

Senate Steering Committee Minutes

January 10, 2019

3:00 p.m.

Tigert 226

Present: Katie Vogel Anderson, Ana Spiguel, Suzan Alteri, Curtis Reynolds, Serdar Kirli, Amy Bucciarelli, Jodi Gentry, Ray G. Thomas, Richard Stepp, Kent Fuchs, Laurie Bialosky, Craig Hill, Melissa Johnson, Bernard Hauser, Patricia Sohn, Sylvain Doré and Joe Glover.

Call to Order

Katie Vogel Anderson, Chair

The meeting was called to order at: 3:00 p.m.

Approve [November 29, 2018 Minutes](#)

Katie Vogel Anderson, Chair

The minutes were approved.

Reports

• **Chair's Report**

Katie Vogel Anderson, Chair

- The request for nominations to serve on committees and councils has been distributed to faculty and colleges and nominations are open through January 31, 2019. In terms of the Steering Committee, Melissa Johnson will rotate off at the end of this academic year. Letters are also being sent to the College Council Chairs and deans regarding Senator term expirations, nominations, and elections for Fall 2019.
- The first Distinguished Professor lecture for this academic year will occur immediately following the January Senate meeting. Dr. Simon Phillpot will present "What is heat and how can we control it at the nanoscale?" at 5 p.m.
- Nominations for honorary degrees are open; please be on the look-out for an email from committee chair Rick Yost.
- In November, the University of Buffalo passed a resolution supporting University of Buffalo resolution international students/education. This is in line with what President Fuchs presented during his report to the Senate in November. Copies of the [University of Buffalo news release](#) of its [Faculty Senate Resolution to Protect non-U.S. Citizen Members of the University of Buffalo Community](#) were distributed for review and discussion at the February Steering Committee meeting.
- The BOT meeting was held in Gainesville, December 6th and 7th. The Senate Chair provided updates from each Senate council and shared that a resolution opposing Florida Constitutional Amendments 5 and 7 was passed in November.
- Immediately following this meeting, the Senate Chair and Chair-Elect will attend the Advisory Council of Faculty Senates (ACFS) meeting in Tallahassee. The agenda includes a discussion with System of Florida (SUS) members: Dr. Christy England, Vice Chancellor for Academic and Student Affairs, SUS; Marshall Criser, Chancellor of SUS; and Mr. Tim Jones, Vice Chancellor - Finance/Administration & CFO, SUS. The Florida Polytech University and mental health on campus will also be discussed.
- The Senate Chair thanked Chief Diversity Officer Antonio Farias, Associate Provost of Academic & Faculty Affairs, Chris Hass, and Provost Glover for providing institutional faculty membership to the National Center for Faculty Development and Diversity (NCFDD).
- Off Campus Life (OCL) is running their annual "I Love GNV" (Gainesville) social media campaign from 2/11 through 2/15. This campaign is intended for students, faculty and staff to share online what they love about Gainesville on Facebook, Twitter or Instagram. This

could include restaurants, nature, other places around Gainesville and also favorites on the UF campus. The campaign is meant to encourage the UF community to share what they love about Gainesville to remind all of us why Gainesville is a great city in which to live and learn. OCL is asking participants to post a picture of something they love about Gainesville on Twitter, Facebook or Instagram using the hashtag #iloveGNV and tagging @UFOffCampusLife. After posting online, participants can go to the Off Campus Life office, show OCL staff the post and receive a custom designed I Love GNV t-shirt. OCL wants as many UF leaders to participate as possible to increase awareness for why Gainesville is a great city. If you have any additional questions please email Nora Kilroy at nkilroy@ufsa.ufl.edu.

- **President's Report**

Kent Fuchs, President

- The federal government shutdown is not yet significantly impacting the university which currently either has funds available or UF is confident of reimbursement funding.
- The university is increasing engagement with students, faculty, researchers, and others from China. Required disclosures by faculty will be more clearly outlined by university administration especially in regards to accompanying issues such as intellectual property, intellectual espionage, academic appointments, and travel.
- Momentum is increasing in the search for the new Senior Vice President for Health Affairs, UF & President, UF Health. Dr. Fuchs is meeting with candidates and hopes to close the search by the end of the semester. President Fuchs shared the [Senior Vice President for Health Affairs search announcement/introductory letter](#) and the [UF Health Overview publication](#) which serves as a search guide to and a promotion of UF Health.

