

**Postdoc Advisory Board Minutes**  
**September 27, 2019 – 3:00 pm**  
**Provost's Conference Room, 239 Tigert**

**Present:** Lily Lewis, Jeannine Brady, Marcia Brown, Cheryl Gater, Sharonda Harris, Abhisheck Sharma and Jeremy Waisome,

**Zoom:** Sudeshra Chattejee, Sylvarn Dore, Wayne McCormick, Fernanda Roche, Marek S. and Arashdeep Singh,

1. **Welcome:** Dr. Lily Lewis welcomed everyone, and introductions were made.
2. **Fellow Benefits Update:** Dr. Lewis discussed the update on benefits. HR is currently sorting out logistics and hopes to launch an improvement to the UF Benefits eligibility for Postdoc Fellows.
3. **Review of New Postdoc Appreciation Week (NPAW):** Dr. Lewis gave an overview of this year's NPAW and ideas for continuing to expand NPAW in 2020. She also discussed what other departments did for NPAW and suggestions were given for 2020. Dr. Lewis explained to the Advisory Board that Bowling night was a big success and the Postdocs love it, as well as their family. She discussed the Postdoc Industry workshop that was on September 9<sup>th</sup>; as well as the Kickoff workshop and peer review workshop for the Writing Program it was a great success and well represented. The closing ceremony for NPAW was at Depot Park.
4. **New Postdoc Orientation:** Starting October 1<sup>st</sup> Dr. Lewis will be sending an email to all new postdocs hired over the course of the past month welcoming them to UF and providing links to key resources.
5. **UF Postdoc Association:** Dr. Lewis introduced Dr. Marcia Brown who discussed a Gauging interest in a UF Postdoc Association. She would like to administer a survey to see if there is interest in hosting a Town Hall on the formation of a Postdoc Association at UF. Dr. Brown presented the Advisory Board with a survey; many suggestions were made for her to add to the survey before moving forward. She stated that she would like to have the Town Hall meeting this November and the by-laws and election of officers early 2020.
6. **Upcoming Events:** Dr. Lewis stated that the New Postdoc Orientation schedule has been released and she indicted to the following upcoming events:
  - Postdoc Social October 3<sup>rd</sup> – 5:30-7:30pm (First Thursday of each month)
  - Writing Place Retreat – Tuesday Oct. 8<sup>th</sup> 2:00-5:00pm

- Advisory Board last meeting of 2019 will be Friday, October 25<sup>th</sup>  
(Next year the meetings will be the last Friday of each month)
- Writing Place Retreat Tuesday – Oct. 30<sup>th</sup> 2:00-5:00pm
- New Postdoc Orientation November 20<sup>th</sup>

**Next meeting:** October 25<sup>th</sup>, 3:00 p.m. in 239 Tigert Hall.

Meeting adjourned at 4:00 p.m.