forms must be the dean of the college or a dean's level designee.

Dr. Lindner will send out a revised form and participants will be asked to give feedback via the listserv email. The updated document will be brought again to the UCC for a vote at a future juncture.

4. [Proposal to create the department of Comparative, Diagnostic, and Population Medicine within the college of Veterinary Medicine effective spring 2017.](#) Dr. Thomas Vickroy presented. Approved.
5. [Proposal to create the Bachelor of Science in Astrophysics \(renaming of BS in Astronomy\) effective spring 2017.](#) Dr. David Pharies presented. Approved.
6. [Proposal to modify the Innovation minor in the College of Liberal Arts and Sciences effective spring 2017.](#) Dr. David Pharies presented. Approved with the understanding that the SU options for courses will be removed.
7. [Proposal to offer the Business Administration – General major through UF Online effective spring 2017.](#) Dr. Alex Sevilla and Dr. Erica Studer-Byrnes presented. Approved.
8. [Proposal to modify the Information Systems major in the College of Business effective summer 2017.](#) Dr. Alex Sevilla and Dr. Erica Studer-Byrnes presented. Agenda items 8, 9, and 10 were discussed as a unit. A request was made for more data on predicted student success

rates, how transfer students will be addressed, and how the students would be assisted within the college to move into different degrees, if needed. A suggestion was made to perhaps see if a prerequisite course taken in an earlier semester could be used as a valid predictor of student success.

Tabled for further discussion at the November UCC meeting.

9. [Proposal to modify the Management major in the College of Business effective summer 2017](#). Dr. Alex Sevilla and Dr. Erica Studer-Byrnes presented. Tabled as above.

10. [Proposal to modify the Marketing major in the College of Business effective summer 2017](#). Dr. Alex Sevilla and Dr. Erica Studer-Byrnes presented. Tabled as above.

11. [Proposal to modify the Information Systems minor in the College of Business effective fall 2017](#). Dr. Alex Sevilla and Dr. Erica Studer-Byrnes presented. Approved with abstentions.

12. Notice of items from the Academic Assessment Committee (information only)

- None

13. Notice of items from the Graduate School (information only)

- Closure of the department of Behavioral Science and Community Health in the College of Public Health and Health Professions effective fall 2106.

14. Notice of new graduate certificates (information only)

- None

15. Notice of changes to graduate certificates (information only)

- None

16. Proposed new undergraduate certificates

- None

17. Proposed changes to undergraduate certificates

- None

18. Proposed new professional certificates

- None

19. Proposed changes to professional certificates

- None

20. Proposed new undergraduate courses

Agricultural and Life Sciences

- [AEC 3XXX – Moral Leadership in Agriculture and Natural Resources](#)—recycled
- [ANS 3XXX – Canine and Feline Genetics](#)—conditionally approved
- [ANS 3006L – Introduction to Animal Science Laboratory](#)—conditionally approved

- [MCS 4XXX – R for Functional Genomics](#)—conditionally approved

Business

- [GEB 3XXX – Leading Organizations](#)—conditionally approved

Education

- [EEC 4XXX – Early Childhood Curriculum Management](#)—conditionally approved

Honors

- [IDH 4942 – Honors Tutorial](#)—approved

Liberal Arts and Sciences

- [POR 3451 – Introduction to Portuguese Translation and Interpretation](#)—approved

ROTC-Air Force

- [AFR 3940C – Advanced Leader Internship](#)—recycled

21. Proposed changes to undergraduate courses

Agricultural and Life Sciences

- [AEB 3144 – Introduction to Agricultural Finance](#)—approved
- [ANS 3006C – Introduction to Animal Science](#)—conditionally approved
- [ANS 3383L – Application of Genetic Evaluation to the Livestock Industry](#)—approved
- [ANS 3384 – Genetic Improvement of Farm Animals](#)—approved
- [ANS 4243C – Beef Cow/Calf Management](#)—approved
- [ANS 4615 – Meat Selection and Grading](#)—approved
- [FYC 4622 – Planning and Evaluating Family, Youth, and Community Science Programs](#)—approved
- [WIS 4941 – Practical Work Experience in Wildlife Ecology and Conservation](#)—conditionally approved

Education

- [EDF 3433 – Introduction to Educational Measurement and Evaluation](#)—conditionally approved