- **Provost's Report**

Joe Glover, Provost

- All undergraduate admissions applications have been received and decisions will be released in one month. UF continues to use the [Common App](#) and its increased accessibility has put additional pressure on admissions selection because of an increased applicant pool. Applicants have several routes to admissions acceptance at UF including programs such as summer term enrollment, the Innovation Academy (IA), Pathway to Campus Enrollment (PaCE), and The Honors Program. The percentage of freshman class applicants from out of state and the importance of geographic diversity was discussed.

[Creative Campus](#)

Amy Bucciarelli, College of the Arts
UF Creative Engagement Liaison

Amy Bucciarelli, who is a Center of Arts in Medicine faculty member and the liaison for the Creative Campus program, presented the [Creative Campus call for proposals](#) for the 2019-2020 fiscal year. Faculty should outline proposed activities and submit them to: <https://creativecampus.ufl.edu/apply/>. The Scholar-in-Residence Program and the Creative Catalyst Program help faculty and colleagues to participate in multi-disciplinary collaboration, foster preeminence, and champion innovation. Positive feedback has been received from the program which offers a competitive but simple application process. Examples of funded programs are provided on the [Creative Campus website](#). Individual program funding depends on the total number of programs awarded. A cross-campus, multiple disciplinary committee evaluates applications. Applications are due February 24th and deans have been emailed this information.

University Curriculum Committee

Angela Lindner, Associate Provost
for Undergraduate Affairs

- [Environmental Geosciences BA, UF Online](#)

-This item was removed due to a course approval system amendment.

University Relations

Nancy Paton, VP, Strategic

Communications & Marketing

The Faculty Senate Chair read a statement from VP Paton who had a schedule conflict: "VP Nancy Paton will introduce herself to the Senate. She will discuss her 100 Days Leadership Strategy and related learnings with an emphasis on the importance of connecting with faculty and opportunities that are in place and being created to partner with faculty in helping us share our stories of academic and research excellence as well as strategic initiatives."

University Benefits, Retirement & OPS Updates

Jodi Gentry, VP of Human Resources

- In August Human Resources launched a policy which more effectively describes some employment categories and also sets some time limits surrounding temporary university employment. If a university employee has worked more than 4,176 hours, UF would like to identify a plan to end the temporary appointment. Addressing the OPS issue has led to Human Resources seeing a shift to rightsizing employment decisions and VP Gentry would like to hear faculty feedback on how the process is going.
- Sibson consulting has been reviewing benefits for several months and evaluating financial and non-financials such as retirement, health benefits, tuition benefits, and leaves. It was agreed to ask VP Gentry to present to Senate in February or later when the Sibson information will be more complete.
- Human Resources has faculty online training improvement initiatives which focus on designing courses to reduce the amount of time it requires to complete a course and to reduce the number of mandatory courses. While Human Resources tries to provide a coordinative role in reducing training, training requirements are often driven by federal and other regulations. Please notify VP Gentry if you see a particular module which can be improved.

Parking Update

Curtis Reynolds, VP for Business Affairs

Craig Hill, Associate VP for Business Affairs

- VP Reynolds will focus his Senate presentation on the transportation study and master plan as opposed to individual parking issues, but will respond to all inquiries during the Q&A portion of the presentation. He will review the master plan and consultant's findings and will provide a summary of recent parking changes mentioned in recent campus-wide emails.
- While the master plan comment period is open until January 18th, VP Reynolds will obtain feedback at the Senate meeting and include/evaluate all recommendations when the next step of the plan is completed in February.
 - Charlie Lane, Senior Vice President and Chief Operating Officer (COO), is planning to provide another campus update at the end of March which will reflect planned changes and long term parking and transportation plans. To inform campus commuters of the ongoing parking lot changes, Parking and Transportation Services has released a series of emails directly to all decal holders in addition to COO Lane's campus-wide emails.
 - Associate VP Hill encourages everyone to read the 61 recommendations in the [Transportation and Parking Strategic Plan/study results](#) on the [Transportation and Parking Services website](#).

