

**Academic Assessment Committee Meeting Minutes**  
**January 12, 2016 ~ 3:00pm**  
**Provost's Conference Room, 239 Tigert**

**Present:** Timothy Brophy, William Bauer, Rajeeb Das, Nardin Derias, Margaret Fields, LeiLani Freund, Cheryl Gater, David Miller, Lee Morrison, Suzanne Murphy, Alison Reynolds, Toby Shorey and Marie Zeglen

**Absent:** Dennis Kramer, Angela Lindner, and Catherine Striley

**Guests:** Casey Griffith

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone and introductions were made.
2. **November 10, 2015 Minutes:** Dr. Margaret Fields moved to approve the minutes, Dr. LeiLani Freund seconded the motion, all were in favor, and the minutes were approved with grammatical corrections per Alison Reynolds.
3. **Update on Assessment Data Report reviews:** Dr. Brophy discussed that all the data reports have been turned in, reviewed by him, Cheryl Gater and Rajeeb Das. All units have been informed, some needed to make some modifications and have until January 22<sup>nd</sup>, and comparison charts are being created.
4. **2014-2015 QEP Report:** Dr. Brophy shared with the committee the draft report of the Quality Enhancement Plan Learning without Borders: Internationalizing the Gator Nation. It is the university's SACS required plan to approach an area of interest on campus that could benefit from additional work.
5. **Institutional SLOs:** Dr. Brophy will speak with President Fuchs to discuss his goals and institutional student learning outcomes to the degree that will be beneficial to the university.
6. Rajeeb Das commented that at the last meeting the committee suggested focus groups for faculty would provide a better response. He provided a list of topics, which the sub-committee had decided on. The focus group will consist of 8-10 people in a group and one from each college. Dr. Marie Zeglen also suggested that there be a follow-up with the people who choose not participate in the focus group, to find out why they did not participate.
7. **Academic Assessment Plans for 2016-17:** The committee was informed about SACSCOC Coordinators meeting to be held on January 27<sup>th</sup>.
8. **Other business:**

**Next meeting:** Tuesday March, 3p.m. in 226 Tigert Hall.

Meeting adjourned at 4:00pm