

**General Education Committee Minutes**

April 5, 2013

Meeting was called to order at 1:45 p.m.

**Members Present:** Elif Akcali, Timothy Brophy, Eva Czarnecka, David Julian, Lynn O'Sickey, Morgan Pigg, Brenda Smith, and Robert Thomson

**Co-Chairs:** Bernard Mair and Creed Greer

**Executive Secretary:** Ann Greene

**1. Welcome and Introduction of Committee Members**

Dr. Mair welcomed everyone to the committee meeting.

**2. Minutes from the March 15<sup>th</sup> meeting were approved with the following corrections**

- Remove one of the periods after the word "criteria" in item #6.
- In item # 3 under "Students who transfer 60 credits to UF", replace "Lynn O'Sickey stated that the state regulations states if a student" with "State regulations mandate that if a student"
- Replace item #4 with "The committee approved changes to the revised student learning outcomes and rubrics."
- Replace item #5 with "The committee approved changes to the modified student learning outcomes and definitions of categories."

**3. Courses for Review**

**ENC 2305** *Analytical Writing and Thinking*, Approved C, E6, effective Fall 2013.

**ENG 1001** *Modes of Inquiry*, Approved E2, effective Summer 2013.

**IDS 2338** *Rethinking Citizenship: Identity, Collaboration, Action*, Tabled. The committee tabled this to obtain input from members who were not present at the meeting.

**REL 2174** *Social Ethics*, Denied H. This course had zero enrollments for the past three years so it will lose its designation Fall 2013 unless re-approved. This is an online course that facilitates group discussions using the tool in SAKAI. The major portion (55%) of the grade is determined by discussion and blog posts and it is not clear how those would be evaluated. The coursework includes three (online) exams and there is no mention of how academic integrity will be assured in these exams. There were other minor issues with the syllabus but the main concern was that it is not clear how the topics outlined in the syllabus address a humanities discipline.

**4. Institutional Assessment Report**

Dr. Czarnecka presented a progress report on General Education Institutional Assessment. She stated that there were five instructional sessions on February 27<sup>th</sup>, March 7<sup>th</sup>, 14<sup>th</sup> & 18<sup>th</sup> to explain the assessment process to faculty including deadlines and all that is

required. Four rubric training sessions were conducted on March 19<sup>th</sup> & 20<sup>th</sup> to faculty and other teaching instructors on grading the assignments. After the first 5 instructional presentations she received materials from the instructors. Dr. Czarnecka presented a list of approximately 129 sections which were selected for the Institutional Assessment. Instructors of 59 sections provided submission forms and copies of their assignments; instructors of 49 sections provided submission forms only; instructors of 3 sections provided submission forms and actual student work and instructors of 18 sections did not provide any information. Dr. Czarnecka also made a power point presentation explaining the Assignment Submission form.

The meeting adjourned at 3:00p.m.