Council Reports

Research and Scholarship Council

Sylvain Doré, Chair

- Council met in December. SCORS reviewed the Open Access funding and unanimously agreed to request additional Provost Office funding to avoid a repeat of fund being depleted mid-year.
- Dr. Sobha Jaishankar, Assistant Vice President and Lecturer in the Office of the Vice President for Research, discussed the [Office of Research working group on external funding](#). A task force convened in Fall 2018 to explore how to put forward grants which are more competitive. It is expected to complete its findings in March, with revisions and review by VP of Research, Dr. David Norton, in April, so it was agreed to invite Dr. Jaishankar to present this to Senate in April.
- VIVO, ORCID, and integration of the two is being explored by council, particularly if this integration

could complement the Academics Analytics Discovery Suites and assist with identifying faculty members and researchers who are not currently listed in Discovery Suites.

-The Faculty Evaluation Toolkit/P&T Online, and its beta testing were discussed by council. One goal is to add an annual evaluation which is downloadable and which can pull from various sources to populate fields such as publications, funding, research, highlight mentorship responsibilities etc.

-Council is inviting Michele Tennant, who is coordinating [ARCS](#) initiatives, to present at a future SCORS meeting.

- To assist faculty members and Principal Investigators (PI's) with their respective research and to submit most competitive grants and equipment grants, SCORS is assembling a list of central laboratory and research equipment that could be used by PI's. This effort could also help the PI's and faculty pinpoint where specific expertise is located on campus.

-At the request of SCORS, the University Libraries shared a comparative sheet comparing available citation tools. This is posted on the SCORS website at: <http://fora.aa.ufl.edu/docs/74//2018-2019//CitationMangToolComparisonChart2018v2.pdf>.

Infrastructure Council

Bernard Hauser, Chair

-Council had a productive discussion at their last meeting in November, regarding parking and transportation issues. Garage XIV will be operational and temporary lots will be available before the Data Sciences building construction begins. Representatives from the Office of Business Affairs, including: Vice President for Business Affairs Curtis Reynolds; Craig Hill, Associate Vice President of Business Affairs; Scott Fox, Director of Transportation and Parking Services; and Carlos Dougnac, Assistant Vice President for Planning, Design and Construction presented information and answered council inquiries, for which Council Chair expressed appreciation.

Welfare Council

Suzan Alteri, Chair

-Council discussed the onboarding of new faculty in detail with Welfare Council liaison and Associate Provost of Academic & Faculty Affairs, Chris Hass, and Gwynn Cadwallader, [Gator Business Administrator Services \(GBAS\)](#) Training Manager, Human Resource Services, who presented [onboarding materials](#) to the Welfare council.

-Council is developing mentoring resources and will explore a single online location. College Council Chairs have been asked to forward their guidelines to the Welfare Council.

-Council received and reviewed team science scholarship comments from College Council Chairs and SCORS and forwarded its feedback to SCORS.

Budget Council

Serdar Kirli, Chair

-Serdar Kirli introduced himself and was elected as the Spring 2019 Budget Council Chair. Meera Sitharam, who served as the Fall 2018 Chair, is on sabbatical. Council last met in November and Lisa Deal, Director of UF Procurement, will address council next week to talk about p-card changes and policies. In March, council will also host [Norb Dunkel](#), Associate Vice President for Student Affairs.

Academic Policy Council

Patricia Sohn, Chair

-Council last met in November and had a productive semester. Council agenda items included reviewing grade change and 'enrolled while suspended' policies, and, after hearing from the LGBTQ Affairs Office, recommending a path to include a 'chosen' or preferred name on student rosters.

Approve [January 24, 2019 Faculty Senate Agenda](#)

Katie Vogel Anderson, Chair

The agenda was approved as amended to move VP Gentry's presentation to February, to remove the UCC information item, and to rename VP Paton's presentation to '100 Days Leadership Strategy'.

Adjournment

Katie Vogel Anderson, Chair

The meeting was adjourned at: 4:15 p.m.