

**Academic Assessment Committee Meeting Minutes**  
**April 12, 2016 ~ 3:00pm**  
**President's Conference Room, 226 Tigert**

**Present:** Timothy Brophy, William Bauer, Rajeeb Das, Nardin Derias, Margaret Fields, LeiLani Freund, Cheryl Gater, Lee Morrison, Alison Reynolds, Catherine Striley and Marie Zeglen

**Absent:** Dennis Kramer, Angela Lindner, David Miller, Suzanne Murphy, and Toby Shorey

**Guests:**

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone.
2. **March 8, 2016 Minutes:** Dr. Margaret Fields moved to approve the minutes, Dr. Alison Reynolds seconded the motion, all were in favor, and the minutes were approved.

3. **ALC Approvals Requests:**

The committee reviewed the following Academic Learning Compacts from the **College of Public Health and Health Professions.**

- Bachelor of Public Health ~ **Approved.**

Dr. Catherine Striley moved to approve this action. Dr. William Bauer seconded the motion, and all members approved the motion.

**College of Liberal Arts and Sciences.**

- Foreign Languages and Literatures ~ **Tabled.**

The committee agreed that when this request is entered into the approval system, Dr. Brophy will conditionally approve the request.

4. **AAP Approval Requests:**

The committee **approved** the following Academic Assessment Plans as a group.

**College of Engineering**

- Biological Systems Modeling – (Form)  
2016-2017 Academic Assessment Plan
- Cell Engineering & Regenerative – (Form)  
2016-2017 Academic Assessment Plan

**College of Journalism and Communication**

- Cross Media Sales – (Form)  
2016-2017 Academic Assessment Plan

**College of Veterinary Medicine**

- Food Animal Veterinary Medicine Certificate (Form)  
2016-2017 Academic Assessment Plan

- Forensic Toxicology – (Form)  
2016-2017 Academic Assessment Plan
- Forensic Toxicology Graduate Certificate – (Form)  
2015-2016 Academic Assessment Plan
- Veterinary Forensic Sciences Certificate - (Form)  
2016-2017 Academic Assessment Plan
- Wildlife Forensic and Conservation Graduate Certificate – (Form)  
2016-2017 Academic Assessment Plan
- Wildlife Forensic and Conservation Graduate Certificate – (Form)  
2015-2016 Academic Assessment Plan

Dr. Alison Reynolds moved to approve all the Academic Assessment Plans as a group. Dr. LeiLani Freund seconded the motion, and all members approved the motion.

5. **Update on Research Project:** Dr. Marie Zeglen discussed suggestions on how to select faculty for the research project. She demonstrated from the IPR website how faculty can be selected as participants for the focus groups. An invitation will go out in the Fall to the selected faculty.
6. **Status of the 2016-2017 AAPs:** Dr. Brophy stated that all but about five of the Academic Plans are in and ones that are not in he is in full contact with the departments.
7. **Other business:** Dr. Brophy briefly discussed with the committee that the three-year data project for the SACSCOC Coordinators is just about finish.

**Next meeting:** Tuesday May 10, 3p.m. in 226 Tigert Hall.

Meeting adjourned at 3:52pm