

University Information Technology Committee Meeting Minutes
January 25, 2018, 10:00 AM
226 Tigert Hall

Attendees: David Carlson, Ray Issa, Mark McCallister, Laurie Bialosky, Kara Dawson, Stacey Ewing, Elias Eldayrie, Jeannie Cimiotti, Michael Dark, Frank Bova, Trevor Bopp, Sue Alvers, and Randell Doty.

The meeting was called to order at 10:04 by Committee Chair Dave Carlson.

The November 21, 2017 minutes were approved.

Discussion

Meeting times and locations

- The Spring 2018 meeting dates are 10-11:30 a.m. in 226 Tigert on Thursday, Feb. 22, March 22 and April 26.
- The committee would like to conduct an occasional virtual/videoconference meeting. Zoom technology could be used to broadcast the meetings.

Term limits

- It was clarified that the UF constitution and bylaws does not allow a three year term limit for committees; members may serve as many three year terms as they wish, (per [Article V, Section 4.](#))
- The membership's term of service is staggered and is listed online at: <http://fora.aa.ufl.edu/FacultySenate/Committees/UniversityInformationTechnologyCommittee>
- The chair is elected by the committee and serves a one year term.

Rules

- This committee is one of only five standing Faculty Senate committees.

Scope of work of the committee

- The Chair thanked Dr. Bova for previously serving as chair.
- The committee will bring faculty concerns and issues needing to be addressed by the Office of Information Technology. While many issues have been resolved through past committee coordination with this office, the committee is encouraged to obtain lists of items each college wants addressed, noting if the issues are more broad, as opposed to more centralized, IT issues.
- To encourage faculty outreach, each committee meeting will ideally highlight one to two colleges or units with a focus on identifying:
 - What is happening within units?
 - What is working well and where are the most exciting opportunities?
 - What is not working well or what is the most challenging IT issue?
 - What are the unit's primary needs and what would the unit like to see happen in three to five years?

Report of the CIO - Elias Eldayrie, Vice President and Chief Information Officer

Mr. Eldayrie is responsible for the development and execution of Information Technology (IT), strategy, policy, IT workforce, and IT operations and would like to understand the issues impacting faculty. This body will serve as a sounding board for and to his office. He would like to organize resources to increase classroom engagement platforms to assist instructors. A learning analytics tool pilot was discussed as well as the need to identify team building tools. A presentation regarding two-factor authentication was given: <http://fora.aa.ufl.edu/docs/110//2017-2018//2FactorAuthetication%20University%20Information%20Technology%20Committee%2001252018%20v1.0.pdf>

New business

- The committee will explore the issues of culpability and authority when protecting data on devices such as printers.
- Discussion about the adoption and review process for apps will be added to the next meeting agenda.
- Mike Dark and Jeannie Cimiotti will report about their college IT issues and goals at the next committee meeting.

The meeting was adjourned at 11:30 a.m.