

Academic Assessment Committee Meeting Minutes
January 10, 2017 – 3:00 pm
President's Conference Room, 226 Tigert

Present: Timothy Brophy, William Bauer, Gail Childs, Rajeeb Das, Margaret Fields, Lee Morrison, Suzanne Murphy, Amy Simonne, Laura Spears and Marie Zeglen

Absent: Camden Anderson, Cheryl Gater, Dennis Kramer, Angela Lindner, Catherine Striley and Tobey Shorey

Guests:

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone and introductions were made. Amy Simonne, our new committee member, started today.
2. **December 13, 2016 Minutes:** Voting on these minutes were tabled until the February meeting.
3. **AAP Approvals Requests:**
The committee reviewed the following Academic Assessment Plan from the **College of Health and Human Performance**
 - Master of Science in Tourism and Recreation – (Form) **Approved**
 - 2017-2018 changes to the Academic Assessment PlanDr. William Bauer moved to approve, Dr. Gail Childs seconded the motion and all members approved the motion.
4. **Update on Compliance Assist Rollover:** Dr. Timothy Brophy announced that the rollover will take place on 1/16/17. Cheryl Gater has the rollover ready for implementation.
5. **Focus Group Study:** The committee continued discussion of the suggested revisions of the Focus Group questions that will be used with the faculty during the Focus Study Group.
6. **Internal UF Assessment Conference:** Dr. Timothy Brophy outlined events to be conducted at the conference. The conference will be held on March 28th 2017, at the Rion Ballroom in the Reitz Union.
7. **Other Business:** Dr. Brophy announced the Academic Assessment Plan changes are due by 2/24/17 and the SACS Coordinators meeting is on 1/26/17.

Lee Morrison stated submissions for the AY 2017/18 Academic Catalog are due by 3/1/17. The catalog will be published on 5/1/17.

Next meeting: Tuesday, February 14, 3 p.m. in 226 Tigert Hall.

Meeting adjourned at 3:45 p.m.