Engineering

- [EEL 3000 – Introduction to Electrical and Computer Engineering](#)—approved
- [EEL 3135 – Signals and Systems](#)—approved
- [ENU 4001 – Nuclear Engineering Analysis I](#)—approved
- [ENU 4145 – Risk Assessment for Radiation Systems](#)—approved

22. Proposed new professional courses

Pharmacy

- [PHA 5XXX – Leading Change in Pharmacy](#)—approved
- [PHA 5XXX – Principles of Law and Ethics](#)—conditionally approved
- [PHA 5226C – Patient Safety and Quality](#)—approved

23. Proposed changes to professional courses

Nursing

- [NGR 6836 – Leading Quality Improvement Practice Initiatives](#)—approved

Pharmacy

- [PHA 5008 – Foundations of Medication Therapy Management](#)—approved
- [PHA 5013C – Short Study Abroad](#)—approved
- [PHA 5705C – Clinical Applications of Personalized Medicine](#)—tabled

24. Proposed new joint courses

- None

25. Proposed changes to joint courses

- None

26. Proposed new 5000 level courses

- None

27. Proposed changes to 5000 level courses

- None

28. Notice of new graduate courses (information only)

Agriculture

- AOM 6XXX - Irrigation Principles and Management

Education

- EDF 6XXX - Culturally Responsive Evaluation in Educational Environments

Liberal Arts and Sciences

- PSY 6XXX - Psychology of Eating and Obesity (graduate half of a joint course)

Medicine

- GMS 6XXX - Introduction to Applied Ontology

29. Notice of changes to graduate courses (information only)

Engineering

- BME 6590 - Medical Physics

Nursing

- NGR 6770 - Leadership/Role of the Clinical Nurse Leader

Meeting adjourned at 2:32 p.m.

ADDENDUM: University Curriculum Committee

Program and Course Recommendations

[October 18th, 2016]

Program Recommendations

4. Proposal to create the department of Comparative, Diagnostic, and Population Medicine within the college of Veterinary Medicine effective spring 2017. [A]
 - <http://apps.aa.ufl.edu/Approval/requests/Info/11082>
 - Summary:
 -
 - Comments:
 - No objections, request is separating out 5th department at professional level.
 - What benefits will be anticipated for the students pursuing degrees in this new department?

5. Proposal to create a Bachelor's of Science in Astrophysics effective 'earliest available'. [CA]
 - <http://apps.aa.ufl.edu/Approval/Requests/Info/11005>
 - Summary:
 - Create new BS in Astrophysics.
 - Comments:
 - Please provide an 8 semester plan
 1. It is recommended this be split into two pages: Astronomy (BA) and Astrophysics (BS)
 2. A new major code will need to be created, since the major will appear differently on transcript and diploma.
 - No objections, providing catalog copy showing addition of new major and change to current one is submitted.
 - Since no change in the course requirements and semester plan is effected by this change in title, will current students be able to opt into the new degree name?

6. Proposal to modify the Innovation minor in the College of Liberal Arts and Sciences effective spring 2017. [A]
 - <http://apps.aa.ufl.edu/Approval/requests/Info/11012>
 - Summary:
 - Proposed change to require a C in each course a opposed to 2.0 overall
 - Comments:
 - No objections/comments.

- The new wording needs to be added to the catalog file that is uploaded onto the Approval System.

7. Proposal to offer the Business Administration – General major through UF Online effective spring 2017. [CA]

- <http://apps.aa.ufl.edu/Approval/requests/Info/11149>
- Summary:
 - Reduction of elective options and substituting courses
- Comments:
 - Please clarify if the Ed. courses are offered online for the “Educational Studies” specialization.
 - Please clarify if this will be available for on-campus students as well.
 - Why would students take this as opposed to the BSBA in UF online?
 1. How will students be advised?
 2. Is this for students changing majors?
 - Please clarify how the Ed. studies courses are connected with business.
 - Please explain specialization paperwork (it is not related).
 - Are the provided specializations two provisional examples or are there more?
 - Are the provided specializations two provisional examples or are there more? The UCC decision on Tuesday will be based only on the two specializations presented herein.
 - The catalog description for this major will need to be clarified to clearly present the on-campus and the UFO programs.

