

# Cover Sheet: Request 11190

## DIG4841C Undergraduate Research Forum

### Info

Process	Course Modify Ugrad/Pro
Status	Pending
Submitter	Klepacki, Phillip J pklepacki@arts.ufl.edu
Created	10/20/2016 12:30:23 PM
Updated	12/7/2016 3:09:22 PM
Description of request	<p>This undergraduate seminar focuses on collaborative interdisciplinary research in the digital arts &amp; sciences. Students develop, refine, and present their research projects and process related to traditional and contemporary industry concerns, practices, and trajectories.</p> <p>UPDATE: The proposed prerequisite change should be solely to (MAJOR DAR AND CLASS GE3). The GE4 standing is not required.</p>

### Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CFA - Digital Worlds 015851001	Oliverio, James Charles		10/20/2016
No document changes					
College	Approved	CFA - College of Fine Arts	Schaefer, Edward E		11/15/2016
No document changes					
University Curriculum Committee	Comment	PV - University Curriculum Committee (UCC)	Case, Brandon	Added to the December agenda.	11/21/2016
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			11/21/2016
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

# Course|Modify for request 11190

## Info

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**Form version:** 1

## Responses

**Current Prefix**DIG

**Course Level**4

**Number** 841

**Lab Code** C

**Course Title** Undergraduate Research Forum

**Effective Term** Earliest Available

**Effective Year** Earliest Available

**Requested Action** Other (selecting this option opens additional form fields below)

**Change Course Prefix?**No

**Change Course Level?**No

**Change Course Number?**No

**Change Lab Code?**Yes

**Current Lab Code**C

**Proposed Lab Code**None

**Change Course Title?**No

**Change Transcript Title?**No

**Change Credit Hours?**No

**Change Variable Credit?**No

**Change S/U Only?**No

**Change Contact Type?**No

**Change Rotating Topic Designation?**No

**Change Repeatable Credit?**No

**Change Course Description?**Yes

**Current Course Description**A coordinated undergraduate seminar working with faculty from the digital arts and sciences program on collaborative interdisciplinary research projects. Centers on a collaborative interdisciplinary end-of-class project in which students present their research projects and experiences from that semester.

**Proposed Course Description (50 words max)**This undergraduate seminar focuses on collaborative interdisciplinary research in the digital arts & sciences. Students develop, refine, and present their research projects and process related to traditional and contemporary industry concerns, practices, and trajectories.

**Change Prerequisites?**Yes

**Current Prerequisites**MAJOR DAR OR DAS AND  
CLASS GE3

**Proposed Prerequisites**(MAJOR DAR AND CLASS GE4)

**Change Co-requisites?**No

**Rationale**Remove C – After a detailed faculty evaluation of this course as it is offered to date, the conclusion is that this class does not require significant amount of in-class lab time. Thus the recommendation to remove the C nomenclature is made in order to bring the course naming in sync with its content.

## UNDERGRADUATE RESEARCH FORUM

COURSE NUMBER: DIG4841	Office location/Hours:
SEMESTER/YEAR:	Course Website: <a href="http://ELEARNING.UFL.EDU">ELEARNING.UFL.EDU</a>
Instructors: KYLE BOHUNICKY ANGELOS BARMPOUTIS	Contact emails: <a href="mailto:KBOHUNICKY@UFL.EDU">KBOHUNICKY@UFL.EDU</a> <a href="mailto:ANGELOS@DIGITALWORLDS.UFL.EDU">ANGELOS@DIGITALWORLDS.UFL.EDU</a>
Credit Hours: 2	Class location and meeting time(s):

### COURSE DESCRIPTION:

This undergraduate seminar focuses on collaborative interdisciplinary research in the digital arts & sciences. Students develop, refine, and present their research projects and process related to traditional and contemporary industry concerns, practices, and trajectories.

Undergraduates from any academic discipline at the University of Florida have the opportunity to work with faculty from the Digital Worlds Institute/Digital Arts and Sciences program on collaborative interdisciplinary research projects. Students alternatively attend a two-hour classroom session that will focus on emerging theoretical, methodological, and practical issues in research some weeks and conduct supervised faculty research during others. In classroom sessions, students will receive practical, theoretical, and methodological introductions to research practice including IRBs, digital environments (social media and digital games), and textual reference.

### PREREQUISITE:

BA in Digital Arts & Sciences major

### PURPOSE OF COURSE AND COURSE GOALS:

The purpose of this course is fourfold:

- Acquire hands-on research experience with a Digital Arts and Sciences research faculty
- Obtain an enhanced mastery of research practices in a given field coupled with Digital Arts & Sciences techniques and perspectives.
- Articulate and explain the coupling of at least one area of scholarship with emergent practices in the Digital Arts & Sciences.
- Understand notable sets of research methods coupled within the Digital Arts and Sciences.

### COURSE COMMUNICATIONS:

Students can communicate directly with the instructor regarding the course material. Students are also encouraged to post general questions to the discussion board through the course management system.

