

**Academic Assessment Committee Meeting Minutes**  
**April 14, 2015 ~ 3:00pm**  
**Provost's Conference Room, 239 Tigert**

**Present:** Timothy Brophy, Vivian Chiang, Rajeeb Das, Catherine Emihovich, Margaret Fields, LeiLani Freund, Cheryl Gater, David Julian, and Alison Reynolds

**Absent:** Elliot Douglas, Bernard Mair, David Miller, Suzanne Murphy, Cindy Qi and Marie Zeglen

**Guests:** Lee Morrison and Toby Shorey

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone to the committee.
2. **March 10, 2015 Minutes:** Dr. Catherine Emihovich moved to approve the minutes, Dr. LeiLani Freund seconded the motion, all were in favor, and the minutes were approved without discussion.

3. **Approvals Request:**

The committee reviewed the following Undergraduate Academic Assessment Plans from the **College of Engineering**.

- ALC Curriculum Map for 2015 BSEE ~ **Recycled**. The committee recommended that the department's SLOs be revised to comport with UF's SLO guideline. Additionally, several of the courses that are listed on the curriculum map are discontinued, renumbered, or not in existence, and the committee requested an updated and accurate map.

Dr. Catherine Emihovich moved to approve this action, Dr. Alison Reynolds seconded the motion, and all members approved the motion.

The committee reviewed the following Undergraduate Academic Assessment Plans from the **College of Journalism and Communication**.

- Journalism Department SLOs ~ **Recycled**. This request was recycled because the SLO do not clearly align with the Academic Learning Compact. For example, the ALC states that "You will develop an understanding of concepts and theories in courses devoted to media history, ethics and law;" these understandings outlined in the ALC. The curriculum map SLOs are out of order numerically; also the revised assessment cycle that reflects the new outcomes needs to be submitted.

Dr. Margaret Fields moved to approve this action, Dr. Alison Reynolds seconded the motion, and all members approved the motion.

The committee reviewed the Undergraduate Academic Assessment Plan from the **College of Health and Human Performance**.

- Tourism Event & Recreation Management ~ **Conditionally Approved**. This request was conditionally approved pending the replacement of the word "comprehension" in SLOs #1 and #7 with active, measurable verbs.

Dr. Alison Reynolds moved to approve this action, Dr. Catherine Emihovich seconded the motion, and all members approved the motion.

The committee reviewed the following Undergraduate Academic Assessment Plans from the **College of Liberal Arts and Sciences**.

- History SLO Content Rubric ~ **Conditionally Approved**. This request was conditionally approved pending revision of the “Minimally and Adequately Achieved” categories.

Dr. Alison Reynolds moved to approve these actions, Catherin Emihovich seconded the motion, and all members approved the motion.

The committee reviewed the following Undergraduate Academic Assessment Plans from the **College of Liberal Arts and Sciences**.

- History BA 2015-2016 AAP ~ **Approved**.

Dr. LeiLani Freund moved to approve these actions, Dr. Alison Reynolds seconded the motion, and all members approved the motion.

#### **4. Revised SLO/Academic Assessment Plan submission Form & the AAP/ALC & SLO Revision Form:**

Dr. Brophy discussed the new look of the forms, but indicated that a few corrections need to be added. Dr. David Julian also stated that the forms are in the process of being created electronically in the approval system and should be available this summer. The committee thank Ann Greene for revising the forms and Dr. Julian for creating them electronically.

Dr. Brophy also presented to the committee the new process for faculty when creating a new certificate and major to include the Academic Assessment Plan in the Approval System.

#### **5. Other Business:**

Dr. David Julian discussed that the Gen Ed Assessment Sub-Committee is in the process of developing procedures to assess the General Education program, which will include the new preeminence courses (the People in Data and the Climate Change) and the UF Core (the Good Life course). These courses will be used to assess the Gen Ed SLOs and Rubrics.

The Directors of these courses will structure the Canvas shell so that the instructors of the sections will be able to use the Learning Masteries tool within Canvas to use the rubrics to score the students assignments, which will be signature assignments. One or more assignments in the course will be aligned with the Gen Ed student learning outcomes.

**Next meeting:** Tuesday May 12<sup>th</sup>, 3p.m. in 239 Tigert Hall.

Meeting adjourned at 3:58pm