

Committee on Committees (COC)

Minutes

Monday, September 28, 2020

12:30 p.m.

Via Zoom: <https://ufl.zoom.us/j/92814095206?pwd=RIBGZWJDK2dLa1RMR1pCWGtnOTZMQT09>

Present: Alyson Adams, Steven Swarts, Patrick Klager, Paramita Chakrabarty, Michelle Leonard, and Laurie Bialosky.

1. Call to Order and Introductions

- The meeting was called to order at 12:32 p.m.

2. Election of 2020-2021 COC Chair

-Alyson Adams was elected.

3. Approve March 11, 2020 minutes

- The minutes were approved.

4. Draft Update of 2020 Committee on Committees Report to the Senate

- The April meeting was cancelled in recognition of other faculty obligations due to the changing clinical situation at the Health Science Center and transition to the online environment for teaching and service activities due to COVID-19. While the April meeting was deferred until September, past COC Chair, Barbara Smith, distributed the April 12, 2020 email message below:

Instead of meeting together, I hope we can reallocate one flexible hour of everyone's time to edit the Committee and Council draft reports. Perhaps we can split into two groups of three, to minimize overlap and reduce time burden? One decision we need to make is how we would like to format each report. Do we want to keep reports as narratives, which is how most were originally documented? Or, do we want to format each report with specific subheadings, such as (1) current projects, (2) areas of need/concern, (3) future projects? I welcome your input.

Link to Councils doc: https://docs.google.com/document/d/1OLih4-8ZdN_SuiAsBzQDTveezoD24rLsEvEHU0S1H48/edit

Link to Committees

doc: <https://docs.google.com/document/d/1ty8qaaQqwRS8BCVWVay7VXSiFCFo9k6vQgiYmRM5fpu8/edit>

For those of you remaining on the COC in 2020-21, I expect that committees and councils may be asked to re-evaluate their procedures and identify areas of need, in light of the emergency operations we have been functioning under. Look for the COC to have an active role in this process.

- Past minutes have been placed in a sharable Google Document so members can easily edit all portions of the report. The document is available for editing at the above links.

- Steven Swarts will share his insights with Chair Adams regarding his work on and completion of the last Committee on Committees report submitted the Faculty Senate Steering Committee in fall 2017.

- The COC mission was shared:

Responsibilities:

Periodically, the Committee shall conduct a review of all Senate committees, which will consider the selection process for members, the purpose of the committees, and attendance at committee meetings. The Committee shall have the responsibility of recommending to the Senate the addition, reclassification, or dissolution of any Senate Committee, transformation of existing Presidential Committees into Joint Committees, or vice versa, and assignments of committees to Senate Policy Councils as Contributing or Related Committees. The Committee on Committees is also responsible for recommending any special qualifications for members of Senate Councils and Senate Committees to the Faculty Senate. Such special qualifications shall be as set forth in this Constitution and in the Senate Bylaw.

5. Outstanding Committee Invitations

- [Honorary Degrees and Distinguished Awards Committee](#) – Rick Yost, Chair, will be invited to the October meeting.

- View: <http://senate.ufl.edu/committees--councils/> for a committee/council overview:

Name	Faculty membership consists of:	Seat filled by:	Reports to:
Faculty Senate Committees	UF Faculty	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate
Joint Committees	UF Faculty	Nominated by UF Faculty; Typically 50% elected by UF Faculty Senators and 50% Appointed by UF President/President's Designee	UF President & UF Faculty Senate
Presidential Committees	UF Faculty	Nominated by UF Faculty & appointed by UF President	UF President
(5) Senate Policy Councils	*Current (at the time of the election) Faculty Senators	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate

Name
Faculty Senate Committees
Joint Committees
Presidential Committees
(5) Senate Policy Councils

6. Adjournment

- The meeting adjourned at 12:57 p.m.