### COURSE SCHEDULE:

DIG 4841 – Undergraduate Research Forum

Week	Topic	Assignments
1	Course Introduction; Major Assignments	
2	Conducting Research and Three Elements of Research Inquiry: Qualitative, Quantitative, and Mixed	Reading: The Craft of Research Unit 1 Prologue and Chapter 1; Creswell Chapter 1
3	Research Definitions and Government Regulations	Reading: NSF and NIH web sources
4	Research Guidelines, Ethics, and Laws	Reading: The Craft of Research pgs. 273-276; The Ethics of Internet Research Preface, Chapter 1 and Chapter 3
5	Human Subject Research - Intro to IRB	Obtain UF IRB training certificate
6	Moving from Topic to Problem	Reading: The Craft of Research Unit 2 Prologue, Chapters 3 and 4; Marshall and Rossman Chapter 2
7	Research Funding Management	Obtain UF Cost Principles training certificate
8	From Problems to Sources; Conducting Research on Social Media	Reading: The Craft of Research Chapters 5 and 6; The Ethics of Internet Research Chapter 4
9	Research Proposals for Funding: NSF	Reading: NSF proposal guidelines
10	Responding to Others; Researching Online Games	Reading: The Craft of Research Unit 3 Prologue and Chapters 7, 8, and 9; The Ethics of Internet Research Chapter 5
11	Case Study 1: Examples of Successful Funded Research Proposals	Reading: Real Proposal Narrative (to be given

		by the instructor)
12	Responding to Others Part 2	Reading: The Craft of Research Chapters 10 and 11
13	Case Study 2: Examples of Successful Funded Research Proposals	Reading: Real Proposal Narrative (to be given by the instructor)
14	Drafting Your Proposal	Reading: The Craft of Research Unit 4 Prologue and Chapters 12, 13, 14, and 15
15	Presentations	

#### REQUIRED TEXTBOOKS AND MEDIA:

Booth, Wayne C., Gregory G. Colomb, Joseph M. Williams. *The Craft of Research*. 3<sup>rd</sup> Edition. Chicago: The University of Chicago Press, 2008. Print

#### MATERIALS AND SUPPLIES FEES:

Material and supply fees are assessed for certain courses to offset the cost of materials or supply items consumed in the course of instruction. A list of [approved courses and fees](#) is published in the Schedule of Courses each semester. (UF-3.0374 Regulations of the University of Florida)

Material and supply and equipment use fee information is available from the academic departments or from the schedule of courses (Florida Statutes 1009.24). The total M&S for this class is \$XX.xx

#### EVALUATION OF GRADES

Assignment	Total Points	Percentage of Grade
<b>Annotated Bibliography</b>	100	30%
<b>Research Proposal</b>	100	50%
<b>Participation</b> – Students are expected to actively participate in class discussions, both in class as well as in class online forum after each class meeting.	100	20%

**GRADING SCALE:**

Letter Grade	% Equivalency	GPA Equivalency
A	94 – 100%	4.0
A-	90 – 93%	3.67
B+	87 – 89%	3.33
B	84 – 86%	3.00
B-	80 – 83%	2.67
C+	77 – 79%	2.33
C	74 – 76%	2.00
C-	70 – 73%	1.67
D+	67 – 69%	1.33
D	64 – 66%	1.00
D-	60 – 63%	.67
E, I, NG, S- U, WF		0.00

More information on grades and grading policies is here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

**COURSE POLICIES:**

**PARTICIPATION / ATTENDANCE**

We value participation more than mere attendance. Each Instructor is responsible for communicating the specific details of what percentage of your grade (if any) will be assigned to participation, and how class participation will be measured and graded. Real Time [RT] interaction with your peers and the Instructor will empower you to greater achievement.

**MAKE-UP POLICY**

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

**COURSE TECHNOLOGY**

The students will be required to have access to, and use a personal computer with the access to the Internet. Word editing software will be required for written assignments.

**COURSE COMMUNICATIONS**

Students can communicate directly with the Instructor regarding the course material through the course management system (CANVAS).

## UF POLICIES:

### **ACADEMIC INTEGRITY:**

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: *"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity."* You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: *"On my honor, I have neither given nor received unauthorized aid in doing this assignment."* It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://www.dso.ufl.edu/SCCR/honorcodes/honorcode.php>

### **CLASS DEMEANOR:**

Students are expected to arrive to class on time and behave in a manner that is respectful to the instructor and to fellow students. Please avoid the use of cell phones and restrict eating to outside of the classroom. Opinions held by other students should be respected in discussion, and conversations that do not contribute to the discussion should be held at minimum, if at all.

### **UNIVERSITY POLICY ON ACCOMMODATING STUDENTS WITH DISABILITIES:**

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### **UNIVERSITY POLICY ON ACADEMIC MISCONDUCT:**

Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <http://www.dso.ufl.edu/students.php>.

### **NETIQUETTE: COMMUNICATION COURTESY:**



All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats, more information can be found at:

<http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf>

#### **ONLINE COURSE EVALUATIONS:**

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

#### **GETTING HELP**

For issues with technical difficulties for E-learning in Sakai, please contact the UF Help Desk at:

- [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu)
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at <http://www.distance.ufl.edu/getting-help> for:

- Counseling and Wellness resources
- Disability resources
- Resources for handling student concerns and complaints
- Library Help Desk support

Disclaimer: This syllabus represents the instructor's current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected.