

Academic Assessment Committee Meeting Minutes
January 13, 2015 ~ 3:00pm
Provost's Conference Room, 239 Tigert

Present: Timothy Brophy, Vivian Chiang, Rajeeb Das, Elliot Douglas, Catherine Emihovich, Margaret Fields, Leilani Freund, Cheryl Gater, David Julian, David Miller, Alison Reynolds and Marie Zeglen

Absent: Bernard Mair, Suzanne Murphy, and Cindy Qi

Guests: Lee Morrison, and Toby Shorey

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone to the committee.
2. **October 14, 2014 Minutes:** Dr. David Julian moved to approve the minutes, Dr. David Miller seconded the motion, all were in favor, and the minutes were approved without discussion.

3. Approvals Request:

The committee reviewed the Academic Assessment Plans for Classis BA revised SLO's in the College of Liberal Arts and Science. Dr. Elliot Douglas moved to approve the plan modifications, Dr. Alison Reynolds seconded the motion, and all members approved the motion.

The committee reviewed the Academic Assessment Plans for Second Language Acquisition and Teaching in the College of Liberal Arts and Sciences. Dr. David Miller moved to approve the plan modifications, Dr. Catherine Emihovich seconded the motion, and all members approved the motion.

4. Institutional Effectiveness Processes and Procedures Discussion:

Dr. Brophy discussed the Institutional Effectiveness Processes and Procedures document that he and Cheryl Gater developed. The General Education Committee reviewed the document and provided minor changes to their portion; also modifications and grammatical errors were corrected. Dr. Margaret Fields moved to approve the Processes and Procedures document, which will be presented to the Provost, Dr. Catherine Emihovich seconded the motion, and all members approved the motion.

Other Business:

Dr. Brophy discussed the Academic Assessments plans for 2015-2016 are due February 27, 2015. He explained the reason for the early due date is that any changes to the SLO's are given to Lee Morrison to be published into the UF Catalog. In 2015-2016 Program Goals will be included into the Academic Assessment plan.

Rajeeb Das presented an overview of the data results from the 2013-14 Academic Assessment Reports.

5. **Next meeting:** Tuesday February 10th, 3p.m. in 239 Tigert Hall.

Meeting adjourned at 3:42pm