

**GUIDELINES FOR PREPARING THE ACADEMY OF DISTINGUISHED TEACHING  
SCHOLARS (ADTS) APPLICATION PACKET**  
**University of Florida**

**Part 1**

- Letter of support from your Dean to provide administrative assessment of applicant's effectiveness/impact as they relate to teaching and scholarly work. (Note: Self-nominations are acceptable, but a letter of support from the dean is still required.)

**Part 2: Narrative:**

Write a narrative (maximum 5 pages, 12-point font, single spaced) that:

- a. Provides evidence of excellence in scholarship and teaching to include information such as:
  - Description of how you have integrated research/extension scholarly activities into your teaching program
  - Elaboration of teaching/mentoring goals and evidence of achievement of your goals
  - Significant contributions you have made to undergraduate and graduate education and the impact of these contributions on the development of scholarship among your students
  - Significant contributions to scholarship in your discipline or across disciplines and the impact/influence of these contributions on your discipline
  - Description of ways in which you have cultivated an academic culture that shows evidence of valuing a scholarly approach to educating students at the undergraduate and graduate levels
- b. Describes your ideas for programs to be developed and offered by ADTS (e.g., workshops, speaker series, etc.) related to the scholarship of teaching and learning at University of Florida and the role you would play in seeing the program come to fruition. Recent examples include the 2015 workshop on Peer Review of Teaching and the 2017 workshops on Experiential Learning in the Architecture Design Studio and on Teaching with Archives.
- c. Describes your contributions to cross-campus collaborations or initiatives through your teaching, scholarship or other leadership and/or program-building activities

**Examples of elements (not inclusive) that may create a compelling narrative/package:**

- Examples of educational materials/programs/courses developed that demonstrate integration of research/scholarly activities and advancement of discovery and understanding
- Mentoring students or junior faculty in a manner that cultivates an academic culture that values a scholarly approach to education
- Implementing and evaluating new pedagogical approaches to teaching in your discipline or across disciplines
- Evidence of dissemination of research/scholarly works and/or educational products/materials to appropriate audiences and the impact of these works
- Demonstrated leadership and recognition in teaching and scholarly activities at the national and/or international level(s) in your discipline
- Contributions to the literature on the scholarship of teaching and learning
- Proposed activities that are well-conceived and consonant with advancing the mission of the ADTS and that demonstrate creativity/originality
- Evidence of being actively engaged in initiating, developing, enhancing and/or building programs or services that support the teaching and/or research and scholarship missions of the university