

Academic Assessment Committee Meeting Minutes
September 8, 2015 ~ 3:00pm
Provost's Conference Room, 226 Tigert

Present: Timothy Brophy, William Bauer, Rajeeb Das, Nardin Derias, Margaret Fields, Cheryl Gater, Dennis Kramer, David Miller, Alison Reynolds and Catherine Striley

Absent: LeiLani Freund, Lee Morrison, Suzanne Murphy and Marie Zeglen

Guests: Toby Shorey

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone to a new semester, a new school year, and a special welcome to the new members of the committee. Introductions of Committee members and guest were made.
2. **May 12, 2015 Minutes:** Dr. David Miller moved to approve the minutes, Dr. Margaret Fields seconded the motion, all were in favor, and the minutes were approved.
3. **Review of Committee Duties:** Dr. Brophy discussed the Committee's responsibilities and duties as outlined in the 2015-16 handbook.
4. **Election of Senate Co-Chair:** Dr. Margaret Fields was elected as the Senate Co-Chair for the academic year of 2015-16.

5. Approvals Request:

The committee reviewed the following Graduate Academic Assessment Plans from the **College of Liberal Arts and Sciences**.

- Tropical Conservation and Development Graduate Certificate ~ **Approved.**

Dr. Catherine Striley moved to approve this action, Dr. Alison Reynolds seconded the motion, and all members approved the motion.

The committee reviewed the following Undergraduate Academic Assessment Plans from the **College of Journalism and Communication**.

- Journalism Department SLOs ~ **Approved.**

Dr. Margaret Fields moved to approve this action, Dr. David Miller seconded the motion, and all members approved the motion.

6. Other Business:

Dr. Brophy briefly discussed with the committee on the development of institutional SLOs and stated that he would like to form a subcommittee to think about working on developing institutional outcomes.

Dr. Brophy presented to the committee an article called "Establishing a Culture of Assessment" about fifteen points of building a culture of assessment. A subcommittee consisting of Catherine Striley, David Miller and Rajeeb Das will be conducting literature to review on this topic. The goal of this effort will be to identify common elements of a culture of assessment at institutions, and use to identify areas that the Academic Assessment Committee can address to build a culture at UF.

Next meeting: Tuesday October 13th, 3p.m. in 226 Tigert Hall.

Meeting adjourned at 3:51pm