8. Proposal to modify the Information Systems major in the College of Business effective summer 2017. [CA]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11148>
- Summary:
 - Adding WMB 3250 in semester 5 of tracking, and requiring a grade of B or better.
- Comments:
 - Finance and Accounting were recently approved to align their performance requirements, resulting in these programs having more stringent requirements than other Business majors. An argument was made that the other Business majors could serve as a soft landing for students who are not successful in meeting tracking requirements for Finance and Accounting. How does this request align with the previous approvals and conversations in the UCC?
 - College states in request that students will be given two attempts to get B or better in course.

1. Please provide numbers on how many current ISOM students would not meet this standard.
 2. Please provide details on how this change better predicts success in the major.
 - Please show that basing a tracking requirement on a 5th semester course will not make it impossible for students to transfer out of this major into a new major. If they retake the course in semester 6 and are not successful, they would have accrued as many as 90 credit hours. Will the options outlined in this request actually work for students in this situation?
 - Is this requirement similar to the top national programs delivering this major?
 - Will this change in requirements impact transfer student admissions and the ability of transfer students to progress smoothly to timely graduation?
9. Proposal to modify the Management major in the College of Business effective summer 2017. [CA]
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11145>
 - Summary:
 - Adding requirement of B or better to MAN3025 and adding QMB3250 with a grade of B or better.
 - Comments:
 - Same questions as above.
10. Proposal to modify the Marketing major in the College of Business effective summer 2017. [CA]
- <http://apps.aa.ufl.edu/Approval/requests/Info/11147>
 - Summary:
 - Adding requirement of B or better to MAR3023 and adding QMB3250 with a grade of B or better.
 - Comments:
 - Same questions as above.
11. Proposal to modify the Information Systems minor in the College of Business effective fall 2017. [CA]
- <http://apps.aa.ufl.edu/Approval/Requests/Info/11039>
 - Summary:
 - Proposal is to limit access to WCB and Accounting majors and remove CGS2531 as an option.
 - Comments:
 - Please clarify why the limiting to majors within the college is necessary.

- Please provide information on how many students from outside the majors currently take the course, whether current students would be shut out, and any other possible impacts of this request.
- Is this proposed change addressing a weakness in CGS2531? Has HWCOE been contacted to inform them of potential loss of enrollment in CGS2531?

Course Recommendations

12. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
IDH 4942 – Honors Tutorial	ANS 3XXX – Canine and Feline Genetics	AEC 3XXX – Moral Leadership in Agriculture and Natural Resources
POR 3451 – Introduction to Portuguese Translation and Interpretation	ANS 3006L – Introduction to Animal Science Laboratory	AFR 3940C – Advanced Leadership Training
	MCS 4XXX – R for Functional Genomics	
	GEB 3XXX – Leading Organizations	
	EEC 4XXX – Early Childhood Curriculum Management	

Agricultural and Life Sciences

A. AEC 3XXX – Moral Leadership in Agriculture and Natural Resources: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10391>
 - Comments:
 - The objectives and weekly topics do not demonstrate how the study of morality, ethics, and leadership pertain specifically to ANS. Please address this within the request/syllabus.
 - Please obtain a consult with philosophy department.
 - Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
1. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
 - a. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

B. ANS 3XXX – Canine and Feline Genetics: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10745>
- Comments:
 - Please clarify “Rationale and Placement in Curriculum”:
 1. I.e. which minors/majors will be able to use this course?
 - The course description in the form and the syllabus are different please clarify which one is to be used and align both submissions to one standard.

C. ANS 3006L – Introduction to Animal Science Laboratory: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10993>
- Comments:
 - The curriculum change request was submitted within this request, this should be submitted separately once this course has been approved. [Waiting on letter from undergrad coordinator/department chair. Email 10/13/2016]

D. MCS 4XXX – R for Functional Genomics: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10677>
- Comments:
 - ~~Department intends to offer graduate and undergraduate versions (4000 and 6000). Should this be placed under joint offering?~~ [This is a joint offering. Email 10/12/16]
 - Is consult with computer science in order (docs from FRC, Animal Science, and Microbiology submitted)? [Computer Science has not been consulted. Email 10/12/16]
 - The module concept for this course is interesting (in line with competency-based instruction). Will students be offered a means of rectifying SLO's not mastered in Modules I and II prior to or early into proceeding into the next module?

