**Certificate Academic Assessment Plan New Submission/Revision Form**

Check one: [ ]  New submission [ ]  Revisions

Major:

College:

Program: [ ]  Undergraduate [ ]  Graduate [ ]  Professional

Effective term and year revisions will take place: Term:       Year:

1. **Revisions requested in: (select all that apply)**

[ ]   [Rationale](http://assessment.aa.ufl.edu/cert-rationale) [ ]  [Mission Alignment](http://assessment.aa.ufl.edu/cert-mission) [ ]  [Student Learning Outcomes](http://assessment.aa.ufl.edu/cert-slo)

[ ]  [Curriculum Map](http://assessment.aa.ufl.edu/aap-curriculum-map) (Undergrad) [ ]  [Assessment](http://assessment.aa.ufl.edu/gaap-timeline) Timeline (Grad/Prof)

[ ]  [Assessment Cycle](http://assessment.aa.ufl.edu/cert-cycle) [ ]  [Methods and Procedures](http://assessment.aa.ufl.edu/cert-methods)  [ ]  [Assessment Oversight](http://assessment.aa.ufl.edu/cert-oversight)

NOTE: links go to the online resource that describes the component.

1. **Briefly describe the revisions and include the revised language, and provide the rationale/justification for the revision.**

Mission Alignment

Student Learning Outcomes

Undergraduate Programs: Curriculum Map (use the [template](http://assessment.aa.ufl.edu/Data/Sites/22/media/aap/curriculum_map_temp_undergrad_programs.docx))

Graduate and Professional Programs: Assessment Timeline (use the [template](http://assessment.aa.ufl.edu/Data/Sites/22/media/aap/grad_assessment_timeline.docx))

Assessment Cycle (use the [template](http://assessment.aa.ufl.edu/Data/Sites/22/media/aap/grad_assessment_cycle_template.docx))

Measurement Tools

Assessment Oversight

1. **If Student Learning Outcomes (SLO) and Assessment Measures is checked, please complete the following:**

What type of assessment is used?

[ ]  Course-related Exam [ ]  Capstone

[ ]  Final Paper/Project/Presentation [ ]  Course Grades

 [ ]  Course Assessments/Assignments [ ]  Standardized Exam

[ ]  Other – please describe here

1. **If Methods and Procedures is checked, please complete the following.**

Assessment method(s) used: Who applies the method?

[ ]  Rubric [ ]  Faculty Committee

[ ]  Exam [ ]  Single Faculty Member

[ ]  Other – please describe here

Which SLO(s) does this new assessment measure?

How is this new assessment method used to address the SLO(s)?

1. **Please attach the new or revised Certificate Assessment Plan. Use this** [**template**](http://assessment.aa.ufl.edu/Data/Sites/22/media/aap/certificate_aap_template.docx)**.**

Department Contact Name:

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