

**General Education Committee Minutes**

October 7, 2011

Meeting was called to order at 2:00pm

**Members Present:** Fiona Barnes, Barbara Curbow, Eva Czarnecka, John Krigbaum, Mark Meisel, Lynn O'Sickey, Morgan Pigg, Brenda Smith, Bethany Taylor, Robert Thomson, Theresa Vernetson, Gregory Zuest

**Co-Chairs:** Bernard Mair and David Julian

**Guest:** Cheryl Gater

**Executive Secretary:** Ann Goodson

1. Dr. Mair opened the meeting.
2. **Minutes** from the September 2<sup>nd</sup> meeting were approved with the following corrections:
  - a. Remove the word “*that*” from item #6 in the second sentence of the first paragraph.
  - b. Remove the letter “*p*” from Dr. Bob Thomson’s last name on the second page.
  - c. Mark Miesel requested that the Gen Ed committee rules be posted on the web-site.

**3. Course review:**

**REL 2071** *Religion and Sustainability*, - Approved H, E2 subject to corrections being made to the syllabus that address the following comments.

- a. The writing rubric does not specify a “satisfactory” category.
- b. A “C” grade should not be classified as being “poor”.
- c. Refer to the rubric on the Gen Ed website as a guide.

**REL 3160** *Religion and Science*, - Approved E4 subject to corrections being made to the syllabus that address the following comments.

- a. The writing rubric does not specify a “satisfactory” category.
- b. A “C” grade should not be classified as being “poor”.
- c. Refer to the rubric on the Gen Ed website as a guide.
- d. Rubric should address Critical Thinking component.

**SPN 3350** *Spanish Grammar and Composition for Bilinguals*. The Spanish Department has requested the removal of the Composition designation. The request was approved because all the writing is done exclusively in Spanish.

**4. Recertification of Courses:**

The committee received the Gen Ed Writing and Math Requirement Inventory report, it was pointed out that there were:

- a. No Physics course in the Physical Sciences category.
- b. Some courses were repeated with different enrollment data.

Undergraduate Affairs staff will address these issues.

Another comment was made that there were a large number of courses that are not being offered. Procedures used previously to review courses were discussed, these included, review questions, class visits, interviews with instructors, and their department Chair to discuss the results of the review. Challenges with the review of Theater Appreciation were discussed.

Common Humanities Course-(The Good Life):

Dr. Mair informed the committee that he was meeting the college deans of CLAS, DCP and Fine Arts to discuss implementation details. He reviewed the meetings, that have been arranged: one, with the instructors on October 14<sup>th</sup> at 9:00am and the other meeting with the TA's on October 19<sup>th</sup> at 1:00pm and both will be held in 239 Tigert Hall. In addition the committee requested access to the teacher evaluations and to meet with a group of students. Undergraduate Affairs staff will address these issues.

Sub-Committee for Assessment of Gen Ed program:

Dr. Theresa Vernetson reported that the sub-committee would be meeting on October 11<sup>th</sup>.

Meeting adjourned at 3:00pm