Business

E. GEB 3XXX – Leading Organizations: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11132>
- Comments:
 - Please fix typo in prerequisites “a passing *trade* in MAN3025.”
 - The rationale section does not specify if the course can/will be used in majors/minors. Please address this within the form.
 - This is an important course for business majors. The materials used in the course are time-tested resources for leadership.
 - The UCC recommends that the instructor send a notice to other undergraduate leadership programs on campus about this course upon approval. This would simply be a courtesy to other programs.

Education

F. EEC 4XXX – Early Childhood Curriculum Management: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10711>
- Comments:
 - Please bring attendance/test make-up sections in line with UF policy:
 1. “Class sessions will include discussion and small group activities. Attendance, attention, alertness, and active thoughtful prepared participation in all class sessions is expected. If you are absent once, the absence will not count against your grade. Each subsequent absence, regardless of reason, will result in deduction of 1 point from your 10% attendance/participation grade”

2. Add in “unless an excused absence such as defined by university policy which can be found at: _____”

Honors

G. IDH 4942 – Honors Tutorial **[R]** **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11126>
- Comments:
 - ~~Please clarify what this course is?~~
 1. ~~Is this an independent study? Is this a required course?~~ **[It is not a required course. It is independent study to make an existing upper division course into an honors experience. Email 10/16]**
 2. ~~What checks and balances are in place to ensure that the additional work that the student pursues via the contract is commensurate to an additional one credit hour? Will the Honors Program director review each contract thoroughly and sign off?~~ **[The Honors Program Director will sign off. Each student and faculty will sign a form similar to those in use at CALS that were linked on the on the original submission. Email10/16]**
 3. ~~Please provide descriptions (in more detail than in the submitted form) of examples of additional work for this additional one credit hour.~~ **[Three additional examples in addition to the four provided.**
Independent research and a presentation to the class. For example, a student in a class on finances might do research on student debt in the United States.
Independent research and a paper. For example, in engineering class a student might do research on mechanical advantage and how it was used to construct cathedrals in the late middle ages and renaissance.
Additional reading assigned by professor and a paper on that reading. For example, in a class on analog electronic design a student might be asked to read current literature and contrast recent designs with the more classical approaches in class.

There are four more examples included in the original submission modeled on what CALS already has in place. Email 10/16]

Liberal Arts and Sciences

H. POR 3451 – Introduction to Portuguese Translation and Interpretation: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10998>
- Comments:
 - None.

ROTC – Air Force

I. AFR 3940C – Advanced Leadership Training: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11080>
- Comments:

- Stated objectives in the course curriculum not states [?]
- Please provide a better understanding of how students are assessed.
 1. Need placement within curriculum clarified.
 2. Please provide a sample of the contract
 - a. What is difference between 1 credit and 2 credit, example of expectations/differences, etc.
- Does this conform to UF's definition of "internship"?
- How does this course fall into the C category?

20. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
AEB 3144 – Introduction to Agricultural Finance	ANS 3006C – Introduction to Animal Science	
ANS 3383L – Application of Genetic Evaluation to the Livestock Industry	EDF 3433 – Introduction to Educational Measurement and Evaluation	
ANS 3384 – Genetic Improvement of Farm Animals	WIS 4941 – Practical Work Experience in Wildlife Ecology and Conservation	
ANS 4243C – Beef Cow/Calf Management		
ANS 4615 – Meat Selection and Grading		
FYC 4622 – Planning and Evaluating Family, Youth, and Community Science Programs		
EEL 3000 – Introduction to Electrical and Computer Engineering		
EEL 3135 – Signals and Systems		
ENU 4001 – Nuclear Engineering Analysis I		
ENU 4145 – Risk Assessment for Radiation Systems		

Agricultural and Life Sciences

A. AEB 3144 – Introduction to Agricultural Finance: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11079>
- Comments:
 - Adding prerequisites

B. ANS 3006C – Introduction to Animal Science: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10992>
- Comments:
 - De-coupling lab from lecture to offer lecture portion online.
 - Will there be a case where the lab is required of on campus students, but not for online students for major/minor/certificate?
 - ~~Please remove dress code.~~**[Updated 10/10/2016]**

