

University Constitution and Regulations Committee (UCRC)

Minutes

8 May 2018
122 Rogers Hall
9:00 a.m.

Attendees: Padraic Levings, Rachel Purcell, Richard Scholtz, Laurie Bialosky, Ana Spiguel, and Chelsea Smartt.

1. Called to order at 9:08 p.m.

2. Approval of [10 April 2018 minutes](#)
The Minutes were approved.

3. University Regulations, “Lights” – Ana Spiguel

- Ana will prepare and forward Richard comments and more detailed information for his presentation to Senate on Thursday.

The committee assigned the following lights to the proposed university regulations:

- o UF-3.0372 Student Health, Athletic, Activity and Service and Transportation Access Fee - **YELLOW**
- o UF-3.0375 Tuition Costs- **YELLOW**
 - o These are the annual adjustments to tuition. The College of Law went from its current tuition structure to a block tuition structure.
- o UF 4.010 Employer Registrations – **GREEN**
- o University of Florida’s Career Connections Center and job definitions are contained in this regulation.
- o UF 4.040 Student Honor Code and Student Conduct Code - **RED**
- o All faculty should be aware of the student conduct code so this coalescence of regulations has been assigned red and includes the regulations below.
 - University of Florida Regulation Repeals:
 - o UF 4.040 through UF 4.0433 and UF 4.0435 through 4.051 will be replaced by proposed Regulation UF 4.040, which sets forth the Student Honor Code and Student Conduct Code in its entirety.
 - o UF 4.0434 Student Honor Code and Student Conduct Code: Law School Honor System will become 4.041 Law School Honor System

4. Updates

- a. Standard Operating Procedures & Committee on Committees – Richard Scholtz
The Committee on Committees met last month and gave consideration to the UCRC recommendation that each Senate, Joint, and Presidential Committee develop an SOP which would be provided by all Faculty Senate Committee and Councils during their periodic COC

evaluations. The UCRC also advised that the Provost could recommend (not require) that each Joint and Presidential Committee prepare an SOP and provide a template.

The COC declined to recommend that a mandatory SOP be developed for all committees and councils. The COC will ask individual committees under review to consider if a one to two page SOP would increase its efficiency and provide a record of specific operations or timelines. The COC felt SOP's are most helpful to less policy-oriented committees and councils which are more 'mechanical' in nature, such as the Nominating Committee. In such cases, a committee would be encouraged, but not required, to develop an SOP to detail specific, routine procedures, timelines, etc. which are too detailed to be included in the Faculty Senate bylaws.

b. Faculty Senate – Richard Scholtz –

[Changes to Bylaw 4 and 20](#) will go forward to the Senate for a vote in this Thursday's Senate meeting:

[Changes in faculty definition](#) to Bylaw 21 – This will be an information item in this Thursday's Senate meeting and requests that faculty definition include the title 'Of Practice'.

- c. Committee Chair Richard Scholtz presented [Parking and Transportation Committee updates from the UCC](#) to the Faculty Senate Steering Committee. Both the UCC (Senate Committee) and the Parking & Transportation (Joint Committee) had agreed to have seven *either faculty or staff* designated for appointment to the Parking and Transportation Committee. However, the Faculty Senate Steering Committee had some question as to the efficacy of having staff being appointed from the administration and joint committee. They would like the Parking and Transportation Committee to consider instead designating four faculty and three staff members for appointment. (The Parking & Transportation Committee membership currently consists of seven faculty at large members who are elected from the Senate, so, if approved, the total faculty membership would equal 11 faculty and the remaining committee members would equal three staff, and five students.) This item will be brought to the Senate after consultation with and approval (or edits) from the Parking & Transportation Committee.

5. Adjournment

The meeting was adjourned at 9:33 a.m.