

## Committee on Committees Minutes

Monday, October 15, 2018

1:15 p.m.

MBI L5-101A

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**Present:** Ashley Ghiaseddin, Barbara K. Smith, Alyson Adams, Michelle Leonard, Laurie Bialosky, and Luisa Amelia Dempere.

### 1. Call to Order

The meeting was called to order at 1:19 p.m.

### 2. Approve [September 17, 2018 minutes](#)

The minutes were approved.

### 3. [Parking & Transportation Committee](#)

- The Parking & Transportation Committee met on October 9<sup>th</sup> to discuss the proposed changes by the Steering Committee. The University Constitution and Regulations Committee (UCRC) meets on November 8<sup>th</sup> and will respond to so an update will be provided to COC in November.

### 4. [Compensation Committee](#) –

The Compensation Committee met this morning and would like to move forward the following updated, proposed charge for the committee:

“The Compensation Committee investigates matters of compensation including, but not restricted to, salary and benefits. Its agenda is established in conjunction with the Welfare Council to which it reports.”

COC requests that Welfare Council review and confirm the new Compensation Committee description. COC approves this, contingent on the approval of Welfare Council.

Compensation Committee Chair Steven Thomas will present this to Welfare Council at their meeting this afternoon. COC would like the Welfare Council and the Compensation Committee to address the seeming discrepancy of governance structure within this proposed definition. Typically committees report to councils; councils do not set the agendas for reporting/contributing committees.

COC will add this item to the November COC agenda if follow up is necessary.

Compensation Committee and the Welfare Council need to identify where the gap is.

### 5. Administrative Liaisons & Contributing Chairs

- [SCORS & Infrastructure Councils](#)
  - Dean of University Libraries, Judith Russell – added as an Administrative Liaison to both councils.
  - University Libraries Committee (ULC) Contributing Chair – will report to SCORS and will update Infrastructure Council as requested/needed.
- [Compensation Committee](#)

- VP of Human Resources, Jodi Gentry is the Administrative Liaison and agrees Director of University Benefits, Stewart King can be included in the listserv and stand in/join her at her discretion/as needed.
- **Honorary Degrees & Distinguished Awards Committee**
  - Stephanie McBride, Director of Commencements replaces Donna Stricker, Director of Presidential Events.

**6. Council and Committee Reviews/To schedule Fall 2018:**

5 councils & 5 joint committees were reviewed in July 2017 COC report.

- **Senate Nominating Committee** – Luisa Amelia Dempere, Chair

Academic Policy Board (APB) – Blue & Orange

A **Senate Nominating Committee SOP** was shared and discussed.

There is not strong Senate (as opposed to Provost appointed) representation on the APB. The Faculty Senate Chair and assistant met with Associate Provost of Academic & Faculty Affairs, Dr. Chris Hass in August to discuss how to increase nominations for the difficult-to-fill APB openings. The Provost office suggested obtaining a HR list of all eligible tenured full professors without administrative appointments for APB orange openings and one of non-tenured, senior ranking faculty for APB blue openings. The criteria for committee membership qualification is narrow so more nominees from more areas of campus are needed. COC suggests and the Nominating Committee agrees that a targeted email memo soliciting nominations will be sent to targeted faculty in addition to the regular campus wide faculty email solicitation. The list from HR can also be used to verify eligibility for these targeted faculty (i.e. tenured vs. non-tenured, top academic rank, and if administrative position is held.) The nominating process is cumbersome and challenging if people are not attending the Nominating committee meetings in person. Zoom can be used and the committee will reach out to IT for help in creating a remote split screen or possibly one monitor mirror so both remote and ‘in person’ meeting attendees have the same view. Meetings are typically held at the Nanoscience Institute for Medical and Engineering Technology (NIMET) research facility and the technology works well there. Committee on Committees suggests that the Faculty Senate Secretary add to her ‘confirmation of committee/council service’ email following elections, that “in person” attendance is highly desired, if not required, for the meetings and if more than one meeting is missed, please don’t serve on this committee. There are two to three meetings in February and March which are two to three hours in length. The Nominating Committee Chair sends a doodle poll to committee members but typically tries to establish either a 9 a.m. to noon or 2 to 5 p.m. meeting time. The Nominating Committee attempts to match the committee openings and specific committee eligibility requirements with the wants of the faculty nominator; COC and Nominating Committee recommend approaching UCRC about amending or at least reviewing Article V, Section 7(A) of the Constitution: <http://generalcounsel.ufl.edu/media/generalcounselufledu/documents/Constitution.pdf>: (p. 21) “No member of the Senate may be elected to more than two Senate of Joint committees.” Overall, the committee is functioning very well.

- **University IT Committee** – Frank Bova, Interim Chair

Frank Bova accepted the University IT Committee Interim Chair position for the first

meeting of the semester and until a new chair is elected.

**7. Work on Draft of 2018-19 Committee on Committees Council Report to the Senate**

**8. Adjournment**

The meeting was adjourned at: 2:09 p.m.

Resources:

[Constitution of the University of Florida](#)

[Bylaws of the Faculty Senate](#)