C. ANS 3383L – Application of Genetic Evaluation to the Livestock Industry: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10859>
- Comments:
 - Request to terminate course: Tied to ANS3384 proposal to add “C” designation

D. ANS 3384 – Genetic Improvement of Farm Animals **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10747>
- Comments:

- Add “C” lab component.
- ~~Please bring attendance and make up policy in line with UF policy:~~
 1. ~~“Make up examinations will be given only if arrangements are made prior to missing the exam (or right away in case of an unforeseen emergency). You must visit with Dr. Mateescu and provide a valid written excuse. It is the student’s responsibility to schedule make up exams to be taken no longer than ONE week after the original exam. Grades not made up within ONE week will be assigned a zero (exceptions will be granted for students in legitimate emergencies, please contact Dr. Mateescu as soon as possible)”~~²[Updated syllabus 10/13/16]

E. ANS 4243C – Beef Cow/Calf Management ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10758>
- Comments:
 - ~~Please submit changes to 8 semester plan in separate request.~~ [Removed from the request. 10/13/16]
 - ~~Has a program request also been submitted?~~ [A program request has not been submitted, but will be submitted once the course change is approved email 10/13/16]
 - ~~Please clarify whether attendance is required or not, or details pertaining to attendance.~~ [Per phone conversations with Casey on 10-10-16, this is outlined in syllabus and in accordance with UF policy. Email response and updated syllabus 10/12/16]

F. ANS 4615 – Meat Selection and Grading [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10748>
- Comments:
 - Requesting lab code [C] and changing 4000 to 2000 level course
 - How readily will this course fit into the 8-semester plan for students interested in taking it?

G. FYC 4622 – Planning and Evaluating Family, Youth, and Community Science Programs ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11089>
- Comments:
 - ~~Please submit a syllabus.~~ [Not required for transcript title change]
 - Request is to change transcript title to “Program Planning and Evaluation.”

H. WIS 4941 – Practical Work Experience in Wildlife Ecology and Conservation [CA]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11028>
- Comments:

- Request changes title to include “internship,” increase number of credits from 1-4 to 1-12.
- The maximum of 12 credit hours ensures that the student is full time. How will the workload and deliverables expectations of the students be ensured to be commensurate to the credit hours earned? How will, for example, a 12-credit-hour experience differ from a 3 credit-hour experience? Who approves the total credit hours earned and ensures consistency?

Education

I. EDF 3433 – Introduction to Educational Measurement and Evaluation **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10665>
- Request to add “in early childhood” to title, change description, increase credits from 2 to 3, remove prerequisites.
- What is the rationale for removing pre-requisites? Is a basic understanding of statistics not required now?
- Please describe the increase in course content that matches the one credit hour increase.
- This language in the Attendance Policy of the Unified Early Childhood Program contradicts the attendance policy: “No additional absences, or absences on dates of exams or other assignments, will be tolerated. Students will not be able to make-up lost points related to poor attendance or lack of participation.”
 - Please bring this in line with UF policy.

Engineering

J. EEL 3000 – Introduction to Electrical and Computer Engineering **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11115>
- Comments:
 - ~~Requesting removal of prerequisites, but 3000 level courses must have a pre req. Recommend adding “sophomore/junior, standing” major/minors only” or “admission to.....” as prerequisite.~~ **[Changed to “Freshman/Sophomore standing in the College of Engineering.” 10/12/2016]**

K. EEL 3135 – Signals and Systems **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11087>
- Comments:
 - **Removing one of two pre-req’s**

L. ENU 4001 – Nuclear Engineering Analysis I **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10815>
- Comments:

- **Change co-requisite to active course number.**

M. **ENU 4145 – Risk Assessment for Radiation Systems [A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10816>
- **Comments:**
 - **Changing one of two pre-req courses.**

21. Proposed New Professional Courses

Approved	Conditionally Approved	Recycle
PHA 5XXX – Leading Change in Pharmacy	PHA 5XXXL – Principals of Law and Ethics	
PHA5226C – Patient Safety and Quality		

