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Sent: Wednesday, November 13, 2019 8:10 AM

To: SALFAC-L@LISTS.UFL.EDU

Subject: Faculty Update Newsletter: November 13, 2019

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Pilot for Chosen Name Utilization

The University of Florida recognizes that many members of its community use names other than the legal name first provided to the university to identify themselves. For some students, faculty and staff, a chosen name may be an important component of their identity. The university already has a process in place that allows a chosen name in addition to a legal name. Individuals can change, correct, or update their preferred display and directory name in One.UF. However, university systems vary greatly on which name (legal or display) is used and some systems such as the Canvas LMS have utilized both names within the platform.

Beginning Spring 2020, the Canvas LMS will uniformly utilize the chosen display name for students, teaching assistants, and faculty (if one is entered into One.UF). This pilot will inform ongoing discussion on a university-wide policy and standard.

To enter or edit your display and/or directory name in One.UF:

Once logged into one.uf.edu

1. Select the Directory Profile option from the drop down menu associated with the person icon in the upper right portion of the top blue banner.
2. In the Name section, select edit and enter the desired Display Name and/or Directory Name

The Display name should be in use within 48 hours.