

## **General Education Committee Meeting**

April 1<sup>st</sup>, 2016

Meeting was called to order at 8:30am

**Present:** Akcali, Elif; Bowers, Clifford; Brophy, Timothy; Cochrane, Shannon; Colon, Elayne; Czarnecka-Verner, Eva; Greer, Creed; Hass, Christopher; Julian, David; Koropecj-Cox, Tanya; Krigbaum, John; Lindner, Angela( chair); Palmer, John; Radunovich, Heidi; Rea, Jennifer; Reynolds, Alison (co-chair); Smith, Brenda

**Absent:** Butler, Emily; O’Sickey, Lynn; Parlette, Brianna; Poceski, Mario; Sarajedini, Vicki

**Guest:** Griffith, Casey; Kaufman, Peter; Kelley, Carolyn; Kowalewska, Agata; Shorey, Tobin;

### **1. Approval of draft minutes from [March 11th](#), meeting**

- Committee member provided corrections to be included in approved minutes.

### **2. Update from the Assessment Sub-Committee: David Julian**

- From “Meeting Summary” document:
  - **Dr. Julian:** There have been no responses from any other State Core course instructors, will attempt to contact Associate Deans.
  - **Path forward:** Two committee members have volunteered to work with ARH 2000 (Elayne Colón) and AST 1002 (Christopher Hass). It is hoped that at least one section of each course can be ready by the Fall 2016 semester; Integration of rubrics and General Education content with CANVAS and able to supply data to committee.
  - **SERU:** The subcommittee discussed what data it desired from the SERU, how to obtain it, and what may be reasonably expected.
  - **Attendees:** Julian, David (chair); Czarnecka, Eva; Cochrane, Shannon; Colón, Elayne; Hass, Christopher
  - **Guest:** Griffith, Casey

- **Meeting with Office of Institutional Planning and Research:**
  - The subcommittee met with Noelle Mecoli (Assistant Director of Analytic Services) and Dr. Marie Zeglen (Assistant Provost and Director of Institutional Planning and Research). The initial data points to be collected will be centered on demographics, majors, and individualized responses from the students. The data will still be anonymized, and in cases where students may be identified the data will be withheld. Further down the road more data will/may be available, such as specific course data. The student data in regards to General Education courses will only be available from courses taken within the University of Florida (i.e. no transfer data, etc). Now is the time to assess current questions for the SERU and to develop new ones for next year's survey; will be needed by early fall.
  - **Attendees:** Julian, David (chair); Czarnecka, Eva; Colón, Elayne; Griffith, Casey; Hass, Christopher; Mecoli, Noelle; Zeglen, Marie
- 3. **Call for volunteers for Sub-Committee to explore N and D designations and definitions.**
  - Please contact Dr. Lindner after the meeting.
- 4. **Information Item:**
  - INR 2001: Introduction to International Relations: request removal of General Education designations from course. *Approved*
- 5. **Courses for review:**

Course #	Title	Current GE & WR	Request	Status
<a href="#">FOS 2001</a>	Man's Food		B	Approved
<a href="#">ALS 4404</a>	Insects in Italy (one semester approval)		B	Conditionally Approved
<a href="#">WST 3335</a>	Women and Gender Analysis through American Film		H, D, C, Writing 2000	Conditionally Approved

**FOS 2001 Man's Food**

- Course Instructor (Dr. Agata Kowalewska) present to address updates and changes recommended by committee at previous meeting.
- Recommend minor fixes to course:
  - Adjust/align grading scale.
- Motion to Approve. Motion Seconded. Motion passed.
- Course **Approved** for **B**.

**ALS 4404 Insects in Italy** (temporary/one semester approval)

- Course Instructor (Dr. Phillip Kaufman) present to address committee comments/questions.

- Requesting temporary approval of B designation for course within study abroad program.
- Committee would like instructor to provide documentation detailing how hypothesis formulation/testing will be incorporated into the course in order to meet aspects of the Subject Area Objective for Biological Sciences (B):
  - “Students will formulate empirically-testable hypotheses derived from the study of living things, apply logical reasoning skills through scientific criticism and argument, and apply techniques of discovery and critical thinking to evaluate outcomes of experiments.”
- Motion to Conditionally Approve. Motion Seconded. Motion Passed
- Course **Conditionally Approved** for **B**.
  - Once appropriate documentation has been provided, course will be Approved.

### **WST 3335 Women and Gender Analysis through American Film**

- Course Instructor (Dr. Carolyn Kelley) present to address committee comments/questions.
- Requesting approval of C, D, H, and WR 2000 designations.
- Committee recommends instructor make the following changes/updates:
  - Include statement of how all General Education objectives will be addressed throughout the course. Including:
    - Required, verbatim, wording (Writing Statement) from example General Education Writing Syllabus (available on GEC website),
    - Required General Education SLO’s and relevant statements;
      - How SLO’s will be communicated.
      - How SLO’s will be assessed/measured.
  - Change wording in syllabus regarding SLOs to use active, assessable words; remove “understand,” refer to <http://assessment.aa.ufl.edu/Data/Sites/22/media/2015-16/2015-16-university-of-florida-guide-for-developing-program-goals-and-student-learning-outcomes.pdf>.
- Motion to Conditionally Approve. Motion Seconded. Motion Passed
- Course **Conditionally Approved** for **C, D, H, and WR 2000**.
  - Once appropriate updates and documentation have been provided, course will be Approved.