Pharmacy

A. PHA 5XXX – Leading Change in Pharmacy: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11144>
- Comments:
 - Please bring class attendance policy in line with UF policy
 - [Consistent with other professional programs, our college has explicitly denoted what encompasses excused and unexcused absences. Excused absence section uses the same examples/wording consistent with the “acceptable reasons for absence/failure to participate in class” session of the UF policy. Please note that employers have cited that graduates need to be prepared for attendance/on-time expectations (professional responsibility) in the workplace. They encouraged us to develop these habits in students before they graduate. We developed our excused and unexcused absence criteria and other requirements so they are consistent with policies at the larger institutions/companies that employ our graduates.
 - Concerning make up exams/assignments, last statement of our policy indicates the time period for make-up will be consistent with the UF policy. In addition, I have clarified the first sentence and added a 2nd sentence that is verbatim what is in the UF policy: Make up assignments will be provided for any excused absences when the instructor deems a make-up is indicated. Make-up assignment(s) shall be permitted a reasonable amount of time to make up any excused absence(s). Note we do encourage students to complete the make up within 1 week of the missed session(s) due to the block model. It is in the student’s best interest to complete the assignment before they move into a course where the material that needs to be made up is pre-requisite to understanding new content. Email response 10/13/16 and syllabus updated 10/17/2016]

B. PHA 5XXXL – Principals of Law and Ethics: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11141>
- Comments:
 - New course to replace PHA5701C. More emphasis on law and ethics Change from Pass/Fail to graded.
 - Since this course will replace PHA5701C, when is it anticipated that PHA will request ending of PHA5701C? They also indicate that PHA5700C will absorb other content from PHA5701C. When will this request be submitted? [We can resubmit a

new syllabus for PHA 5700C for the next meeting if needed. Both PHA 5700C and PHA 5701C have the same outcomes related to personal development and the change involved a very small amount of instructor contact time. This is because most all of PHA 5701C was content related to law and ethics. Because of this, we have decided to fully devote the Spring course content to law and ethics. (Note this is only a 1 credit hour course and >10 hrs being law and ethics when the content was in PHA 5701C.) Email 10/17/2016]

- ~~“Turn off cell phones and other electronic communication devices during a class session or phone conference.”~~
 1. ~~Please include caveat that special circumstances may be discussed with professor (i.e. family emergency phone calls, etc.) and that phones must be set to silent. The University communicates important emergency information to students via cell phones and cannot require them to turn them off. [updated 10/17/2016]~~
 - ~~How about change title to add “In Pharmacy” [Title changed to Principles of Pharmacy Law & Ethics – this has been changed in the UCC site in all documents. Updated 10/17/2016]~~
- 30% discount if you order through a site by deadline. No faculty member should benefit from this!

C. PHA5226C – Patient Safety and Quality ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11142>
- Comments:
 - ~~“Turn off cell phones and other electronic communication devices during a class session or phone conference.” See attendance policy concern from course above. Students who might need to have phones on to receive an emergency call should be encouraged to let the instructor know prior to class. [Revised in syllabus 10/17/2016]~~
 - ~~Add “in Pharmacy”. [Title is now Patient Safety and Quality in Pharmacy – title has been changed in all documents. 10/17/2016]~~

22. Proposed Changes to Professional Courses

Approved	Conditionally Approved	Recycle
PHA 5008 – Foundations of Medication therapy Management	NGR 6836 – Leading Quality Improvement Practices Initiatives	
PHA 5013C – Short Study Abroad		

Nursing

A. NGR 6836 – Leading Quality Improvement Practices Initiatives **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11146>
- Comments:
 - Changing course objectives. Please explain how the objectives have been changed and why the change “improves the purpose of the course.” [“The course objectives are appropriate for a graduate-level course in a professional degree program.” Email response 10/11/2016]
 - ~~Required text may be outdated, is this the best source material for the class?~~ [The textbook is the most recent edition of the leading source on quality improvement. It addresses all course objectives and topical outline, and provides ideas and examples on improvement by spreading change. Email response 10/11/2016]
 - Appears to be overlap with NGR7831

Pharmacy

B. PHA 5008 – Foundations of Medication therapy Management: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11131>
- Comments:
 - The instructor prefers Foundations of Medication Therapy Management rather than Foundations for Medication Therapy Management

C. PHA 5013C – Short Study Abroad: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/>
- Comments:
 - Making course repeatable for credit

D. PHA 5705C – Clinical Applications of Personalized Medicine: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11040>
- Comments
 - Request to terminate course

