

**Academic Assessment Committee Meeting Minutes**  
**February 14, 2017 – 3:00 pm**  
**President's Conference Room, 226 Tigert**

**Present:** Timothy Brophy, William Bauer, Gail Childs, Rajeeb Das, Margaret Fields, Suzanne Murphy, Amy Simonne, Catherine Striley and Marie Zeglen

**Absent:** Camden Anderson, Cheryl Gater, Dennis Kramer, Angela Lindner, Lee Morrison, Laura Spears and Tobey Shorey

**Guests:**

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone.
2. **December 13, 2016 Minutes:** Dr. Catherine Striley moved to approve the minutes, Dr. Margaret Fields seconded the motion, all were in favor, and the minutes were approved.

**January 10, 2017 Minutes:** Ms. Gail Childs moved to approve the minutes, Dr. Amy Simonne seconded the motion, all were in favor, and the minutes were approved.

3. **AAP Approvals Requests:**  
The committee reviewed the following Academic Assessment Plan from the **College of Veterinary Medicine**

- **Veterinary Forensic Sciences – Approved**

Dr. Catherine Striley moved to approve, Dr. Margaret Fields seconded the motion and all members approved the motion.

- **Shelter Medicine Certificate - Approved**

Dr. William Bauer moved to approve, Ms. Gail Childs seconded the motion and all members approved the motion.

**College of Health and Human Performance**

- **M.S. Applied Physiology and Kinesiology - Approved**

Dr. Catherine Striley moved to approve, Dr. Margaret Fields seconded the motion and all members approved the motion.

**Design Construction and Planning**

- **Emergency Management Certificate Assessment – Recycled**
- **Senior Fire Officer Certificate Assessment – Recycled**

4. **Focus Group Study:** Dr. Brophy discussed how well the Focus Group meetings were coming along. He also went over some of the comments from the faculty that were present at the meeting.

5. **Internal UF Assessment Conference:** Dr. Timothy Brophy updated the committee about the conference. The conference will be held on March 28<sup>th</sup> 2017, at the Rion Ballroom in the Reitz Union.

6. **Other Business:**

**Next meeting:** Tuesday, March 14, 3 p.m. in 226 Tigert Hall.

Meeting adjourned at 4:00 p.m.