**ACUA Meeting Minutes**

**Heavener Hall - Room 306**

**October 3, 2017, 1:30-3:00pm**

**Attendees:** Angela Lindner, Cathy Lebo, Alex Sevilla, Abdol Chini, Leslie Pendleton, Chris Janelle, Stephanie Hanson, Mike Weigold, Sophie Spratley, Tammy Aagard, Jeff Guin, David Pharies, Anthony Kolenic, Joel Brendemuhl, Nancy Waldron, Mark Law.

**Absent:** Heather White, Kim Curry, Jennifer Setlow, Allison Gatsche, Shauna Buring.

**Guests:** Benjamin Markus, Mike Nazareth, Anna Prizzia.

1. Welcome (Angela Lindner)
2. Dean of Students Update (Leslie Pendleton)
3. COMPASS – Implementation timelines, training, etc. (Tammy Aagard & COMPASS Organizational Change Management Team Member, Benjamin Markus)
	1. Benjamin Markus provided an overview of COMPASS and the dates for implementation:
		1. Six stages of the change cycle were addressed and the plans to manage this cycle include keeping everyone informed through messaging, engaging staff to make them part of the process, providing training, and measuring the effectiveness of messaging and training to support compliance.
		2. The team will keep everyone informed through COMPASS Update: Online and emailed monthly to teams, IT and Enrollment Management staff, and self-submitted subscribers (sign up on website). You may also email questions and concerns to UF-COMPASS@ufl.edu.
4. Honors Program Update (Mark Law)
	1. Honors enrollment for the fall semester was at the highest record of 67% (2550 high school seniors applied, 1110 were accepted, 745 enrolled). There were 511 lateral applications, and a record 192 were accepted. In addition, a record of 45 Davis UWC Scholars matriculated in the fall.
	2. Scholarships – The Honors program would like to coordinate with colleges (beginning with Arts and ROTC) to offer scholarships to incoming freshman. In addition, there are several external scholarships available and help is needed in identifying students that may be eligible.
	3. Upper level opportunities for students are research, contract courses, (1 credit add-on to existing upper level, extra paper, research, etc.), teaching aide/discussion leader, and graduate course work (3/2 programs).
5. Summer Undergraduate Research at Florida - SURF (Mike Nazareth)
	1. SURF is a ten week undergraduate summer research program from May 26 to August 3, 2018, with the goal of enrolling Ph.D. students at UF.
	2. The application process is managed by the Herbert Wertheim College of Engineering (online application, unofficial transcripts, resume/CV, UF Ph.D. statement of interest, and optional letter(s) of recommendation). A list of undergraduate research projects and faculty availability is also provided online.
	3. Results – 32 of the 40 students are applying for fall 2018 Ph.D. to UF; 8 are applying fall 2019 (all received UF Ph.D. application fee waivers; some colleges/departments provided guaranteed GSPA).
6. Field and Fork Faculty Teaching Fellowships (Anna Prizzia)
	1. Anna presented an overview of the Field & Fork Program:
		1. The Field and Fork provides students, faculty, staff and visitors with an opportunity to engage in a community collaboration and learn about sustainable food systems. Some examples are the Field and Fork Pantry and Bread of the Mighty Food Bank, other soup kitchens and pantries, liaison with organizations and groups working with local food.
		2. The program also provides teaching opportunities to connect classroom learning with real world examples and hands-on learning such as Faculty Fellows Program, and interdisciplinary classes at Farm and Gardens.
	2. Field and Fork Faculty Teaching Fellowships – The program will award 8 faculty from across campus a $1500 stipend to develop or redesign a course that is focused around sustainable agriculture or food systems to include experiential learning as a core component. Fellows will be expected to attend an initial meeting that will be hosted in late October and three other meetings/events throughout the year.
7. Introduction to ACUA Working Groups: Hospitality & Inclusion and Timely Graduation (Angela Lindner)
	1. The ACUA working groups will be a vehicle for feedback to the Office of Undergraduate Affairs and will make a contribution toward improvements.
		1. Hospitality and Inclusion Working Group – Hospitality and inclusion is the first step in creating a diverse campus environment that reflects feelings of being valued and included. Examples of deliverables include: Compilation of surveys conducted on campus climate with specific focus on academics; Recommendations for improving hospitality; Best practices gathered from campus and external groups.
		2. Timely Graduation Working Group – UF’s 4-year graduation rate is 67% (National ranking: 11). UF is only 66 students under the 10th ranked institution. Our goal is to increase this by 6%. Examples of deliverables include: Evaluating the proposed strategies for “unintended, negative” consequences; Identifying internal policies that hamper students’ ability to graduate on time; Engaging groups whose work-related roles will be impacted by proposed strategies.
	2. A discussion was opened for suggestions on the development of the focus groups. A recommendation was made that Kate Ratliff would be an ideal candidate for the focus group. Angela will be sending emails to the committee members that will make up the group.
8. Items from the Floor

\*\* Reminder: ACUA Focus Areas for 2017 (Lindner and All)

* Advisory Role Focus Areas:
	+ Creating and Nurturing a Culture of:
		- 4-Year Graduation
		- Hospitality and Inclusion

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**ACUA Meeting Agenda**

**Heavener Hall - Room 306**

**September 5, 2017**

**1:30-3:00pm**

1. Welcome (Angela Lindner)
2. Dean of Students Update (Heather White & Leslie Pendleton)
3. Five Year Delete Process (Brandi Baker)
4. QEP & International Scholars Program (Matt Jacobs)
5. OUA Items
	1. UF Quest (Angela Lindner)
	2. 4-Year Graduation (Angela Lindner)
	3. Honors Societies (Sally Helgeson)
6. Items from the Floor

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* Advisory Role Focus Areas:
	+ Creating and Nurturing a Culture of:
		- 4-Year Graduation
		- Hospitality and Inclusion