Managing Distance Education Environments Certificate Mission

The Managing Distance Education Environments graduate certificate prepares professionals to manage in distance education settings. The certificate program is delivered through the School of Teaching and Learning in the College of Education by faculty specializing in Educational Technology. The mission of the certificate program aligns to the School of Teaching and Learning as its mission is to prepare “educational professionals to work in diverse contexts with diverse learners” and supports the College of Education’s mission to “prepare exemplary practitioners” in “teaching, learning and human development.” Finally, the certificate supports the University in its efforts to provide leadership in developing and delivering quality online programs and preparing a 21st century workforce.

**Responsible Roles:** Director of Assessment and Accreditation (Colon, Elayne)
**Program:** Managing Distance Education Environments
**Progress:** Ongoing

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**SLO 1: Knowledge**
Students will design an effective instructional development plan that meets the needs of various stakeholders.

**SLO Area (select one):** Knowledge (Grad)
**Responsible Role:** Director of Assessment and Accreditation (Colon, Elayne)
**Progress:**

**Assessment Method**
Evaluation of instructional development plan.

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**SLO 2: Skills**
Students will use a variety of media and methods to demonstrate their understanding of theory, critical issues and design of distance learning.

**SLO Area (select one):** Skills (Grad)
**Responsible Role:** Director of Assessment and Accreditation (Colon, Elayne)
**Progress:**

**Assessment Method**
Online course plan (EME 6458)
SLO 3: Skills
Students create effective technology-enhanced instruction that includes analysis, design, development, implementation and evaluation.

**SLO Area (select one):** Skills (Grad)
**Responsible Role:** Director of Assessment and Accreditation (Colon, Elayne)
**Progress:**

**Assessment Method**
Evaluation of instructional design report (EME 6609)

SLO 4: Skills
Students will demonstrate the application of research and effective practice in the development and implementation of quality distance education programs.

**SLO Area (select one):** Skills (Grad)
**Responsible Role:** Director of Assessment and Accreditation (Colon, Elayne)
**Progress:**

**Assessment Method**
Case study of distance education program and leader (EME 6236)

Managing Distance Education Environments Certificate AAP Detail
**Start:** 7/1/2017
**End:** 6/30/2018
**Progress:** Ongoing
**Providing Department:** Managing Distance Education Environments
**Responsible Roles:** Director of Assessment and Accreditation (Colon, Elayne)

**Research (Graduate and Professional AAPs only)**

**Assessment Timeline (Graduate and Professional AAPs only)**

**Curriculum Map (UG AAPs only)**

**Assessment Cycle (All AAPs)**

Analysis and Interpretation: Spring (April)
Improvement Actions: Summer (June)
Dissemination: Fall (August)
Methods and Procedures (UG and Certificate AAPs)

SLO Assessment Rubric (All AAPs)

Measurement Tools (Graduate and Professional AAPs Only)
The faculty involved in the graduate certificate in Managing Distance Education Environments will review certificate courses and completers conforming to the schedule in Table E above. The courses will be reviewed by examining student produced artifacts using rubrics consistent with evidence-based practices. The artifacts are derived from student assessments and include an evaluation of instructional development plan, an online course plan, an evaluation of an instructional design report, and a cast study of a distance education program and leader. Also, an exit survey will be administered to certificate completers to ascertain their perceptions of how well the program prepared them to meet SLOs and to collect recommendations for program improvement. As a result of this process, we will make adjustments to our curriculum, change our teaching methods, and continuously improve our coursework to meet student needs and the demands of the workforce. This process will be executed in a two year rotation beginning with the 2014-2015 academic year.

Assessment Oversight (All AAPs)

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Academic Assessment Plan Entry Complete: □