**Certificate Academic Assessment Plan New Submission/Revision Form**

Check one:  New submission  Revisions

Major:

College:

Program:  Undergraduate  Graduate  Professional

Effective term and year revisions will take place: Term:       Year:

1. **Revisions requested in: (select all that apply)**

[Rationale](http://assessment.aa.ufl.edu/cert-rationale)  [Mission Alignment](http://assessment.aa.ufl.edu/cert-mission)  [Student Learning Outcomes](http://assessment.aa.ufl.edu/cert-slo)

[Curriculum Map](http://assessment.aa.ufl.edu/aap-curriculum-map) (Undergrad)  [Assessment](http://assessment.aa.ufl.edu/gaap-timeline) Timeline (Grad/Prof)

[Assessment Cycle](http://assessment.aa.ufl.edu/cert-cycle)  [Methods and Procedures](http://assessment.aa.ufl.edu/cert-methods)   [Assessment Oversight](http://assessment.aa.ufl.edu/cert-oversight)

NOTE: links go to the online resource that describes the component.

1. **Briefly describe the revisions and include the revised language, and provide the rationale/justification for the revision.**

Mission Alignment

Student Learning Outcomes

Undergraduate Programs: Curriculum Map (use the [template](http://assessment.aa.ufl.edu/Data/Sites/22/media/aap/curriculum_map_temp_undergrad_programs.docx))

Graduate and Professional Programs: Assessment Timeline (use the [template](http://assessment.aa.ufl.edu/Data/Sites/22/media/aap/grad_assessment_timeline.docx))

Assessment Cycle (use the [template](http://assessment.aa.ufl.edu/Data/Sites/22/media/aap/grad_assessment_cycle_template.docx))

Measurement Tools

Assessment Oversight

1. **If Student Learning Outcomes (SLO) and Assessment Measures is checked, please complete the following:**

What type of assessment is used?

Course-related Exam  Capstone

Final Paper/Project/Presentation  Course Grades

Course Assessments/Assignments  Standardized Exam

Other – please describe here

1. **If Methods and Procedures is checked, please complete the following.**

Assessment method(s) used: Who applies the method?

Rubric  Faculty Committee

Exam  Single Faculty Member

Other – please describe here

Which SLO(s) does this new assessment measure?

How is this new assessment method used to address the SLO(s)?

1. **Please attach the new or revised Certificate Assessment Plan. Use this** [**template**](http://assessment.aa.ufl.edu/Data/Sites/22/media/aap/certificate_aap_template.docx)**.**

Department Contact Name:

Telephone Number:       PO Box:

E-mail Address:

College Contact Name:

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